



**HASBROUCK HEIGHTS BOARD OF EDUCATION  
WORK MEETING AGENDA**

**TUESDAY, MAY 13, 2025**

A WORK MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **6:00 P.M.** IN THE HIGH SCHOOL MEDIA CENTER AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604

**A. OPENING: ROLL CALL, SUNSHINE STATEMENT**

*Announcement of **adequate meeting notice**: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on May 7, 2025. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*  
(Ask for Roll Call)

**B. PRESENTATIONS- N/A**

**C. OPEN SESSION: REVIEW OF REGULAR AGENDA**

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

**D. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS**

**E. PUBLIC COMMENTS**

**F. CLOSED SESSION**

*Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved that the Hasbrouck Heights Board of Education will meet in closed session to discuss **legal matters** and will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.*

**G. ADJOURNMENT**

**WORK MEETING- CLOSED SESSION - Open**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

**WORK MEETING- CLOSED SESSION - Close**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

**MOTION TO ADJOURN- WORK MEETING**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									



**HASBROUCK HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING AGENDA**

**TUESDAY, MAY 13, 2025**

A REGULAR MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **7:30 P.M. IN THE HIGH SCHOOL AUDITORIUM AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

**A. OPENING: ROLL CALL, SUNSHINE STATEMENT**

*Announcement of **adequate meeting notice**: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on May 7, 2025. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*

*(Ask for Roll Call)*

**B. FLAG SALUTE**

**C. BOARD PRESIDENT'S REPORT**

**D. SUPERINTENDENT'S REPORT - High School Band Performance**

**E. PUBLIC COMMENTS- AGENDA ITEMS ONLY**

*Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

**F. OPEN SESSION: REVIEW OF REGULAR AGENDA**

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

**G. PUBLIC COMMENTS**

**H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS**

**I. CLOSED SESSION- AS MAY BE REQUIRED**

**J. ADJOURNMENT**

# 1. PERSONNEL

## A. EMPLOYMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the request to **re-appoint HHEA staff** for the 2025/2026 School year as submitted.
- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the request to **re-appoint HHAA** administrative staff for the 2025/2026 school year as submitted.
- 3) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **individual employee contracts** effective July 1, 2025 through June 30, 2026, as submitted.
- 4) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **appointments** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PA-4	Name	Position	Account#	Salary	Location	Effective Dates
A.	Lauren Mullins	Special Education Teacher Leave Replacement/ Substitute	11-120-100-101-00-04-00	Substitute Pay Upon Receipt of Certification Per Diem Rate (\$291.60/day)	Euclid School	5/16/25-6/24/25

- 5) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **appointments** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2025/2026 school year, pending the results of a criminal background check:

PA-5	Name	Position	Account#	Salary	Location	Effective Date
A.	Kara Parham	Learning Disabilities Teacher-Consultant	11-000-219-104-00-04-00	\$104,625.00 MA+15 Step 17	High School and Middle School	8/27/25 <i>Upon completion of background check</i>

- 6) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education **rescind the appointments** of the school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125: **N/A**

B. RESIGNATIONS N/A

C. RETIREMENTS N/A

D. COACHES/STIPENDS

1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the *extra-curricular activity, student activity positions* as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Ms. Farruggio, Ms. Kest, Ms. Netelkos, Ms. Werner	Kindergarten Inventory of Skills Assessments	11-401-100- 100-00-04-38	\$42.00 per hour, not to exceed 15 hours	Euclid School	Summer 2025
B.	Ms. Jarosiewicz, Ms. Kroncke Ms. Lutz	Kindergarten Inventory of Skills Assessments	11-401-100- 100-00-05-38	\$42.00 per hour, not to exceed 15 hours	Lincoln School	Summer 2025
C.	Ivana Roman	Curriculum Writing: Foundations of Advanced Math	11-140-100- 101-00-01-19	\$42.00 per hour, not to exceed 20 hours	High School	2/1/25- 5/1/25
D.	Dawn Knaggs	Custodian Night Differential	11-000-262- 100-00-07-00	\$3,878.42 (7% of \$55,406.00)	Euclid School	9/1/24- *5/2/25 *Revised Date
E.	Riza Tushe	Custodian Night Differential	11-000-262- 100-00-07-00	Step 6 \$50,906.00  Night Differential \$3,563.42	Euclid School	5/5/25- 6/30/25
F.	George Amores	Visitor Door Monitor	11-422-100- 101-00-01-00	\$17.50/Hour ( <i>ESY Program</i> )	High School	7/7/25- 7/31/25

2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the attached *2025 Summer Keys employees*, from June 30, 2025 through August 8, 2025.

3) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve the *Coaches*, as per the HHEA Contract, for the 2025-2026 school year, as submitted.

E. APPOINTMENT OF AIDES/PARAPROFESSIONALS N/A

F. SUBSTITUTES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment and rescindment of the following substitutes** for the 2024/2025 school year, pending background check, as attached.

*NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.*

G. TRANSFERS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the **transfer** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, for the 2025/2026 school year:

PG-1	Name	Position	From	To	Position	Effective Date
A.	Jennie Porfido	Special Education Teacher	Lincoln School	Hasbrouck Heights Middle School	Special Education Teacher	7/1/25
B.	Natalie Brunetti	Special Education/General Education Teacher	Euclid School	Lincoln School	Special Education/General Education Teacher	7/1/25

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT N/A

I. VOLUNTEERS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following volunteers **appointments** of the following volunteers pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PI-1	Name	Position	Location	Effective Date(s)
A.	Kimberly Manning	ESY Volunteer	Hasbrouck Heights Middle and High School	7/7/25- 7/31/25 <i>Upon completion of background check</i>
B.	Katelyn Guido	Volunteer Cheering Coach	Hasbrouck Heights Middle and High School	<i>Upon completion of background check</i>

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve **Leave of Absence**, for:

<b>PJ-1</b>	<b>Employee #</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>
A.	#0235	Medical	5/28/25	6/25/25
B.	#1200	Medical	1/28/25	6/25/25 <i>*Revised Date</i>
C.	#1467	Medical	5/7/25	6/1/25

- K. WORKSHOP/TRAINING N/A
- L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP N/A
- M. LUNCH/ BREAKFAST AIDES N/A
- N. EMPLOYEE CONTRACTS N/A
- O. JOB DESCRIPTIONS N/A
- P. GENERAL N/A

	<b>Ferdinand</b>	<b>Mullins</b>	<b>Ramos</b>	<b>Risalvato</b>	<b>Sausa</b>	<b>Simmons</b>	<b>Terranova</b>	<b>Krommenhoek</b>	<b>Cintron</b>
<b>Motion PA1-PJ1</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

**2. STUDENTS**

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2024/2025** school year as indicated:

S-1	LID	School Name	Dates	Total Tuition
A.	1003690	The Felician School for Exceptional Children	5/2/25-6/30/25	\$11,690.88

2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *out of district one to one aide(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2024/2025** school year as indicated:

S-2	LID	School Name	Dates	Total Tuition
A.	1003690	The Felician School for Exceptional Children	5/2/25-6/30/25	\$7,200.00

3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s), inclusive of ESY*, as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated:

S-3	LID	School Name	Dates	Total Tuition
A.	286	Alpine Learning Group	7/1/25-6/30/26	\$134,290.80
B.	1000806	David Gregory School	7/7/25-6/30/26	\$66,756.90
C.	1001558	David Gregory School	7/7/25-6/30/26	\$66,756.90
D.	1002493	The Phoenix Center Inc.	7/7/25-6/30/26	\$91,874.32
E.	1003274	Reed Academy	7/7/25-6/30/26	\$131,594.40

4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *ESY out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated:

S-4	LID	School Name	Dates	Total Tuition
A.	1002267	BCSS Bleshman School	7/1/25-7/25/25	\$5,850.00
B.	1002418	BCSS Bleshman School	7/1/25-7/25/25	\$5,850.00

5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***out of district one to one aide(s)*** as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated:

S-5	LID	School Name	Starting Date	Total Tuition
A.	1000806	David Gregory School	7/7/25-6/30/26	\$41,580.00
B.	1001558	David Gregory School	7/7/25-6/30/26	\$41,580.00

6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***out of district one to one aide(s) in ESY*** as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated:

S-6	LID	School Name	Starting Date	Total Tuition
A.	1002267	BCSS Bleshman School	7/1/25-7/25/25	\$4,400.00
B.	1002418	BCSS Bleshman School	7/1/25-7/25/25	\$4,400.00

7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Bergen County Special Services to provide ***assistive technology assessment*** (Student ID 1002757), not to exceed \$1,100.00.
8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Fun Fit Therapy, LLC to provide ***physical therapy evaluations and physical therapy services*** for students during the 2025-2026 school year at the following rates:

Evaluations/Re-Evaluations in-district:	\$350.00 per evaluation
Evaluations/Re-Evaluations out-of-district:	\$400.00 per evaluation
Licensed Physical Therapist Physical Therapy Service:	\$100.00 per hour
NJ Licensed Physical Therapist Assistant (PTA)/ Physical Therapy Service:	\$90.00 per hour
Home Based Services & Out of District Services:	\$125.00 (minimum) one hour
Annual Reviews:	\$100.00 per review
Quarterly Documentation:	Hourly Rate

9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve LearnWell LLC to provide *virtual home instruction* (Student ID 1000554): May 1, 2025 through June 24, 2025, up to 1 hour per week, at a rate of \$72.00 per hour.
10. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *home instruction* during the 2024-2025 school year for the following students as per the HHEA Contract, \$42.00/ hour plus preparation time:

S-10	LID	Dates	Courses/ Instructor(s)	Weekly Time/ Prep Included
A.	1000554	4/29/25-6/24/25	Early US History - Mr. Palumbo Personal Finance - Mr. Palumbo	2 Hours plus Prep 1 Hour plus Prep

11. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *Spanish I Course* (Student ID 1000230), provided through Educere, at a total cost of \$798.00, to be completed by June 24, 2025.
12. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following staff member to *administer the NJSLA for* (Student ID 1000554), as per the HHEA contract, at the rate of \$42.00 per hour, not to exceed 6 hours: Ms. Dawn Johnson
13. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve **staff members to participate in special services summer meetings**, as per the HHEA contract, at the rate of \$32.00 per hour, not to exceed 3 hours per staff member, as attached.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion S1- S13</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

### 3. GENERAL

- G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the **2024/2025** school year as listed below:

<b>G1</b>	<b>School Activity</b>	<b>Participants</b>	<b>School</b>	<b>Date/ Location</b>	<b>District Cost</b>	<b>Advisor/ Administration</b>
A.	American Flag Sale	Student Council	High School	5/14-6/1/25 High School	N/A	Mr. Barchini
B.	Senior Experience	Grade 12 Students & Alumni	High School	5/20/25 High School	N/A	Mrs. Caines
C.	5th Grade Picnic	Grade 5 Students	Lincoln School	6/3/25 Woodland Park <i>Rain Date 6/5/25</i>	N/A <i>*Lincoln PTA Funded</i>	Mr. Colangelo
D.	5th Grade Picnic	Grade 5 Students	Euclid School	6/4/25 Woodland Park <i>Rain Date 6/5/25</i>	N/A <i>*Euclid PTA Funded</i>	Mr. Sickels
E.	Movie Afternoon	GSA	High School	6/5/25 Media Center	N/A	Mr. McShane

- G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the **2025/2026** school year as listed below:

<b>G2</b>	<b>School Activity</b>	<b>Participants</b>	<b>School</b>	<b>Date/ Location</b>	<b>District Cost</b>	<b>Advisor/ Administration</b>
A.	Summer Essay Writing Class	Grade 12 Students	High School	6/30-7/3/25	N/A	Dr. Pope & Ms. Music
B.	HHPD Junior Police Academy Helicopter Demonstration	Students, Staff, HH Police Department	High School	7/1/25	N/A	HHPD
C.	Boulevard in Bloom	Outreach Club, Advisor	High School	Sundays June- August 2025	N/A	Mr. Dennehy Mr. Barchini
D.	“Nick Delcalzo Aviator Classic”	Students, Coaches, Staff	High School	8/28/25 Depken Field	N/A	Mr. Suri

- G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve a ***security at Jr. Aviator MVP Night***, on May 20, 2025:  
 Alan Lustman (3.5 Hours) - \$48.15/hour
- G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***security officers for the ESY Program*** at the High School July 7, 2025 through July 31, 2025 from 8:15 a.m. - 12:45 p.m., one officer will be present daily at their hourly rate, on a rotating schedule:  
 Rodney Jones \$40.58/hour  
 Barry Feinberg \$41.66/hour  
 Alan Lustman \$48.15/hour
- G5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***security officers for the Senior Prom*** at Il Tulipano on June 12, 2025, not to exceed 5.5 Hours:  
 Rodney Jones \$40.58/hour  
 Barry Feinberg \$41.66/hour  
 Alan Lustman \$48.15/hour
- G6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***security officers to attend the HHPD Active Shooter Training*** on May 15, 2025 and June 4, 2025 not to exceed 4 Hours (each training):  
 Rodney Jones \$40.58/hour  
 Alan Lustman \$48.15/hour
- G7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***Aviator Parent & Teacher Organization*** in association with the Hasbrouck Heights Board of Education.
- G8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the Three-Year ***Comprehensive Equity Plan*** for the 2025-2026, 2026-2027, 2027-2028 school years.
- G9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following employees to facilitate the ***Hasbrouck Heights Summer Essay Writing Class***, as per the HHEA Contract, at the rate of \$42.00 per hour, from June 30, 2025 to July 3, 2025 not to exceed 14 hours (each):  
 Dr. Heather Pope, Ms. Gabby Music

- G10. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *Torch Run Activities* for Hasbrouck Heights Middle School students to participate within the run) or to attend as spectators (with parental permission) on June 6, 2025 located on the Boulevard, Hasbrouck Heights, NJ.
- G11. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *2025 Summer Keys Field trips*, as attached.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion G1- G11</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

4. BUSINESS

**M. ACCEPTANCE OF MINUTES**

- M1. BE IT RESOLVED: that the **minutes** of the following meeting be accepted:  
 Work Meeting April 16, 2025  
 Closed Session April 16, 2025  
 Regular Meeting April 16, 2025
- M2. BE IT RESOLVED: that the **minutes** of the following meeting be accepted:  
 Work Meeting May 5, 2025  
 Closed Session May 5, 2025  
 Regular Meeting May 5, 2025

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion M1- M2</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

<b>F. FINANCE</b>
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**F1. FINANCIAL REPORTS FOR MARCH 2025**

BE IT RESOLVED: that the board of education accepts the MARCH 2025, financial report, as submitted, which include the monthly Board Secretary’s Report, Transfer Report, Cash Report, and the Treasurer of School Monies Report for the respective month endings. The Board notes that the Secretary’s and Treasurer’s Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of March 2025, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of March 2025, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal Year.

**F2. CONFIRMATION OF BILLS AND WARRANTS FOR MARCH 2025**

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of March 2025:

Fund 10	General Fund	\$122,699.67
Fund 11	General Fund	\$3,647,820.32
Fund 12	Capital Outlay	\$7,720.65
Fund 20	Special Revenue	\$104,266.49
Fund 30	Capital Projects Fund	\$416,858.50
Fund 40	Debt Service Fund	\$0.00
Fund 60	Enterprise	\$88,604.98
Fund 95	Student Activity	\$28,894.95
Total:		\$4,416,865.56

**F3. PAYROLL CONFIRMATION- APRIL 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of April 2025 in the total amount of \$2,139,579.05.

**F4. PAYROLL CONFIRMATION- MAY 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of May 2025 in the total amount of \$2,200,000.00.

**F5. APPROVAL OF PAYMENTS PER CERTIFICATION OF EI ASSOCIATES**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approves: EACM Corp, for the district wide HVAC Upgrades, Payment Application #6 in the amount of \$310,530.25.

**F6. APPROVAL OF CHANGE ORDER #003 - HVAC PROJECT**

BE IT RESOLVED: that the board of education confirms the action of the Business administrator/board secretary, and the Hasbrouck Heights Board of Education approve the change order #003 for repairs and materials related to unforeseen field conditions at Lincoln Elementary School; this payment will be applied to the existing contingency allowance in the amount of \$4,757.00.

**F7. APPROVAL OF RISK MANAGEMENT CONSULTANT**

WHEREAS, the Hasbrouck Heights Board of Education has resolved to join the School Alliance Insurance Fund (“SAIF) following detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Hasbrouck Heights Board of Education does hereby appoint Acrisure NJ Partners Insurance Services, LLC as its Risk Management Consultant in accordance with the Fund's Bylaws.

**F8. APPROVAL OF SCHOOL ALLIANCE INSURANCE FUND COMMISSIONER**

BE IT RESOLVED: by the School Board of Hasbrouck Heights, County of Bergen, State of New Jersey, that it hereby appoints Jenine M. Murray as the School Alliance Insurance Fund Commissioner; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the following:

1. Jenine M. Murray, School Business Administrator/ Board Secretary
2. School Alliance Insurance Fund

**F9. APPROVAL TO EXPLORE AND SUBMIT GRANT APPLICATION**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approves the exploration and submission of the FY25 COPS Office School Violence Prevention Program Application.

**F10. APPROVAL OF TRANSPORTATION SERVICES**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approves 4 Diamond Transportation Services for the 2025-2026, as an approved transportation service, in accordance with Chapter 53, P.L. 1997 for the 2025-26 school year. The services to be provided includes, but is not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs: Athletics, Field Trips, Any Student Related Activity. The cost of the contract is not to exceed \$87,121.00.

F11. **APPROVAL OF 2025-2026 DISTRICT TAX REQUIREMENT**

BE IT RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2025-2026 school year is \$34,940,854 and that the Borough of Hasbrouck Heights is hereby requested to place in the hands of the School Business Administrator that amount as per the following schedule in accordance with the statutes relating thereto as per the following schedule:

2025-2026 REQUEST FOR TAXES			
CURRENT EXPENSES		\$34,737,163.00	
DEBT SERVICE		<u>\$203,691.00</u>	
<b>TOTALS</b>		<b>\$34,940,854.00</b>	

  

DATE	GENERAL FUND (col. 4 of A4F)	DEBT (col. 4 of A4F)	TOTAL
7/15/2025	\$2,894,763.00	\$6,213.00	\$2,900,976.00
8/15/2025	\$2,894,763.00	\$95,633.00	\$2,990,396.00
9/15/2025	\$2,894,764.00		\$2,894,764.00
10/15/2025	\$2,894,764.00		\$2,894,764.00
11/15/2025	\$2,894,764.00		\$2,894,764.00
12/15/2025	\$2,894,764.00		\$2,894,764.00
<b>Sub-Total</b>	<b>\$17,368,582.00</b>	<b>\$101,846.00</b>	<b>\$17,470,428.00</b>

  

DATE	GENERAL FUND (col. 6 of A4F)	DEBT (col. 6 of A4F)	TOTAL
1/15/2026	\$2,894,765.00	\$6,211.00	\$2,900,976.00
2/15/2026	\$2,894,764.00	\$95,634.00	\$2,990,398.00
3/15/2026	\$2,894,763.00		\$2,894,763.00
4/15/2026	\$2,894,763.00		\$2,894,763.00
5/15/2026	\$2,894,763.00		\$2,894,763.00
6/15/2026	\$2,894,763.00		\$2,894,763.00
<b>Sub-Total</b>	<b>\$17,368,581.00</b>	<b>\$101,845.00</b>	<b>\$17,470,426.00</b>
	<b>\$34,737,163.00</b>	<b>\$203,691.00</b>	<b>\$34,940,854.00</b>

BE IT FURTHER RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2025-2026 school year is \$201,230 and that the Borough of Teterboro is hereby requested to place in the hands of the Business Administrator that amount as per the following schedule in accordance with the statutes relating thereto as per the following schedule:

2025-2026 REQUEST FOR TAXES			
CURRENT EXPENSES		\$200,057.00	
DEBT SERVICE		<u>\$1,173.00</u>	
<b>TOTALS</b>		<b>\$201,230.00</b>	

  

DATE	GENERAL FUND	DEBT	TOTAL
8/15/2025	\$100,029.00	\$1,173.00	\$101,202.00
2/15/2026	\$100,028.00		\$100,028.00
	<b>\$200,057.00</b>	<b>\$1,173.00</b>	<b>\$201,230.00</b>

**F12. APPROVAL OF CHANGE OF AUTHORIZED SIGNER FOR SCHOLARSHIP ACCOUNT**

BE IT RESOLVED: that Mrs. Jenine Murray is hereby authorized to sign for and on behalf of the Hasbrouck Heights Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with Wells Fargo Bank, N.A. and/or against any accounts of this Board maintained at any time with Wells Fargo Bank, N.A., inclusive of any such checks, drafts, or other orders drawn to cash or for bearer or in favor of any of the Board designated officers and/or other persons, firms or corporations, and that Wells Fargo is hereby authorized without further inquiry:

- (a) to pay the same to the debit of any accounts of this Board then maintained with them,
- (b) to receive for deposit to the credit of this Board, and/or for collection for the Account of this Board, any and all checks, drafts, notices, or other instruments for the payment of money, whether or not endorsed by this Board, which may be received for it for such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board, and
- (c) to receive, as act of this Board, reconcilements of accounts when signed by Mrs. Jenine Murray.

**F13. APPROVAL FOR ADVERTISEMENT OF REQUEST FOR PROPOSAL**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to advertise for Request for Proposals (RFP) for the School Physician for the 2025-2026 school year.

	<b>Ferdinand</b>	<b>Mullins</b>	<b>Ramos</b>	<b>Risalvato</b>	<b>Sausa</b>	<b>Simmons</b>	<b>Terranova</b>	<b>Krommenhoek</b>	<b>Cintron</b>
<b>Motion F1-F13</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

**B. Business- Facilities**

**BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS**

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for use of school facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion BG1</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

**H. HARASSMENT, INTIMIDATION AND BULLYING**

H1. BE IT RESOLVED: that the board of education does hereby affirm the Superintendent’s decision on *Harassment, Intimidation and Bullying cases*:  
 2024-2025-055-03  
 2024-2025-055-04  
 2024-2025-055-05  
 2024-2025-055-06  
 2024-2025-055-07

H2. BE IT RESOLVED: that upon the recommendation of the Superintendent, the Hasbrouck Heights Board of Education approves the *2023-2024 HIB Grades* as certified by the New Jersey Department of Education.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion H1-H2</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

<b>L. LEGAL</b>
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**L1. APPROVAL OF SETTLEMENT AGREEMENT**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approves the settlement agreement regarding student #1003534.

**L2. APPROVAL OF BOARD OF EDUCATION REGULAR MEETING TIMES**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approves the following times for the remainder of the 2025 calendar year:

Public Meetings, Regular Session: 7:30 p.m. (revised from 7:00 p.m.)

**L3. APPROVAL OF ELEVATOR BID AWARD**

WHEREAS, the Hasbrouck Heights Board of Education (“the Board”) advertised for bids for the Elevator Repair and Renovation at the Hasbrouck Heights MS/HS Project (“Project”) and

WHEREAS, on May 9, 2025, the Board received bids for the Project;

WHEREAS, the lowest bid for this Project was submitted by Tri-Plex Industries, Inc. with a total base bid in the amount of \$492,000 (including an Allowance of \$65,000); and

WHEREAS, the bid submitted by Tri-Plex Industries, Inc. is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Tri-Plex Industries, Inc;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Elevator Repair and Renovation at Hasbrouck Heights MS/HS to Tri-Plex Industries, Inc. in a total contract amount of \$492,000.
  
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201 Project Manning Report, an executed A-101- Standard Form of Agreement. Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

	Ferdinand	Mullins	Ramos	Risolvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion L1- L3</b>									
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

<b>A. ADOPTION OF POLICIES AND REGULATIONS</b>
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- A1. FIRST READING OF REVISED POLICIES: N/A
- A2. SECOND READING OF REVISED POLICIES: N/A

**REGULAR SESSION- CLOSED SESSION - IF NEEDED- Open**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE									
NAY									
ABSENT									
ABSTAIN									
RECUSE									

**REGULAR SESSION- CLOSED SESSION - Close**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE									
NAY									
ABSENT									
ABSTAIN									
RECUSE									

**REGULAR SESSION- MOTION TO ADJOURN- REGULAR SESSION**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE									
NAY									
ABSENT									
ABSTAIN									
RECUSE									

Respectfully submitted,

\_\_\_\_\_  
Mrs. Jenine Murray, Business Administrator/Board Secretary