

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, AUGUST 22, 2013**

A regular meeting of the Board of Education was held on Thursday, August 22, 2013, in the Middle/High School Media Center, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:32 p.m. by Vice President, Mrs. Romano.

Mrs. Romano read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on January 3, 2013.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School,

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Ms. Bruno-absent	Mr. Rinke-absent	Mr. Salerno-absent
Mrs. Doheny	Mrs. Romano	Mr. Samperi-
Mr. LaMorte	Mr. Salerno	Mr. Stefanelli

Also Present: Dr. Porto, Mrs. Messery, Ms.Lusk

Mrs. Romano led the Board in the flag salute.

Approximately 6 people in attendance.

Approval of Minutes - 7/25/13

(On file in the business office) – moved by Mr. Salerno, seconded by Mrs. Doheny

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro, Mrs. Romano,
Mr. Stefanelli,

Abstain: Mr. Samperi

Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolution Approved

Presentations –

None

Public Discussion on Agenda Resolutions –

Ms. Lusk read the following statement:

This portion of the meeting is open to the citizens of Hasbrouck Heights. Residents are to state their names, addresses and subject matter. Comments may be limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Report of the Student Representatives:

None

Report of the Board President:

Mrs. Romano reported the following: Tonight we will be approving the district goals for School Year 13-14. Our focus is primarily on the writing program. We will also be approving the School Resource Officer. The middle school principal has made recommendations that we believe will improve student success. Ms. Simmons and the National Honor Society teachers have revised the National Honor Society application process and protocols.

Report of the Superintendent -

None

Correspondence/Report of School Business Administrator/Board Secretary:

None

Committee Reports – On file in the business office

Education Committee
Special Education Committee
Technology Committee
Facilities Committee
Recreation Committee
Finance Committee
Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA –None

Borough Council Liaison – None

Faculty Liaison - Nona

PTA Liaison- None

AWARDS/PRESENTATIONS:

NONE

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by M. Stefanelli, seconded by R. LaMorte,

E08-01-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Accept Monthly Discipline Report – N/A

E08-02-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Accept Monthly Superintendent HIB Reports – N/A

E08-03-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013-2014 school year:

The monthly district calendar

E08-04-14 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

(Attachment A)

Policy #5141.4 – Child Abuse & Neglect **(Second Reading)**

E08-05-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013-2014 school year:

(On file in business office)

Superintendent Merit Goals for school year 13-14

- E08-06-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013-2014 school year:
(Attachment B)
- District Wide Action Plan with District Goals
- E08-07-14 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment C)
- Policy 5141.10 – Oxygen Use In Schools **(First Reading)**
- E08-08-14 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment D)
- Policy #5600 – Code of Conduct **(Second Reading)**
- E08-09-14 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment E)
- Policy #5131.9 – Personal Electronics Grades Pre-K 12 **(First Reading)**
- E08-10-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:(On file in business office)
- Textbooks – grades Pre-K through 12
All Curricula – grades K through 12
All Courses for grades 9 through 12
All Fiction/Non Book Books
- E08-11-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:
- Accept donations:
S. Warren – Standing Air Conditioner
D. Terhune – Desktop Dell PC
- E08-12-14 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment F)
- Policy/Regulation #6147.2 Grading Policy – (First Reading)

E08-13-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Approve the update to the Uniform Memorandum of Agreement

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli,

Nays: None

Abstain: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Samperi,

S08-01-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2013 – 2014 school year:

Student #1235 – Coordination hours @ \$50/hr for the school year – C. Romeo – not to exceed \$3,600

Student #1235 – ABA therapy - 8 hrs/per week @ \$50/hr for the school year – C. Romeo - not to exceed \$14,400

Student #1235 – ABA therapy – 2 hrs/per week @ \$40/hr for the school year – not to exceed \$2,880 – D. Kessler

Student #913 – the attendance of two teachers at IEP meeting 3 hrs for special ed teach and 1 hr for reg education teacher @ \$32/hr - total \$128 for both

Student #1000552 – Neurological Evaluation @ \$450 – Dr. Heilbroner

Student #465 – 1:1 para at Bleshman for the school year @ \$45,000 – BCSS

Student #20041, 465 & 1000417 – continued contracts with NJ Commission for the Blind and Visually Impaired level 1 service @ \$1750 for each student for the school year - Total \$5,250

Student #122 – PT at 5 times per week - 3 - 60min sessions @ \$100/ea and 2 – 45 mins sessions @ \$85/each – M. Herz - Sept 2013 – August 2014

Student #123 – PT at 3 times per week – 45 min sessions @ \$80/ea – M. Herz from Sept 2013 – July 2014

Student #20287 – PT at 3 times per week for 1 hr sessions @ \$100/hr – M. Herz

Student #20287 – PT at 1 hr per week @ \$120/hr for the 2013/2014 S/Y and an additional 12.5 hrs of make up hours – J. Harvey for a total of \$4320 for the year

Student #465 - & 20041 – PT – 5 half hour sessions per student for the month of August @ \$50/session for a total of \$500

Student #20287 – 1:1 aide as back up if student's OOD aide is absent – 4 days only – BCSS - not to exceed \$1,848 if needed

Student #708 – F. Avella & M. Centrella – home instruction @ 16 hrs each at \$32/hr for a total of \$1,024 for both
 Student #465 – Vision Therapy – 1 time per week for the ESY and RSY beginning 7/1/13 – 6/30/14 @ \$125/hr for a total of \$5250
 Student #708 – attendance of F. Avella and K. MacDonald at IEP meeting on 8/7/13 @ \$32/hr for one hour each at a total of \$64
 Student #1000074 – Intergrated Translation Services – to Assist parents at intake meeting at OOD placement on 7/2/13 @ \$60

S08-02-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

List of Medical Doctors (**Attachment G**)

S08-03-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Renew Contract with Intergrated Translation Services to provide Foreign Language translators on an as needed basis @ \$60/hr

S08-04-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following OOD placements for the 2013 – 2014 school year:

Out of District Placements (**Attachment H**)

S08-05-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Nursing Plan (**Attachment I**)

S08-06-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

C. Romeo – Behaviorist Consultant for the 2013 – 2014 @ \$65/hr for 2.5 days per week not exceed \$39,000

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
 Mrs. Romano, Mr. Samperi, Mr. Stefanelli,
 Nays: None Abstain: None
 Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolutions Approved

TECHNOLOGY COMMITTEE:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by M. Stefanelli, seconded by C. Doheny,

- B08-01-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013-2014 school year:

Facilities Use (**Attachment J**)

- B08-02-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013-2014 school year:

Amend Resolution B07-04-14

EI Associates – professional services for ROD grants submission for the following:

Relocation of Main Offices and New Intercom Systems at both elementary schools:

- a. Euclid Elementary \$4,000.00
- b. Lincoln Elementary \$4,000.00

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli,
Nays: None Abstain: None
Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolutions Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Samperi,

- R08-01-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for 2013-2014 school year:

6/10/14 – ES PTA 5th grade picnic at Woodland Park (June 12, 2014 rain date) @ no cost to district
5/22/14 – ES 5th grade tour to the middle school @ no cost to district
6/11/14 – ES 5th grade promotion practice at HS Auditorium @ no cost to district
10/8/13 – ES/LS PSD trip to Abma's Farm in Wyckoff, NJ @ no cost to district
5/20/14 thru 5/22/14 – 8th Grade class trip to Washington D.C. @ no cost to district

R08-02-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraiser for 2013-2014 school year:

8/8/13 – Touchdown club golf outing – N. Delcalzo @ no cost to district
11/2/13 – HH Softball team – Applebee’s Pancake Breakfast @ no cost to district
10/10/13 – HH Softball team – Applebee’s – dine and 10% of the proceeds will be donated to team @ no cost to district

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli,
Nays: None Abstain: None
Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by M. Nazzaro,

- F08-01-14 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.
- F08-02-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of July 2013 in the amount of \$320,203.23 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F08-03-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of August 2013 at and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.
- F08-04-14 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of August 2013

This motion includes the following construction projects:

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof

F08-05-14 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
July 2013

F08-06-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Approve the application for the IDEA Consolidated grant for fiscal year 2014
Basic \$415,583
Pre-School \$18,073

Approve the following NCLB Grant Application
Title I Part A: \$142,033
Title II Part: \$ 35,723
Title III \$ 4,376

F08-07-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Purchases for 2013 – 2014:
Quotes received
P.O. #400471 – Pepe Plumbing \$13,362.00 – Repair High School Labs
P.O. #400522 – Bergen County Mason Contractors \$2,800 – repair retaining wall
P.O. #400523 – Pasquale & DeLeasa, LLC \$3,900 – sidewalk repairs

F08-08-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Approve the following purchases:
P. O. #400470 – Red Circle Solutions @ \$18,396 – Sole Vendor

F08-09-14 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:

Contract with Forum School not to charge any eligible students for reduced or paid meals

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli,

Nays: None Abstain: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by J. Samperi , seconded by M. Nazzaro,

P08-01-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Extra Pay:

E. Drago to attend IEP meeting for 1 hrs @ \$32/hr (student #913)

A. Lewites to attend IEP meeting for 3 hrs @ \$32/hr - \$96 total (student #913)

P08-02-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Extra Pay for Gifted and Talented Program

Rescind Resolution #P07-02-14

M. Binazeski , A. Lewites, K. MacDonald – 30 hrs each @ \$32/hr for G & T Curriculum

D. Mikulka – 4 hrs @ \$32/hr for G & T Curriculum

B. Chiu & K. DiGuglielmo an additional 4 hrs each to complete curriculum @ \$32/per hr each

P08-03-14 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements:

A) R. Rebecca Eliason – intern with N. Fried for the 13/14 school year

B) K. Schultz – WPU – to replace K. Meehan with M. Warren – 9/5/13 to 12/13/13

- P08-04-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Keys Staff:
(Attachment K)

- P08-05-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

AM Elementary Playground Duty:

Playground Supervisors @ \$32/hr

K. Dolan – LS - 7:55 am – 8:25 am

M. Mertz - LS - 7:55 am – 8:25 am

J. Hohnecker – ES – 7:55 am – 8:25 am

Playground Monitors@ \$18.14/hr

J. Dunn – LS - 7:55 am – 8:25 am

K. Hughes – ES – 7:55 am – 8:25 am

P. Alosco – ES – 7:55 – 8:25 am

Substitute Playground Monitor @ \$18.14/hr

S. Valente – ES – 7:55 am – 8:25 am

D. Villacampa – ES – 7:55 am – 8:25 am

- P08-06-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Lunch Aides, Substitute Teachers, paras and lunch aides, administrative assts and playground monitors, bus aides and nurses:
(Attachment L)

- P08-07-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Extra Pay:

C. Tacinelli – 4 days to complete speech evaluations @ \$32/hr – not to exceed \$768

F. Avella – attendance at IEP meeting for 1 hrs @ \$32/hr for a total of \$32 for student #708

- P08-08-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Coaches:

D. D'Amico – football coach step 2 - \$5,214

- P08-09-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

MS AM Cafeteria Duty @ \$32/hr – 1 person per day on a rotating basis:

K. Caputo – 7:30 am - 8:00 am

J. Lustmann – 7:30 am - 8:00 am

C. DelSole – 7:30 am – 8:00 am

A. Balac – 7:30 am – 8:00 am

- P08-10-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Visitor Management Staff @ \$14.30/hr:
(Attachment M)

- P08-11-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Lunch Aides:

L. Smayda – LS @ \$15.08/hr*

M. Niekrewicz – LS @ \$15.08/hr

***Pending Paperwork**

- P08-12-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Amend Resolution #P06-07-13

Maternity Leave Replacement:

9/5/13 – 12/15/13 – C. Cuttita – maternity leave replacement for A. Daly @ \$150/day

9/5/13 – TBD – D. Robertson – maternity leave replacement for M. Farruggio

- P08-13-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Extra Pay:

L. Traina – for OOD – 5.75/hrs @\$18.14/hr for a total of \$104.31

- P08-14-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

B. Donohue – School Resource Officer

- P08-15-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year: (**Attachment N**)

Revised Job Description:

Summer Keys Student Helper

- P08-16-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Sick/Maternity Leave

M. Farruggio – Sick Leave 9/3/13-TBD

M. Farruggio – Maternity Leave - TBD

- P08-17-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

6th Period Stipend

(**Attachment O**)

- P08-18-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Certified:

A. Zito – .6 Special Education Teacher – LS - MA Step 2 @ (\$52,555 X .6 = \$31,533) no benefits

- P08-19-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Resignations:

Julie Catapane

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli,
Nays: None Abstain: None
Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolutions Approved

OLD BUSINESS-None

NEW BUSINESS:

PERSONNEL COMMITTEE:

RESOLUTION:

The following resolution was moved by J. Samperi, seconded by M. Nazzaro,

P08-20-14 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2013-2014 school year:

Salary Guide Movement:

Adam Baeira- MA Step 3
Danielle Cerneka – BA+15 Step 7
Karen Dolan – MA+15 Step 12
Jane Gay – MA+30 Step 14
Barbara Kritzer – MA+30 Step 17

Roll Call:

Ayes: Mrs. Doheny, Mr. LaMorte, Mr. Nazzaro,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli,
Absent: Ms. Bruno, Mr. Rinke, Mr. Salerno

Resolution Approved

OPEN PUBLIC HEARING - None

PRIVATE SESSION: None

Meeting adjourned at 7:45 p.m.

Moved by Mr. Samperi, seconded by Mrs. Doheny
All in favor.

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary