

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, DECEMBER 15, 2011**

A regular meeting of the Board of Education was held on Thursday, December 15, 2011, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:07 p.m. by President, Mrs. Ciocia.

Mrs. Ciocia read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 5/9/11.”

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Ms. Bruno	Mr. Rinke	Mr. Stefanelli
Mrs. Ciocia	Mrs. Romano	
Mrs. Doheny	Mr. Salerno	
Mr. Nazzaro	Mr. Samperi	

Also Present: Dr. Porto, Mrs. Messery, Ms. Chaudry

Mrs. Ciocia led the Board in the flag salute.

Approximately 40 people in attendance.

Approval of Minutes - 11/16/11 (On file in the business office) – moved by R. Salerno, seconded by J. Rinke

Presentations – None

Public Discussion on Agenda Resolutions – None

This portion of the meeting is open to the citizens of Hasbrouck Heights. Residents are to state their names, addresses and subject matter. Comments may be limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary – None

Report of the Board President –

Mrs. Ciocia reported the following:

- a. Right after the Board Meeting, we will be honoring Kevin Condal, Robert Brady, Lora Geftic and the Pilot's Log.
- b. Congratulations to Ms. Schneeweiss and the middle school for the wonderful production of "Captain Louie".
- c. Regarding the senior request to leave during lunch period, the Board has agreed with the prerequisites the senior executive committee has suggested and will allow 3 open lunch dates with parental permission. The dates are to be determined.

Mrs. Ciocia expressed her condolences to the Hofmann family and thanked the entire community for showing their support for the Hofmann family during this difficult time.

Mrs. Ciocia wished everyone a happy, healthy, holiday season.

Report of the Student Representatives- None

Report of the Superintendent -

Dr. Porto wished the entire staff, student body and community a happy, healthy, holiday season.

Committee Reports – None

Education Committee

Special Education Committee

Technology Committee

Facilities Committee

Recreation Committee

Finance Committee

Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison - None

Faculty Liaison – None

PTA Liaison- None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by R. Salerno,

- E12-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2011-2012 school year:
- 12/10/11 – J. VanDam – SmartBoard training – Mountain Lakes, NJ @ \$49
1/12/12 – C. Reed – Technology to Support Struggling Readers – Rochelle Park, NJ @ \$75
1/12/11 – M. Porto - IPAD workshop for superintendents – Ho-Ho-Kus, NJ @ no cost to district
12/9/11 – D. Rispoli & C. Mercandino - I Pad Attack Workshop – SBJC – Hasbrouck Heights, NJ @ no cost to district
12/5/11 – M. Stoebs & C. Cassidy – Accuplace – Princeton, NJ @ no cost to district
1/10/12 – K. DiGuglielmo – “Internet Safety & Cyberbullying – Rochelle Park, NJ @ \$25
1/18/12 - J. Mastropietro & M. Scuilla – HSPA District Test Coordinator Training – Parsippany, NJ @ no cost to district
- E12-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment A)
- Policy #5131.9 Radios, Personal Cassettes/Disc Players, Paging Devices, Cellular Phones (Second Reading)
Policy/Exhibits #5519 – Dating Violence at School (First Reading)
Policy/Exhibits #5141.22 – WITHDRAWN
- E12-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- The monthly district calendar
- E12-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2011-2012 school year:
- Dual Enrollment for Culinary Arts from BCC – Paramus, NJ
- E12-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- Statement of Assurance and DPR’s for QSAC Monitoring

E12-06-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2012-2013 school year:

Regular Education Pre-school and Pre-school Disabled program at Euclid School
Self- sustaining Saturday NJ Ask Class @ no cost to district
In house guest speaker about The Holocaust – grade 12 – L. Geftic - teacher

E12-07-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

3 “Open Lunch” days for seniors – permission slips required – dates TBD

E12-08-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

New and Updated Course Offerings and Curricula aligned to NJCCS for grades 9-12 (**Attachment B**)

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano,
Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None Abstain:

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Romano, seconded by J. Rinke

S12-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

Student #5634 – Neurological Evaluation @ \$450
Student #507 & 4793 in home instruction beginning 11/14/11 (S. Gallo)
Student #0000662 – Physical Therapy evaluation for a “Turning 4” child @ \$300
Student #4094 – Occupational Therapy evaluation as part of 504 plan @ \$300
Student #485 – Psychiatric evaluation @ \$550
Student #778 – Psychiatric evaluation @ \$550

S12-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following OOD for the 2011 – 2012 school year:

Student #4793 – Lakeview Learning Center – effective 11/21/11 at a tuition of \$47,257 to be pro-rated

Student #507 – Lakeview Learning Center – effective 11/28/11 at a tuition rate of \$47,257 to be pro-rated – per diem @ \$262.51

S12-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Nursing Services Plan for 2011/2012 school year (**Attachment C**)

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None Abstain:

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J.Rinke, seconded by L. Romano,

B12-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Facilities Use (**Attachment D**)

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None Abstain:

Resolutions Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C.Doheny, seconded by D. Bruno,

- R12-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2011-2012 school year:
- 12/16/11 – 1/16/12 – Clothing sale for swim team – T. Romano – Coach
1/15/11 – 9th grade – Heights Golf Umbrellas – R. Smith – Advisor
12/18/11 -2/15/12 – Boys Basketball Clothing Sale – M. Cebula – Coach
12/11 – HH Welfare Dept. – Winter Clothing Drive - V. Gant – Advisor
1/20/12 – Jr. Beta Club Dance – K. Krysz, J. Gay, K. Dolan, & N. Rucci –
Advisors and Chaperones
2/14/11 – Jr. Beta Club Valentine’s Day Plush Animal Sale – K. Krysz & J. Gay –
Advisor
12/16/11 – 2/15/12 – Girls Basketball Clothing Sale – B. Roscoe – Coach
1/15/12 – 1/31/12 – Gay-Straight Alliance bracelet sale – R. Smith - Advisor
- R12-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- 12/20/11 – Holiday Yearbook Dinner – Maggiano’s Rest – Hackensack, NJ - R.
Smith & M. Hernandez – Advisors & Chaperones @ no cost to district
- R12-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- K. Condal – acceptance of Athlete of the Year Plaque
R. Brady – acceptance of Excellence in Coaching Plaque
Pilot’s Log members – acknowledgement of winning the Pacemaker Award
L. Geftic – acceptance of Excellence in Advisorship Award for the Pilot’s Log
- R12-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- M. Yolleck – piano accompanist for musical practices and rehearsals @ \$100 for
performance and \$50 per rehearsal
- R12-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- 1/9/12 – “Just Say No” Assembly – Drug Awareness Week – ES PTA

R12-06-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2011-2012 school year:

1/20/12, 5/5/12, 6/8/12 – 11th & 12th grade Peer Leader trips – Teaching respect to 5th graders – B. Christianson, G. Schimel, K. Stevenson, E. McGinty, J. VanDam, K. O'Hagan – Chaperones and Advisors
2/2/11 – 2/3/11 – Model UN Team Conference – Bergen Academies – Hackensack, NJ - M. Warren
12/19/11 – LS 3rd grade - Wellington – Hackensack, NJ - S. Cerasuolo – Advisor
3/9/12 – ES Kindergarten Class – Ringling Brothers Circus, Secaucus, NJ – Teachers and Parents to Chaperone
5/7/12 – HS Freshman Class – Romeo & Juliet at the Castle Theater in Budd Lake, NJ – R. Smith – advisor
Various Dates – LS Jump Rope Team Field Trips – M. Cebula – Coach
(Attachment E)

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None Abstain:

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by M. Nazzaro

F12-01-12 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F12-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of November 2011 in the amount of \$1,469,014.79 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.

F12-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of December 2011 in the amount of \$1,400,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.

F12-04-12 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of December, 2011

This motion includes the following construction projects:

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof

F12-05-12 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
October 2011

F12-06-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

1/24/12 – D. Messery – 403 (b) seminar – Rockaway, NJ @ \$75 cost to district

F12-07-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

AGREEMENT ADOPTING A FLEXIBLE SPENDING PLAN

WHEREAS, THE TOWNSHIP OF HASBROUCK HEIGHTS WISHES TO OFFER ALL ELIGIBLE EMPLOYEES THE FLEXIBLE PROTECTION OF INDIVIDUAL INSURANCE PLANS AT NO COST TO THE TOWNSHIP, SUCH AS ACCIDENT/SICKNESS DISABILITY INSURANCE, CANCER INSURANCE, AND LIFE INSURANCE, AND

WHEREAS, SECTION 125 OF THE INTERNAL REVENUE SERVICE CODE CONTAINS A PROVISION WHEREBY EMPLOYERS CAN PROVIDE THEIR EMPLOYEES WITH A FLEXIBLE SPENDING PLAN FOR CERTAIN INSURANCE PREMIUMS, UNREIMBURSED MEDICAL EXPENSES AND CHILD OR DEPENDENT CARE TO BE FURNISHED WITH PRETAX INCOME, AND

WHEREAS, VMM BENEFITS, INC (VINCENT M MORELLI) , A VOLUNTARY BENEFITS COMPANY, SPECIALIZING IN SUPPLEMENTAL INSURANCE REPRESENTING AFLAC CAN PROVIDE ASSURANCE THAT EMPLOYEES WILL RECEIVE INDIVIDUAL CONSULTATION AND ENROLLMENT INFORMATION FROM CONSULTANTS OF VMM BENEFITS, INC ON AN ONGOING BASIS, AND ALL SERVICING WILL BE HANDLED BY SAME , AND

NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BODY OF THE SCHOOL BOARD OF HASBROUCK HEIGHTS, HEREBY ADOPTS THE FLEXIBLE BENEFITS PLAN (CONSISTING OF THE FLEXIBLE BENEFITS PLAN DOCUMENT, THE ADOPTED AGREEMENT, AND COMPONENT BENEFIT PLANS AND POLICIES) FOR THE SCHOOL BOARD OF HASBROUCK HEIGHTS.

F12-08-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Aflac as custodian for “Flexible Spending Account”

F12-09-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

Valley National Bank – Cash Management Services Agreement

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano,
Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None Abstain:

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by D. Bruno,

P12-01-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Extra Pay:

M. Sparacio, C. Mercandino, A. Baeira 6th period stipend effective 12/1/11
(\$3500/year pro-rated)

R. Smith – Athletic Events

C. Miller – Athletic Events

D. Cerneka & K. DiGuglielmo – teacher supervision NHS tutoring program
Alternating weeks between ES & LS @ \$32/hr (twice per month each)

S. Gallo – ES reading clinic teacher @ \$32/hr

M. Sparacio – 35 minutes a day to support student #32435445898 at track
sessions @ \$32/hr to be prorated

P12-02-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Substitute Teacher:

L. Palladino - Long Term Sub for 4 periods @ \$55/day

B. Ortiz – State Certified @ \$85/day

L. Traina – State Certified @ \$85/day

T. Anastasio – State Certified @ \$85/day*

G. Coccioli – State Certified @ \$85/day*

A. Aligo – County Certified @ \$80/day*

A. Maniscalco – County Certified @ \$80/day*

*Pending Paperwork

Substitute Nurse:

Hourly rate to be \$32/hr up to 3 hours

F. Buonomo – Sub nurse*

*Pending Paperwork

- P12-03-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Volunteers

N. Molina*

S. Gaffney*

F. Mancini*

*Pending receipt of paperwork

- P12-04-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Leave of Absence:

*K. Venneman DiMartino – paid leave 3/5/12 – 5/8/12 - unpaid

FMLA – 5/9/12 to 6/22/12

D. LaTorre – paid leave – 12/12/11 – 2/13/12

*S. Ulrich – paid leave 4/30/12 to 5/15/12 – unpaid FMLA leave from 5/17/12 to 10/15/12

*L. Colaneri – paid leave – 3/5/12 – 3/22/12 – unpaid FMLA leave from 3/23/12 – 4/13/12

* All dates are approximate

- P12-05-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Paraprofessionals:

P. Caruso – 2 days per week @ 1 hour per day @ \$16.96/hr

Amend Resolution A#P11-13-12 – R. Cristofolo 1.0 para to .58 effective 11/7/11

- P12-06-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Stipends:

Amend resolution #P07-02-12 to corrected amounts (**Attachment F**)

Amend resolution #P06-01-11 – cancel Heights Arts Club stipend to K. Dolan for lack of participation

Terminate S. Forte as professional Development Coordinator

L. Simmons – Professional Development Coordinator effective 12/1/11

Amend Resolution #P11-03-12 – N. Delcalzo – Head Bowling Coach @ Step 5 plus longevity - \$4918

- P12-07-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Certified:

B. Sapozhnikov – HS social studies teacher – MA Step 1 @ \$52,055 pro-rated to December 1, 2011 plus benefits (pending receipt of paperwork)

- P12-08-12 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements for the 2011-2012 school year:

1/18/12 – 5/10/12 - J. Schmarak – PE with D. Kolich – William Paterson

3/12/12 - 5/4/12 – D. Yule – Instrumental Music with J. Ascolese – NJ City University

1/9/12 to 1/13/12 - B. Flinn – grade 5 at ES with H. Searle – FDU – Madison, NJ

- P12-09-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Lunch Aides:

L. Batalille – sub lunch aide @ \$10/hr (pending receipt of paperwork)

L. Kashuba – LS lunch aide @ \$14.71/hr

- P12-10-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Transfers:

D. VanHook – Board Office 8:30-11:30, LS 12:00-4:00

- P12-11-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Job Description – Registrar Secretary (**Attachment G**)

- P12-12-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Technology Assistant

R. Schiro – non-union part time IT assist @ \$7.25/hr – not to exceed 75 hours per month

P12-13-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Resignations:

L. Byrne – Lunch Aide effective 12/23/11
D. Wagner – Lunch Aide effective 12/12/11

Retirements:

K. Mancuso – effective 2/24/12

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mrs. Romano,
Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None

Absent: Mr. Nazzaro Abstain:

Resolutions Approved

OLD BUSINESS-None

NEW BUSINESS

The following resolutions were moved by L. Romano, seconded by J. Rinke,

B12-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

Universal Studios & E! – use of facilities- old HS Gym and hallway - February 21st thru February 26th – filming purposes for a H.H. alumni

P12-14-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Transfers: As of 1/9/12

B. Colaneri – from ES to LS
T. Barrios – from out-of-district to ES

P12-15-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Paraprofessionals:

T. Barrios - \$19,233 as of 1/9/12 to be pro-rated, no benefits

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mrs. Romano,
Mr. Rinke, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None

Absent: Mr. Nazzaro

Abstain:

Resolutions Approved

OPEN PUBLIC HEARING - None

.

Meeting adjourned at 8:21 p.m.

Moved by Mr. Salerno, seconded by Mr. Rinke

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary