

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
THURSDAY, FEBRUARY 16, 2012**

A regular meeting of the Board of Education was held on Thursday, February 16, 2012, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:08 p.m. by President, Mrs. Ciocia.

Mrs. Ciocia read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 1/20/12.”

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Ms. Bruno	Mr. Rinke - absent	Mr. Stefanelli
Mrs. Ciocia	Mrs. Romano	
Mrs. Doheny	Mr. Salerno	
Mr. Nazzaro	Mr. Samperi	

Also Present: Dr. Porto, Mrs. Messery, Ms. Machado

Mrs. Ciocia led the Board in the flag salute.

Approximately 20 people in attendance.

Approval of Minutes - 1/26/12

(On file in the business office) – moved by C. Doheny, seconded by D. Bruno

Presentations –

Ms. Cassidy spoke about how Virtual High School offers courses to students that we don't have available here or if students are in need of credit recovery. 2 students spoke about the courses they are currently taking thru Virtual High School.

Mr. Rispoli and Mr. Binaseki had students from their Robotics Club demonstrate robots that they have created and what their club is all about.

Ms. Tomesco presented how the Ipads are utilized by the PreK-4 program.

Dr. Porto thanked all of the staff and students who were present here tonight and for demonstrating all of the great things that we are doing in our schools.

Ms. Romano congratulated Ms Lewites on the phenomenal job she did with the blood drive held last week.

#### Public Discussion on Agenda Resolutions – None

This portion of the meeting is open to the citizens of Hasbrouck Heights. Residents are to state their names, addresses and subject matter. Comments may be limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

#### Correspondence/Report of School Business Administrator/Board Secretary –

Ms. Messery reported that she is currently in the process of completing the budget for School Year 12-13. State aid numbers should be released by February 28<sup>th</sup>. The public hearing for the budget has been scheduled for March 28<sup>th</sup>.

#### Report of the Board President – None

#### Report of the Student Representatives- None

#### Report of the Superintendent -

Committee Reports – On file in the business office  
Education Committee  
Special Education Committee  
Technology Committee  
Facilities Committee  
Recreation Committee  
Finance Committee  
Policy Committee

#### Labor Relations/Negotiations Committee – None

#### NJ/BCSBA

Ms. Doheny reported that on February 9<sup>th</sup>, President Obama granted waivers to ten states for NCLB. NCLB will now be monitored by the NJ DOE.

#### Borough Council Liaison - None

#### Faculty Liaison - None

PTA Liaison-

Euclid: None

Lincoln: Mr. Stefanelli reported that the Cat-in-the-Hat visited the school, collections for the food pantry are underway, the talent show will be in March.

MS/HS: Mr. Salerno reported that the tricky tray will be held on March 2<sup>nd</sup>. These funds will be used for scholarships.

EDUCATION COMMITTEE:

**RESOLUTIONS:**

The following resolutions were moved by L. Romano, seconded by C. Doheny,

E02-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2011-2012 school year:

3/16/12 – A. D’Onofrio Prosecutor’s Office Honorarium – Ethical Responsibility of Public Officials Using Social Media – for all staff @ \$500 cost to district  
3/16/12 – L. Simmons & J. Mastropietro – Education Job Fair” – Wayne, NJ @ no cost to district  
2/23/12 – L. Cintron & M. Porto” Teacher Evaluation System” – BCC – Paramus, NJ @ a cost of \$50/each  
3/22/12 – J. Muska – 9/11 Instruction in the Classroom – Trenton, NJ @ no cost to district

E02-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

**(Attachment A)**

Policy Revision #4141 – Salary Guides (First Reading)  
Regulation #4141 – Placement on Guide (First Reading)  
Policy/Exhibits #6145 2 Intramural and Interscholastic Competition (Second Reading)  
Policy/Exhibits #5131.5 – Threats & Violence (First Reading)  
Policy/Exhibits #5131.2 – HIB Investigation Report (Second Reading)

E02-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

The monthly district calendar

E02-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

L. & J. Jarosiewicz to attend kindergarten @ employee children tuition rate of \$2500 per year per child

G. Valenti to attend pre-k at full tuition rate of \$4,950/year

E02-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following program for the 2011-2012 school year:

Roots – Anti - bullying program application for Princeton University

E02-06-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following program for the 2012-2013 school year:

Memorandum of Agreement for “Race to the Top” Grant for HH participation as LEA (Attachment B)

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: Mr. Rinke Abstain:

**Resolutions Approved**

**SPECIAL EDUCATION COMMITTEE:**

**RESOLUTIONS:**

The following resolutions were moved by L. Romano, seconded by R. Salerno,

S02-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

Student #278 – Psychiatric evaluation @ \$550

Student #5959 – Occupational therapy evaluation @ \$300

Student #4942 – Psychiatric evaluation @ \$550

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: Mr. Rinke Abstain:

**Resolutions Approved**

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by D. Bruno, seconded by R. Salerno,

B02-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Facilities Use (**Attachment C**)

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano,  
Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: Mr. Rinke Abstain:

**Resolutions Approved**

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C.Doheny, seconded by D. Bruno,

R02-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2011-2012 school year:

June 2012 – ES after school 5<sup>th</sup> grade kick ball league – R. Minichiello – volunteer coach

4/7/12 – Sr. class can shake at shop-rite, stop & shop and bagel buffet

Feb – March – student council to sell Gertrude Hawk items – C. Cassidy – Advisor

March – Going green club - “Save the Red Panda” - ES - children will buy stickers, erasers, etc

March 2012 – Student Council to sell snacks during intermission of HS musical – C. Cassidy – Advisor

4/20/12 – Model UN Celebrity Dinner – Paramus, NJ – M. Warren & C.

Mercandino – Advisors @ no cost to district

February – March 2012 – Softball team to sell clothing – Jackie Ferranti – Coach

2/27/12 – ES PTA Fund Raiser – Display My Art – student’s art work to be displayed and purchased by parents  
 2/17/12 – ES PTA Cookie Dough Sale & Annie Pretzel  
 3/1/12 – ES PTA Tupperware Sale  
 3/8/12 – ES PTA Gertrude Spring Candy Sale

R02-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2011-2012 school year:

3/22/12 – HS US History 1 Pre AP – NJ State House – Trenton, NJ – C. Cassidy – Advisor @ no cost to district  
 6/18/12 – LS 5<sup>th</sup> grade trip to West Point in New York @ no cost to district  
 3/14/12 – HS 10<sup>th</sup> Science class – Women in Science Day – Morristown, NJ - D. Pignatiello & C. Kemple – Teachers @ no cost to district  
 3/28/12 – 10<sup>th</sup> grade – Yankee Stadium – Bronx, NY – B. Kritzer – Advisor@ no cost to district  
 March 2012 – MS - Mock Trial Team Trip – New Brunswick, NJ – J. Gay & M. Stillman – Advisors  
 3/15/12 – LS 1<sup>st</sup> grade – “The Lorax” – Paramus, NJ @ no cost to district

R02-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2011-2012 school year:

**2/27/12 – 3/2/12 – ES Read Across America**

R02-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2012-2013 school year:

Summer 2012 keys program (**Attachment D**)  
 Keys before and after school program (**Attachment E**)

R02-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2011-2012 school year:

3/11/12 – 3/14/12 – M. Sculla – Athletics Director’s Convention – Atlantic City, NJ - @ a cost of \$350 for annual dues, membership, and convention fee

R02-06-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

3/2/12 – 3/4/12 – NJ SIAA Wrestling championships – Atlantic City, NJ @ cost to district if necessary not to exceed \$1,529.94

R02-07-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

Extend "Day in Clay – LS to 3/22/12 & 3/23/12 @ no cost to district

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: Mr. Rinke Abstain:

**Resolutions Approved**

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by R. Salerno,

F02-01-12 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F02-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of January 2012 in the amount of \$1,477,114.56 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.

F02-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of February 2012 in the amount of \$1,400,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.

F02-04-12 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of February, 2012

*This motion includes the following construction projects:*

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof

F02-05-12 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
January 2012

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano,  
Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: Mr. Rinke Abstain:

**Resolutions Approved**

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by M. Nazzaro,

P02-01-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Substitute Paraprofessional**  
C. Marty – Sub para @ \$10/hr



- P02-02-12 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements:
- Spring 2012 – 2013 – C. Logerfo – Psychology with N. Fried and L. Ciraco  
 2/29/12 – M. Machtemes – ES – L. Cintron – Montclair University, Montclair, NJ  
 M. Sermabekian – 2/17/12 – 6/14/12 – 3<sup>rd</sup> grade at LS @ no cost to district  
 C. Warren – Spring semester - D. Kolich – MS/HS – Montclair University, Montclair, NJ
- P02-03-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:
- Coaches:**  
 Spring Season (**Attachment F**)
- P02-04-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:
- Amend Resolutions P12-01-12 and P01-10-12 to include: “maximum hours for ES is 66
- P02-05-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:
- Volunteers:**  
 M. Centrella – assistant softball coach
- P02-06-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:
- Summer Keys:**  
 Staff (**Attachment G**)
- P02-07-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:
- Home Instruction:**  
 Student #6846 - D. Dussault & S. Unglert @ 2 ½ hrs each per week beginning 2/1/12 @ \$32/hr each

P02-08-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Bus Aides:**

A. Ellerbrock - G & T Saturday program 4 ½ hrs. @ \$16.96/hr  
A. Arrabito – G & T Saturday program 4 ½ hrs. @ \$16.96/hr.  
D. VillaCampa – G & T Saturday program substitute @ \$10/hr

P02-09-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Event Workers:**

K. Dolan  
R. Brady

P02-10-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

J. Levirne – Maternity leave replacement for K. Venneman – 7<sup>th</sup> grade language arts teacher – effective 2/28/12 @ \$150 per Diem

P02-11-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action:

Ratify the Memorandum of Agreement between the Hasbrouck Heights Board of Education and the Hasbrouck Heights Administrators Association for the period of July 1, 2012 – June 30, 2015

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano,  
Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: Mr. Rinke Abstain:

**Resolutions Approved**

OLD BUSINESS-None

NEW BUSINESS -None

OPEN PUBLIC HEARING - None

Meeting adjourned at 9:05 p.m.

Moved by Mr. Salerno, seconded by Mr. Romano

Respectfully submitted,

Dina Messery

School Business Administrator/Board Secretary