

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES
JANUARY 6, 2015**

The reorganization meeting of the Board of Education was held on Tuesday, January 6, 2015, in the Middle/High School Auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 6:03 p.m. by Board Secretary, Mrs. Messery.

Mrs. Messery read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on November 20, 2014.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in the Record.

Roll call of continuing members was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mrs. Caruso	Mr. Rinke
Mrs. Doheny	Mrs. Romano
Mr. LaMorte	Mr. Stefanelli

Also Present: Dr. Kildow, Mrs. Messery, Mrs. Clark

Mrs. Messery led the Board in the flag salute.

Approximately 10 people in attendance.

1. Mrs. Messery administered required Oath of Office to three (3) elected members.

Mrs. Bruno, Mr. Salerno, Mr. Samperi

2. The Board Members read the New Jersey School Board Members Code of Ethics and Mrs. Messery requested a motion to adopt it.

Moved by Mr. Salerno, seconded by Mr. Rinke

Roll Call:

Ayes: Mrs. Bruno, Mrs. Caruso, Mrs. Doheny, Mr. LaMorte, Mr. Rinke,
Mrs. Romano, Mr. Salerno, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None

Abstain: None

Resolution Approved

3. Mrs. Messery, School Board Secretary, acted as temporary Chairperson and requested nominations for Presidency.

Robert Salerno was nominated for President by Lillian Romano, seconded by Joseph Rinke.

No other nominations were made, the process was closed and roll call taken.

Roll Call:

Ayes: Mrs. Bruno, Mrs. Caruso, Mrs. Doheny, Mr. LaMorte, Mr. Rinke,
Mrs. Romano, Mr. Samperi, Mr. Stefanelli

Nays: None Absent: None

Abstain: Mr. Salerno

Mr. Salerno is appointed as President of the Board of Education.

4. Mrs. Messery requested nominations for Vice President.

Joseph Samperi was nominated for Vice President by Joseph Rinke, seconded by Mark Stefanelli

No other nominations were made, the process was closed and roll call taken

Roll Call:

Ayes: Mrs. Bruno, Mrs. Caruso, Mrs. Doheny, Mr. LaMorte, Mr. Rinke,
Mrs. Romano, Mr. Salerno, Mr. Stefanelli

Nays: None Absent: None

Abstain: Mr. Samperi

Mr. Samperi is appointed as Vice President of the Board of Education.

5. Public Discussion on Agenda Resolutions - None
6. New Business :

Resolutions:

Consent Agenda Resolutions Moved by Mr. Stefanelli, seconded by Mr. Samperi

- R1-01-15 Be it Resolved that in compliance with the Open Public Meeting Act, P.L. 1975, the public meetings of the Hasbrouck Heights Board of Education for January 2015 through December 2015 are hereby set down and will be held as follows:

In the Board Office Conference Room, 379 Boulevard, commencing at 6:00 p.m. and normally be confined to a work session. Public discussion at these meetings will not be permitted. The second meeting will be an action session and will be held in the MS/HS Auditorium, 365 Boulevard, commencing at 8:00 p.m. Public discussion will be invited at the action session meetings. Notice of the aforesaid meetings and of all other public meetings hereafter scheduled, where revised or additional meeting dates, shall be given in accordance with the terms of the Open Public Meetings Act by posting said notice in the Administration Building by filing with the Borough Clerk and furnishing to The Record or the The Observer, which newspapers are hereby designated as having the likelihood of informing the public of such meetings. **(Attachment A)**

Any person who requests that individual notices of meetings be mailed to him or her shall prepay to the School Business Administrator of the Hasbrouck Heights Board of Education, the sum of \$.50 cents for each notice requested, to cover the cost of preparing and mailing same. Request for individual notices made by the media shall be granted without cost.

This resolution shall take effect immediately and shall be subject to superseding resolutions by the public body.

- R1-02-15 Be it Resolved that The Observer, Hasbrouck Heights, NJ and The Record, Hackensack, NJ be designated as official newspapers of the Board of Education.
- R1-03-15 Be it Resolved that the following are hereby authorized to sign for and on behalf of the Hasbrouck Heights Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts, or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that the depositories be and hereby are authorized without further inquiry, (a) to pay

the same to the debit of any accounts of this Board then maintained with them, (b) to receive for deposit to the credit of this Board, and/or for collection for the account of this Board, any and all checks, drafts, notices or other instruments for the payment of money, whether or not endorsed by this Board, which may be received for it for such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board, and (c) to receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or persons:

General Fund – 1028847

Any three of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Payroll Account -1028855

Any two of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

Or in their absence, the President of the Board

Agency Account – 1028863

Any two of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

Or in their absence, the President of the Board

Food Account – 41341430

Any three of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Construction Account – 41341406

Any three of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Unemployment Account - 41486455

Any three of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Summer Pay Escrow Account – 41346181

Any three of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Flexible Spending Account – 41486625

Any three of the following:

Superintendent of Schools

School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

HS Athletic Fund – 1028952

Any two of the following:

Athletic Director

Principal

Vice Principal

MS/HS Student Activities Account – 1028869

(2 signatures)

Business Administrator

Assistant to the Business Administrator

Euclid School Activities Account – 1028928

(2 signatures)

Business Administrator

Assistant to the Business Administrator

Lincoln School Activities Account – 1028901

(2 signatures)

Business Administrator

Assistant to the Business Administrator

Roll Call:

Ayes: Mrs. Bruno, Mrs. Caruso, Mrs. Doheny, Mr. LaMorte,

Mr. Rinke, Mrs. Romano, Mr. Salerno, Mr. Samperi,

Mr. Stefanelli

Nays: None Absent: None

Abstain: None

Resolutions Approved

Personnel:

Resolutions:

The following resolutions were moved by Mrs. Romano, seconded by Mr. Samperi

P01-01-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Extra Pay: Funded with NCLB Title I Funds:

A/C #20-231-100-101-00-01-46

Euclid School:

Academic Support - Staff Member in Charge

J. Mansfield – 1.5 hours per day (including prep), 3 days per week @\$32/hr

Academic Support Teacher

L. Bothe – 1.25 hours per day (including prep), 3 days per week @ \$32/hr

D. Cerneka - 1.25 hours per day (including prep), 3 days per week @ \$32/hr

J. Rakus - 1.25 hours per day (including prep), 3 days per week @ \$32/hr

L. Palladino - 1.25 hours per day (including prep), 2 days per week @ \$32/hr

L. Mansfield - 1.25 hours per day (including prep), 2 days per week @ \$32/hr

J. Gallucci - 1.25 hours per day (including prep), 1 day per week @ \$32/hr

D. Robertson - 1.25 hours per day (including prep), 1 day per week @ \$32/hr

L. Tomesco - 1.25 hours per day (including prep), 1 day per week @ \$32/hr

N. Vanni - 1.25 hours per day (including prep), 1 day per week @ \$32/hr

P. Lambe – Substitute @ \$32/hr

M. Rad - Substitute @ \$32/hr

M. Mabel - Substitute @ \$32/hr

E. Oettinger - Substitute @ \$32/hr

Lincoln School:

Academic Support - Staff Member in Charge

M. Pagano – 1.5 hours per day (including prep), 3 days per week @\$32/hr

Academic Support Teacher

M. Mertz – 1.25 hours per day (including prep), 3 days per week @ \$32/hr

E. LaTorre - 1.25 hours per day (including prep), 3 days per week @ \$32/hr

K. Felicetti - 1.25 hours per day (including prep), 2 days per week @ \$32/hr

G. Dubofsky - 1.25 hours per day (including prep), 2 days per week @ \$32/hr

J. Farina - 1.25 hours per day (including prep), 1 day per week @ \$32/hr

S. Brander - Substitute @ \$32/hr

Middle School:
Academic Support - Staff Member in Charge

Ashley Aligo – 1 hour per day (including prep), 4 days per week @\$32/hr

Academic Support Teacher

J. Keller – 1 hour per day (including prep), 4 days per week @ \$32/hr

D. Perez - 1 hours per day (including prep), 4 days per week @ \$32/hr

P01-02-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Amend Resolution P10-18-15 to read ending date of N. Glassman long term leave replacement to 1/19/15.

Roll Call:

Ayes: Mrs. Bruno, Mrs. Caruso, Mrs. Doheny, Mr. LaMorte,
Mr. Rinke, Mrs. Romano, Mr. Salerno, Mr. Samperi,
Mr. Stefanelli

Nays: None Absent: None

Abstain: None

Resolutions Approved

6. Presentation

Dr. Osnato from Leadership Advantage presented the services his company offers for a Superintendent Search.

7. Open Public Hearing

This portion of the meeting is open to citizens of Hasbrouck Heights. Residents are to state their names, addresses, and subject matter. Comments may be limited to no more than five minutes per person. The Board Members request that all members of the public be courteous and mindful of the rights of other individuals when speaking. Issues raised by members of the public may or may not be responded to by the Board. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public may speak about an employee or employees or about a student or students of the district for any reason at any time. All comments will be considered and a response may be forthcoming if and when appropriate. Members of the public must consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Mrs. Ciocia thanked Mrs. Romano and Mr. Salerno as well as the entire Board for their service for the past year. She also congratulated Mrs. Bruno, Mr. Salerno and Mr. Samperi on their reelection.

8. Adjournment @ 6:30 p.m., moved by Mrs. Romano, seconded by Mr. Rinke.
All in favor

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary

**HASBROUCK HEIGHTS BOARD OF EDUCATION
379 BOULEVARD
HASBROUCK HEIGHTS, NEW JERSEY 07604**

PUBLIC NOTICE

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Hasbrouck Heights Board of Education hereby gives notice of the following meetings:

<u>2015</u>	<u>Work Sessions</u>	<u>Regular Meetings</u>
January	January 22, 2015 Thursday	January 22, 2015 Thursday
February	February 26, 2015 Thursday	February 26, 2015 Thursday
March	March 26, 2015 Thursday	March 26, 2015 Thursday
April	April 23, 2015 Thursday	April 23, 2015 Thursday
May	May 21, 2015 Thursday	May 21, 2015 Thursday
June	June 16, 2015 Tuesday	June 16, 2015 Tuesday
July	July 23, 2015 Thursday	July 23, 2015 Thursday
August	August 27, 2015 Thursday	August 27, 2015 Thursday
September	September 24, 2015 Thursday	September 24, 2015 Thursday
October	October 22, 2015 Thursday	October 22, 2015 Thursday
November	November 19, 2015 Thursday	November 19, 2015 Thursday
December	December 17, 2015 Thursday	December 17, 2015 Thursday

Work Sessions to be held at 6 pm in the Board Office Conference Room, 379 Boulevard and
Regular Meetings to be held at 8:00 pm in the MS/HS Auditorium, 365 Boulevard,
Hasbrouck Heights, New Jersey.

Any Special Meeting deemed necessary by the Board of Education will be noticed individually and according to law.

Dina Messery
Board Secretary

Dated: 1/6/15

Posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board Office,
Euclid Elementary School, Lincoln Elementary School, Hasbrouck Heights HS/MS with
notice sent to The Observer and the Record.