

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, JULY 19, 2012**

A regular meeting of the Board of Education was held on Thursday, July 19, 2012, in the Middle/High School auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:02 p.m. by President, Mrs. Ciocia.

Mrs. Ciocia read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 3/27/12.”

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Ms. Bruno	Mr. Rinke	Mr. Stefanelli-absent
Mrs. Ciocia	Mrs. Romano	
Mrs. Doheny	Mr. Salerno	
Mr. Nazzaro	Mr. Samperi	

Also Present: Dr. Porto, Mrs. Messery, Ms. Clark

Mrs. Ciocia led the Board in the flag salute.

Approximately 20 people in attendance.

Private Session:

Meeting closed to private session @ 8:03 – personnel issues

PS07-02-13 Whereas, in accordance with provisions of the New Jersey Open Public Meetings Act, the Hasbrouck Heights Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to personnel issues,

Now, Therefore Be it Resolved, that the Hasbrouck Heights Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be it Further Resolved, that the public be informed of these matters as soon as the need to remain confidential is no longer necessary at a future date to be Determined.

Returned to public session 8:43 pm

Approval of Minutes - 6/12/12

(On file in the business office) – moved by J. Samperi, seconded by J. Rinke

Presentations –

Mr. Pignatiello discussed and gave a slide presentation of the medical technology program that occurred during the summer.

Mrs. Ciocia read and presented to Lori Cintron a letter of appreciation for all of the time she has spent on the various interview committees.

Public Discussion on Agenda Resolutions – None

This portion of the meeting is open to the citizens of Hasbrouck Heights. Residents are to state their names, addresses and subject matter. Comments may be limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary –

Mrs. Messery reported on the ceilings at Euclid School. 6 classrooms will have their ceilings replaced before the start of the school year 12-13.

Report of the Board President –

Mrs. Ciocia stated that she attended the Middle and High schools graduations and wishes all of our graduates much success.

Report of the Student Representatives- None

Report of the Superintendent -

Dr. Porto gave the violence and vandalism report for the 11-12 school year. This year's numbers must include HIB numbers.

Dr. Porto also reviewed the district's goals: District literacy, math (SMI) and character education planning.

Dr. Porto also reviewed the Gifted and Talented Program which will be revamped for 13/14 school year. The core content curriculum must include strands for gifted and talented and remediation. The gifted and talented program at Ho-Ho-Kus is an enrichment program and will

continue for the 12/13 school year only. We will be meeting with the all of the gifted and talented parents to discuss how the program will be revamped for the 13/14 school year.

Committee Reports – On file in the business office

Education Committee

Special Education Committee

Technology Committee

Facilities Committee

Recreation Committee

Finance Committee

Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA –None

Borough Council Liaison –

Mr. Nazzaro reported that he is making an attempt to reach out to the council members regarding the playgrounds,

Faculty Liaison - None

PTA Liaison- None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by J. Samperi,

E07-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshop for the 2012 – 2013 school year:

7/23/12 – J. Mastropietro, C. Cassidy, and L.Simmons – Connection Acted Roadmap for Administrators – Galloway Township, NJ @ no cost to district

E07-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Violence and Vandalism Report as stated to the NJDOE (**Attachment Aa**)

E07-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

The monthly district calendar

- E07-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment A)
- Revised Regulation #2121 – Organizational Chart **(Second Reading)**
- E07-05-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:
- 6/14/12 - D. D’Onofrio – Cyberology Consultant Presentation on bullying
- E07-06-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment B)
- Revised Grading Policy #6142.2 **(Second Reading)**
- E07-07-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- 9/10/12 – E. Drago – ASCD Conference – Washington D.C. @ \$349 plus \$.31/per mile cost to district
- E07-08-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment C)
- Policy #5141.21 – Administering Medication **(First Reading)**
- E07-09-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment D)
- Policy & Regulation #4322 – Use of Social Networking Sites For All District Personnel **(First Reading)**
- E07-10-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment E)
- Policy & Regulation #4320 – Acceptable Use of Computer Networks/Computers and Resources For All District Personnel **(First Reading)**

E07-11-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment F)

File Code #9120 – Election and Appointment of Officers and Auxiliary Personnel
(First Reading)

E07-12-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment G)

File Code 9110 – Number of Members and Terms of Office
(First Reading)

E07-13-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment H)

File Code #9112 – Elections **(First Reading)**

E07-14-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment I)

Policy Code #9113 – Filling Vacancies **(First Reading)**

E07-15-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment J)

Bylaw #9322 – Public & Executive Sessions**(First Reading)**

E07-16-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshop for the 2012-2013 school year: **(Attachment K)**

Action Plan with 3 district goals as per QSAC Monitoring

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mr. Nazzaro, Mr. Rinke,
Mr. Salerno, Mr. Samperi, Mr. Stefanelli,
Ms. Doheny – E07-01-12 thru E07-03-12, E07-05-12 thru E07-16-12
Nays: Ms. Doheny – E07-04-12 Absent: Mr. Stefanelli
Abstain: None

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Romano, seconded by R. Salerno,

S07-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2012 – 2013 school year:

Student #1000065 – change in OOD from Calais School to Cresskill Public school – 9/5/12 to 6/20/13 @ a tuition of \$35,036

S07-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following parental transportation contracts for the 2012 – 2013 school year:

Student #20287 – not to exceed \$10,800
Student #0000465 – not to exceed \$10,800
Student #20052 – not to exceed \$5,400
Student #122 – not to exceed \$5,400
Student #1000004 – not to exceed \$2,520 per year @ the IRS rate

S07-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following transportation services for the 2012 – 2013 school year:

Student #7953070743 – Educational Services Commission of Morris County to provide transportation for OOD for ESY & RSY from 7/2/12 – 6/14/13 including bus aide @ \$162.75 per day

S07-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2012 – 2013 school year:

Student #7240 – Neurological Evaluation – Dr. Heilbroner @ \$450
Student #4583 – Physical Therapy – SBJC @ \$300
Student #990140 – Neurological Evaluation – Dr. Heilbroner @ \$450
Student #5853 – Physical Therapy and Occupational Therapy evaluations – SBJC @ \$300 each
Student #990088 – Home Instruction for 30 hrs @ \$40/hr
Student #1000062 – Home Instruction for 20 hrs @ \$40/hr
Student #5790 – Neurological Evaluation – Dr. Katz @ \$500

Student #20287 – Home Instruction for 20 hrs @ \$40/hr not to exceed \$800
 Student #123 – PT – 3 times per week – M. Herz @ \$80/hr
 Student #122 – PT – 5 times per week – M. Herz @ \$80/hr
 Student #20287 – PT – 3 times per week – M. Herz @ \$100/hr
 Student #1235 – PT – 1 time per week – BCSS M. Gleason – 9/5/12 – 6/6/13
 @ \$132/hr
 Student #465 – A. Moreno as a 1:1 aide through BCSS for ESY & RSY @ \$45,000

S07-05-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Bergen County Special Services to provide following services for Nonpublic IDEA:
 Supplemental Instruction - \$30.00 per session
 Speech Therapy - \$30.00 per session
 Occupational Therapy – from \$95.00 up to \$120.00 per hour

S07-06-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Dr. L. Nagy to provide Psychiatric Evaluations @ \$600 each

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke,
 Mrs. Romano, Mr. Salerno, Mr. Samperi,
 Nays: None Absent: Mr. Stefanelli
 Abstain: None

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by J. Samperi,

B07-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

Facilities Use (**Attachment L**)

B07-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

All Season Air Duct Cleaning – ES & LS \$6,210 – PO #300253 – quotes received
Bella Casa – Floor Repairs – ES, LS, MS/HS – PO #300254 – quotes \$17,423

B07-03-13 Whereas on June 22, 2012 a partial collapse of the plaster ceiling above the suspended ceiling in Euclid classroom 210 was reported, and

Whereas the structural integrity of the existing plaster ceilings in Euclid classrooms 203, 205, 207, 209, 210, 212 were inspected,

Now Therefore Be it Resolved that the Hasbrouck Heights Board of Education approve the following Emergency Contracts without advertising for bids per N.J.S.A. 18A:18A-7 for the Ceiling replacement in Euclid classrooms 203, 205, 207, 209, 210, 212:

Thomas R. Parisi – Consulting Engineering Services - \$4,500.00

Karl & Associates Inc. – Environmental & Occupational Health Consultants - \$600.00

J&J Electrical Construction & Design Inc. – Electricians - \$4,000.00

GL Group, Inc. – Construction Company - \$29,425.00

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke,
Mrs. Romano, Mr. Salerno, Mr. Samperi,

Nays: None Absent: Mr. Stefanelli

Abstain: None

Resolutions Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C.Doheny, seconded by R. Salerno,

R07-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

Football practice starting 8/6/12 to complete NJSIAA Heat Acclimation procedures

- R07-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2012-2013 school year:
- 10/31/12 – 10/21/12 – HS Student Council – Gertrude Hawk chocolate – B. Thorne - Advisor
- R07-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2012 – 2013 school year:
- 9/25/12 - AP English 12 – Storm King Art Center – Mountainville, NY @ no cost to district

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke, Mrs. Romano, Mr. Salerno, Mr. Samperi,
 Nays: None Absent: Mr. Stefanelli
 Abstain: None

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J.Samperi, seconded by J. Rinke,

- F07-01-13 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F07-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of June 2012 in the amount of \$1,581,038.55 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F07-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of July 2012 in the amount of \$1,400,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.
- F07-04-13 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of July 2012

This motion includes the following construction projects:

2080-050-09-1001 MS/HS Windows
2080-060-09-1002 Euclid Roof
2080-060-09-1003 Euclid Windows
2080-080-09-1004 Lincoln Windows
2080-080-09-1005 Lincoln Roof
2080-050-09-1006 MS/HS Roof

F07-05-13 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
June 2012

F07-06-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Lightning Detection System – Commercial Recreation Specialists – approve change order #1 - \$2,030.10 – originally approved on Resolution #F05-15-11

F07-07-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Received Students (**Attachment M**)

F07-08-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

District Tax Requirements (**Attachment N**)

F07-09-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

SAIF Insurance Policy Package Renewal (On File in Business Office)

F07-10-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Be it Resolved that the Hasbrouck Heights Board of Education adopt the policies, by-laws, rules and regulations, curriculum and textbooks currently in existence and effect for the 2012-2013 school year.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following appointments for the 2012-2013 school year:

Dina Messery	Board Secretary
Charles McCarthy	Air Quality Control Compliance Officer
Barbara Christianson	Substance Awareness Coordinator
Charles McCarthy	Asbestos Management Officer
Dina Messery	Safety & Health Designee
Wells Fargo Insurance Services	General Insurance Broker of Record
Bollinger, Inc.	Student Insurance Broker of Record
Bergen Risk Managers, Inc.	Worker's Comp. Broker of Record
Dina Messery	Integrated Pest Management Coord
Dina Messery	Right to Know Officer
Charles McCarthy	AHERA Coordinator
Dina Messery	Purchasing Agent (\$ amount limited to statute)
McEnerney, Brady & Associates	NTE \$21,000
Machado Law Group	\$160/hr.
Dr. John Colaneri	Sports Physician - \$7,000/\$50 drug test
Dr. John Colaneri	Medical Inspector - \$2,000
EI Associates	Architect –
	Technical Support - \$50/hour
	CAD Drafter/Scheduler - \$60/hour
	Engineering/Arch Designer - \$70/hour
	Architect/Engineer - \$90/hour
	Project Arch/Project Eng/Est/\$105/hour
	Project Mgr./Mgr./Est. Sr. Proj.
	Eng./\$120
	Section Chief/Sr. Project
	Mgr./\$135/hour
	Principal - \$165/hour
On-Tech Consulting Inc.	E Rate Funding

Be it Resolved that the Hasbrouck Heights Board of Education designate Valley National Bank, 284 Boulevard, Hasbrouck Heights, NJ as the official depository for the Board of Education funds for the 2012-2013 school year.

Be it Resolved that the Hasbrouck Heights Board of Education authorize, pursuant to 17:12B-241, the Board Secretary and Assistant to the Board Secretary, to invest school funds, and order wire transfers if necessary, to complete the transaction in one or more accounts in any insured bank whose principal office is located in New Jersey in any amount up to, but not exceeding the amounts for which such accounts are in are insured.

Be it Resolved that in compliance with the Open Public Meeting Act, P.L. 1975, the public meetings of the Hasbrouck Heights Board of Education for the 2012-2013 are hereby set down for the last Thursday of each month, where appropriate. The first meeting scheduled to be held on the last Thursday of each month will be held in the Eglow Media Center, 365 Boulevard, commencing at 6:00 p.m. and normally be confined to a work session. Public discussion at these meetings will

not be permitted. The second meeting scheduled for the last Thursday of each month will be an action session and will be held in the Burnett Eglow Media Center, 365 Boulevard, commencing at 8:00 p.m. Public discussion will be invited at the action session meetings. Departure from the last Thursday meeting arrangement may be scheduled whenever necessary to avoid conflicts due to holidays or other important pre-scheduled meetings. Notice of the aforesaid meetings and of all other public meetings hereafter scheduled, where revised or additional meeting dates, shall be given in accordance with the terms of the Open Public Meetings Act by posting said notice in the Administration Building by filing with the Borough Clerk and furnishing to the The Record or the The Observer, which newspapers are hereby designated as having the likelihood of informing the public of such meetings.

Any person who requests that individual notices of meetings be mailed to him or her shall prepay to the School Business Administrator of the Hasbrouck Heights Board of Education, the sum of \$.50 cents for each notice requested, to cover the cost of preparing and mailing same. Request for individual notices made by the media shall be granted without cost.

This resolution shall take effect immediately and shall be subject to superseding resolutions by the public body.

Be it Resolved that The Observer, Hasbrouck Heights, NJ and The Record, Hackensack, NJ be designated as official newspapers of the Board of Education for the 2012-2013 school year.

Be it Resolved that the following are hereby authorized to sign for and on behalf of the Hasbrouck Heights Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts, or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that the depositories be and hereby are authorized without further inquiry, (a) to pay the same to the debit of any accounts of this Board then maintained with them, (b) to receive for deposit to the credit of this Board, and/or for collection for the account of this Board, any and all checks, drafts, notices or other instruments for the payment of money, whether or not endorsed by this Board, which may be received for it for such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board, and (c) to receive, as the act of this Board, reconcilments of accounts when signed by any one or more of the below designated officers and/or persons:

General Fund – 1028847

Any three of the following:

Mark Porto, Superintendent

Dina Messery, School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Payroll Account -1028855

Any two of the following:

Mark Porto, Superintendent
Dina Messery, School Business Administrator/Board Secretary
President of the Board or in their absence, the Vice President of the Board

Agency Account – 1028863

Any two of the following:

Mark Porto, Superintendent
Dina Messery, School Business Administrator/Board Secretary
President of the Board or in their absence, the Vice President of the Board

Food Account – 41341430

Any three of the following:

Mark Porto, Superintendent
Dina Messery, School Business Administrator/Board Secretary
President of the Board or in their absence, the Vice President of the Board

Construction Account – 41341406

Any three of the following:

Mark Porto, Superintendent
Dina Messery, School Business Administrator/Board Secretary
President of the Board or in their absence, the Vice President of the Board

Unemployment Account - 41486455

Any three of the following:

Mark Porto, Superintendent
Dina Messery, School Business Administrator/Board Secretary
President of the Board or in their absence, the Vice President of the Board

HS Athletic Fund – 1028952

Any two of the following:

Linda Simmons, Principal
Michael Sciulla, Athletic Director
Nicholas DelCalzo, Vice Principal

MS/HS Student Activities Account – 1028869

Two signatures-

Dina Messery, Business Administrator
Robyn Scholz, Assistant to the Business Administrator

Euclid School Activities Account – 1028928

Two signatures-

Dina Messery, Business Administrator

Robyn Scholz, Assistant to the Business Administrator

Lincoln School Activities Account – 1028901

Two signatures-

Dina Messery, Business Administrator

Robyn Scholz, Assistant to the Business Administrator

Summer Escrow Account - 41346181

Any two of the following:

Mark Porto, Superintendent

Dina Messery, School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Flexible Spending Account - 41486455

Any two of the following:

Mark Porto, Superintendent

Dina Messery, School Business Administrator/Board Secretary

President of the Board or in their absence, the Vice President of the Board

Whereas, pursuant to NJSA 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board, and

Whereas, from time to time said demands against the Board are of an emergent nature and must be paid prior to Board approval in open public meeting as required by statute, now

Therefore Be it Resolved, that the Hasbrouck Heights Board of Education authorize the Board Secretary to examine, audit and pay all claims against the Board of an emergent nature prior to Board approval, and

Be it Further Resolved, that all such emergent payments made by the Board Secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

Be it Resolved, pursuant to NJSA 18A:22-8.1 the Hasbrouck Heights Board of Education designates the Chief School Administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board and that said transfers be reported to the Board, ratified and duly recorded in the minutes of the next open meeting of the Board.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following tuition rates for the out of district students for the 2012-2013 school year:

Kindergarten	\$9,962
Grades 1-5	\$10,190
Grades 6-8	\$9,939
Grades 9-12	\$13,213

Be it Resolved that the Hasbrouck Heights Board of Education approve the following petty cash funds for the 2012-2013 school year:

	<u>Amount</u>	<u>Custodian</u>
Administration	\$500	D. Messery
HS	\$500	L. Simmons
MS	\$300	J. Mastropietro
ES	\$300	M. Sickels
LS	\$300	J. Colangelo

Be it Further Resolved that each fund must comply with the procedures established in Policy 3451.

Be it Resolved that the Hasbrouck Heights Board of Education authorize the School Business Administrator/Board Secretary to advertise and conduct bid opening for supplies and materials, transportation services, professional services, or other items as may be needed, or as required by law for the 2012-2013 school year.

Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the appointment of Business Administrator/Board Secretary, Dina Messery as District Custodian of Public Records pursuant to Chapter 404, P.L. 2001, commonly known as the Open Public Records Act, for the 2011-2012 school year.

Be it Further Resolved that the Hasbrouck Heights Board of Education establishes that all requests for access to public records must be presented directly to the District Custodian of Public Records at the Board of Education, 379 Boulevard, Hasbrouck Heights, NJ 07604, during normal business hours, and

Be it Further Resolved that in the absence of the District Custodian of Public Records, said requests be presented to the Superintendent of Schools at the same address.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following companies as providers of tax shelters annuities, disability and supplemental insurance programs, and other financial instruments to district employees for the 2012-2013 school year:

1. VALIC
2. Equitable
3. Met Life
4. Faculty Services
5. AFLAC
6. Prudential Financial
7. New York Life
8. Primamerica

Be it Further Resolved that all named companies must meet all Federal and State regulations and requirements for sales and services of these products.

Be it Resolved that the Hasbrouck Heights Board of Education approve the standard parliamentary procedures for board meetings

Be it Resolved that the Hasbrouck Heights Board of Education approve the chart of accounts as specified by the New Jersey Department of Education.

Be it Resolved that the Hasbrouck Heights Board of Education approve the Tax Payment Schedule for the 2012-2013 school year.

Whereas, the Teterboro Board of Education has need to provide an educational curriculum for students that reside in their district, and

Whereas, the Teterboro Board of Education has no facilities to provide this curriculum within the district, and

Whereas, the Hasbrouck Heights Board of Education has the capacity to provide an educational curriculum for Teterboro students,

Now Therefore, **Be It Resolved** that the Hasbrouck Heights Board of Education establish a sending/receiving relationship with the Teterboro Board of Education to provide an educational curriculum for all students residing in the jurisdiction of the Teterboro Board of Education for the 2012-2013 school year.

Be It Further Resolved that the tuition rate for regular students be set according to those adopted per annual budget per grade level and exclusive of transportation costs for the school year 2012-2013, and

Be It Further Resolved that this agreement be in compliance with all New Jersey Department of Education statutes, codes, rules, regulations and guidelines.

Whereas, the Teterboro Board of Education has a need to provide child study team services to students that reside in their district, and

Whereas, the Hasbrouck Heights Board of Education agrees to provide these services on a contractual basis for school year 2012-2013.

Now, Therefore, Be It Resolved that the Hasbrouck Heights Board of Education approve an inter-local service agreement with the Teterboro Board of Education to provide child study team services as needed and in accordance with the following fee schedule school year 2012-2013.

- | | | |
|----|---------------------------------|--------------------|
| a. | Psychological Evaluation | \$475 |
| b. | Social Assessment | \$375 |
| c. | Learning Assessment | \$475 |
| d. | Occupational Therapy Assessment | Cost billed direct |
| e. | Physical Therapy Assessment | Cost billed direct |
| f. | Case Manager | \$75 |

Be it Resolved that the Hasbrouck Heights Board of Education approve the maximum travel budget not to exceed \$1,500 per person.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following parent sponsored organizations:

PTAs, Parents of Athletes, Music Parents
(Constitutions on file in the Business Office)

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke,
Mrs. Romano, Mr. Salerno, Mr. Samperi,

Nays: None Absent: Mr. Stefanelli

Abstain: None

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by J. Rinke,

P07-01-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Bus Aides:

P. Alosco – ESY – 7/5/12 – 7/31/12 @ 2 hrs per day @ \$16.96/hr

P07-02-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Playground Supervisor:

P. Alosco – ES – playground supervisor @ \$16.96/hr

P07-03-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Lunch Aides – Euclid School- \$14.71/hr*:

Jacqueline Blauvelt

Dolores Deiudicibus

Cynthia DeJulia

Antionette Jengo

Kathleen Petruzzella

Alice Ross

Joanna Sagitas

Deborah Stetzle

Christina Weaver

Jean Werner

* Pending Contract Negotiations

P07-04-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

J. Farina – Pre-K 4 PSD @ BA +15 Step 1 @ \$48,020 plus benefits*

M. Vanaria – PT Culinary Arts @ .2 BA Step 14 (\$61,110 x .2 = \$12,222) no benefits*

*Pending Contract Negotiations

P07-05-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Amend Resolution P06-19-12 – J. Mastropietro – MIF \$700

P07-06-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Sub Custodian:

J. Carney – sub night custodian @ \$15/hr

P07-07-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Coaching Assistants:

Student #1514 - M. Sparacio Football coaching Asst @ Step 1 - $\$4,851 \times .6 = \$2,910.60^*$

Student #123 – K. Freund – Soccer coaching Asst @ Step $\$4,028 \times .7 = \2819.60^*

E. Roesing – Assistant Wrestling Coach – Step 1 @ $\$4,028^*$

*Pending Contract Negotiations

P07-08-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Amend Resolution #P06-31-12 J. Colangelo to start 7/16/12

P07-09-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Amend Paraprofessional Assignments P06-09-12 (**Attachment O**)

P07-10-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Custodians:*

R. Cebula – PT – LS - @ .625 step 1 ($\$36,332 \times .625 = \$22,707.50$)* to be prorated as of 7/20/12

A. Barrios – FT – LS - FT night – Step 1 plus night differential @ $\$38,875$ plus benefits to be prorated as of 8/1/12 (pending receipt of all paperwork)

G. Mahalitsianos – MS/HS - FT night – Step 1 plus night differential @ $\$38,875$ plus benefits to be prorated as of 8/1/12 (pending receipt of all paperwork)

*Pending Contract Negotiations

P07-11-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Amend Resolution #P07-11-12 – curriculum writing:

Increase E. Drago to 20 hrs.

Increase C. Rau to 20 hrs

Decrease M. Sickels to 0 hrs.

P07-12-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Non Certified:

A. Hedern 1:1 Nurse - RSY \$31,350 plus benefits*

*Pending Contract Negotiations

K. Christianson – 3 hrs of 1:1 for coverage @ \$16.96 per hr.

P07-13-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Advisorships: *

J. Gay – National Beta Club @ \$807

TBD – National Beta Club @ \$807

M. Warren – Saturday Detention@ \$32/hr

D. DePalma – Lead Custodian - HS @ \$1200

A. Singlary & D. DePalma Supply Room Custodians 50/50 split @ \$725/ea - \$1450 total

D. DeVito – Lead Custodian - ES @ \$1200

P. Lambe – ES Teacher in Charge @ \$1304

P. Lambe & J. Czajkowski– 504 Officer ES - 50/50 split @ \$250 each - \$500 total

C., Coccaro – ES – Student Council Advisor @ \$807

L. Mansfield – ES – Safety patrol advisor @ \$1552/yr

Going Green - Melissa Gyenes & Pat McSweeney (50 / 50) Math

Prime (Math League) - Melissa Gyenes

TREPS Coordinator - Pat McSweeney

*Pending Contract Negotiations

P07-14-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Extra Pay:

B. Chui – Spring Concert @ \$32/hr for one hour

R. Kammerer – coverage for K. Greenan @ 35 hrs @ \$32/hr

P07-15-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Summer School Self Sustainig Program:

P. Cassano Alg 1 – 75 hrs @ \$32/hr

M. Binazeski – MS Math – 75 hrs \$32/hr

J. Lervine – MS Eng – 75 hrs @ \$32/hr

P07-16-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Amend Resolution #P06-19-12 – M. Luterzo \$44,132* and J. Cruz \$38,875*
* Pending Contract Negotiations

P07-17-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011 - 2012 school year:

Amend Resolution #P03-34-12 – J. Cruz – FT night custodian @ HS/MS @ \$38,875.24 pro-rated effective 3/29/12*
* Pending Contract Negotiations

P07-18-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Amend Resolution #P06-29-12 S. Janowitz – MA Step 1 MIF @ \$52,755 and L. Busse MA Step 1 MIF \$52,755*
*Pending Contract Negotiations

P07-19-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Lunch Aides – HS/MS - \$14.71/hr*:
J. Bell, M. Clynes, L. DelSole, T. Mancini
*Pending Contract Negotiations

P07-20-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Home Instruction:
Student #990088 – K. Dolan – 30 hrs @ \$40/hr for \$1200 total
Student #1000062 – D. Cerneka – 20 hrs @ \$40/hr for \$800 total
Student #20287 – K. Young – 20 hrs @ \$40/hr for \$800 total

P07-21-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Self Sustaining Summer Program:
A. Castora – tennis camp instructor @ \$32/hr not to exceed program proceeds

P07-22-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

7/20/12 – 9/4/12 - Guidance personnel hours – not to exceed 80 hours total – Including evening hours) to be monitored by MS/HS principals @ \$32/hr

P07-23-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

CST Summer Days:

(7 days per Diem and 3 comp days)

L. Ciraco @ \$406.59/day

D. Johnson @ \$486.35/day

S. Gallo @ \$486.35/day

K. Kelliher @ \$288.65/day

L. Pizzute @ \$486.35/day

N. Fried @ \$234.87/day

M. Philp @ \$192.63/day (3 days per Diem and 1 comp)

P07-24-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012 - 2013 school year:

Transfers:

A. Bourhill from Lincoln to HHMS for self-contained class;

D. Wipper, from Euclid to HHMS

M. Philp from Euclid to HS/MS

L. Pizzute from HHHS to Euclid

E. Caputo from Euclid to Lincoln Grade 3 Resource;

S. Ulrich from Lincoln to Euclid

N. McCarthy from HS/MS to HS/MS/Lincoln

N. Fried from Euclid to HS/MS

M. Garden from MS to Euclid

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke,
Mrs. Romano,

Mr. Salerno: P07-01-12, P07-02-12, P07-04-12 thru P07-08-12,
P07-10-12 thru P07-24-12

Mr. Samperi: P07-01-12 thru P07-09-12, P07-11-12 thru P07-24-12

Nays: Mr. Samperi – P07-10-12 Absent: Mr. Stefanelli

Abstain: Mr. Salerno- P07-03-12, P07-09-12

Resolutions Approved

OLD BUSINESS-None

NEW BUSINESS:

PERSONNEL:

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by J. Rinke,

P07- 25-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

D. Coffey – High School Business Teacher – MA Step 1 \$52,055 + benefits as of 9/1/12

*Rate to be adjusted once contract is settled.

P07- 26-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

M. Mertz – Lincoln Grade 4 – BA Step 1 \$46,320 + benefits as of 9/1/12

*Rate to be adjusted once contract is settled.

P07-27-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

J. Hohnecker – Euclid Grade 5 – BA Step 1 \$46,320 + benefits as of 9/1/12

*Rate to be adjusted once contract is settled.

P07-28 -13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

T. Pagan – Lincoln Grade 1- MA Step 1 \$52,055 + benefits as of 9/1/12

*Rate to be adjusted once contract is settled.

P07- 29-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

M. DeMaria – Euclid Grade 3 – MA Step 1 \$52,055 + benefits as of 9/1/12
*Rate to be adjusted once contract is settled.

P07- 30-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

P. Auteri – .6 Euclid Special Education Teacher – MA Step 1
(\$52,055 x .6=\$31,233) no benefits
*Rate to be adjusted once contract is settled.

P07- 31-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

D. Reynolds – Leave replacement for B. Chapin from 9/5/12 thru 12/21/12 @ \$150 per day – no benefits

P07-32-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Certified:

D. Robertson – Leave replacement for J. Mansfield from 9/5/12 thru 11/30/12 @ \$150 per day – no benefits

Roll Call:

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke
Mrs. Romano, Mr. Salerno,
Mr. Samperi: P07-26-12, P07-27-12, P07-29-12 thru P07-32-12
Nays: Mr. Samperi - P07-28-12 Absent: Mr. Stefanelli
Abstain: None

Resolutions Approved

OPEN PUBLIC HEARING -

K. Cali – How are you handling the overcrowding situation with the incoming 3rd grade at Euclid.

Dr. Porto – We have reconfigured the grade.

Mr. Sickels – We have 25 students per grade and we also added an additional resource room teacher.

PRIVATE SESSION:

Meeting closed to private session @ 9:31 – discuss Facilities – No action will be taken.

PS07-03-13 Whereas, in accordance with provisions of the New Jersey Open Public Meetings Act, the Hasbrouck Heights Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to facilities

Now, Therefore Be it Resolved, that the Hasbrouck Heights Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be it Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Returned to public session: 9:35

Meeting adjourned at 9:35 p.m.

Moved by Mr.Samperi, seconded by Mr. Salerno

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary