

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, JULY 28, 2011**

A regular meeting of the Board of Education was held on Thursday, July 28, 2011, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:15 p.m. by President, Mrs. Ciocia.

Mrs. Ciocia read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 5/9/11.”

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Ms. Bruno - absent	Mr. Rinke
Mrs. Ciocia	Mrs. Romano
Mrs. Doheny	Mr. Salerno
Mr. Giarratana	Mr. Samperi-absent
Mr. Nazzaro-absent	

Also Present: Dr. Porto, Mrs. Messery, Ms. Grosskreutz

Mrs. Ciocia led the Board in the flag salute.

Approximately 20 people in attendance.

Private Session - None

Approval of Minutes 6/23/11, 6/27/11
(On file in the business office)

Presentations -None

Public Discussion on Agenda Resolutions – None

This portion of the meeting is open to the citizens of Hasbrouck Heights. Residents are to state their names, addresses and subject matter. Comments may be limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary –

Mrs. Messery reported that the district received additional state aid for the 2011-2012 school year. The monies will be allocated for upgrading the sound and lighting system in the high school auditorium, upgrading all facilities for wireless capabilities and instructional purposes. Mrs. Messery gave the facilities update: the gym at Lincoln school is currently being painted, Euclid's gym will be painted in the summer of 2012, the flooding at Euclid school is currently being addressed, room 318 in the high school has been renovated, various classrooms and hallways have been painted, and the carpeting in the high school media center will be replaced the third week of August.

Report of the Board President –

Mrs. Ciocia wished everyone a happy and safe summer.

Report of the Student Representatives-None

Report of the Superintendent –

Dr. Porto reviewed the violence/vandalism report. He also spoke about the social/media guidelines that will be adopted. Dr. Porto also stated that student schedules should be ready by mid-August. He also reminded the public that the next Community Outreach meeting will be August 31st. At this meeting he will be reviewing the parent portal in Genesis, our new student database.

Committee Reports – On file in the Business Office
Education Committee
Special Education Committee
Technology Committee
Facilities Committee
Recreation Committee
Finance Committee
Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA –

Mrs. Doheny reported that the Board members have to be fingerprinted.

Borough Council Liaison –None

Faculty Liaison – None

PTA Liaison- None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by L. Romano,

E07-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

Psychology Curriculum (**On file in Board office**)

E07-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2011-2012 school year:

9/22/11 – M. Porto – Schools For Tomorrow – New York City, NY @ no cost to district

10/17/11 – 10/21/11 – 3 teachers to be determined: Orton-Gillingham Reading Strategies – Secaucus, NJ @ \$975/each

8/12/11 – M. Helfant – iPad Conference (district iPad is included in cost) – Monroe Township, NJ @ \$825

TBD – L. Simmons – iPad Conference (district iPad is included in cost) – Monroe Township, NJ @ \$825

8/9/11 – A. O’Brien – “Rethinking Algebra 1: Preparing Students...” – Glassboro, NJ (Association of Mathematics Teachers of NJ) @ \$80

E07-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

(Attachment A)

Policy/Regulatoin #5600 – Pupil Discipline/Code of Conduct (First Reading)

Policy #5350 – Pupil Suicide Prevention (First Reading)

Policy #3125.2 – Employment of Substitute Teachers (First Reading)

Policy #0144 – Board Members Orientation & Training (First Reading)

Policy #5512 – Harassment, Intimidation, & Bullying

Regulation #8461 – Reporting Violence, Vandalism, Harassment, Intimidation,

Bullying, Alcohol, And Other Drug Abuse (First Reading)

Policy/Regulation #6147.2 – Grading (Second Reading)

E07-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following Textbooks for the 2011-2012 school year:

Economics for AP, Krugman

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Romano, Mr. Rinke, Mr. Salernoi

Nays: None

Absent: Ms. Bruno, Mr. Nazzaro, Mr. Samperi

Abstain: None

Resolution Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Romano, seconded by J.Rinke

S07-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

Student #0000607 – Integrated Translation Services for Korean translation @ IEP planning mtg, @ 2 rate of \$60/hr

Student #00010786 – Psychiatric Eval as per IEP re-evaluation planning meeting at a rate of \$550

Student #0000229 – to remain in current residential placement (Willowglen Academy) for the ESY and RSY @ \$71,660.40

Student #00017521 – renewal of contract with good talking people for social skills for 1 – 60 minute session per week @ \$75/session
Student #00010972 – ESY program @ Good Talking People as per mediated agreement on file in SS office - \$3,700 plus \$75 reg. fee
Student #00010962 – BCSS Educational Enterprises Assist Tech Serv @ 5 hrs for ESY for a total of \$690 and 10 hrs for RSY @ \$13,800 total
Student #0000610 – OT evaluation @ \$300 (outside services)
Student #0000465 - CST Evaluation – L. Krupp @ \$100

S07-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2010 – 2011 ESY and 2011 – 2012 RSY:

List of outside medical consultants for possible use during ESY 2011 and SY 2012 as per their current rates (**Attachment B**)

S07-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

Contract to provide 192/193 services to students in non-public schools through Bergen County Special Services

S07-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Purchase of Equipment for Student #6271851335 @ \$962.99

S07-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following OOD placements for the 2011 – 2012 school year:

OOD Placements (**Attachment C**)

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Romano, Mr. Rinke, Mr. Salerno

Nays: None

Absent: Ms. Bruno, Mr. Nazzaro, Mr. Samperi

Abstain: None

Resolution Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Giarratana, seconded by R. Salerno,

B07-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Facilities Use (**Attachment D**)

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Romano,
Mr. Salerno

Nays: None

Absent: Ms. Bruno, Mr. Nazzaro, Mr. Samperi

Abstain: Mr. Rinke

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by R. Giarratana,

R07-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

Policy #5141.8 – Policy for the Prevention and Treatment of Sports – Related Concussions and Head Injuries (**Attachment E**)

R07-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2011-2012 school year:

8/4/11 – XC team fundraiser for American Cancer Society – M. Ryan – Coach
9/9/11 – Senior BBQ – E. Schneeweiss - Advisor

R07-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2011-2012 school year:

7/11/11 – HS Med Tech Courses – Englewood Hospital – Englewood, NJ
7/13/11 – HS Med Tech Courses – St. Mary’s Hospital – Passaic, NJ
7/19/11 – HS Medical Tech Courses - Emerson Spinal PT Office Care, Emerson, NJ @ no cost to district
11/17/11 – 11/20/11 – Pilots Log Journalism Trip – L. Geftic – Advisor
M. Porto as administrator and stipend of \$300 to be donated back to Pilot’s Log

R07-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Keys before and after school program

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Romano, Mr. Rinke, Mr. Salerno

Nays: None

Absent: Ms. Bruno, Mr. Nazzaro, Mr. Samperi

Abstain: None

Resolution Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Giarratana, seconded by C. Doheny,

- F07-01-12 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F07-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of June 2011 in the amount of \$1,796,498.41 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F07-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of July 2011 in the amount of \$1,300,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,300,000.
- F07-04-12 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of July, 2011

This motion includes the following construction projects:

- 2080-050-09-1001 MS/HS Windows
- 2080-060-09-1002 Euclid Roof
- 2080-060-09-1003 Euclid Windows
- 2080-080-09-1004 Lincoln Windows
- 2080-080-09-1005 Lincoln Roof
- 2080-050-09-1006 MS/HS Roof

- F07-05-12 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
June 2011

F07-06-12 Be it Resolved that the Board of Education approve the following the 2011 – 2012 school year:

Karl & Associates for asbestos Compliance

F07-07-12 Be it Resolved that the Board of Education approve the following the 2011 – 2012 school year:

Revised Job Description – Lead Custodian (**Attachment F**)

F07-08-12 Whereas on July 12, 2011, the district was awarded additional Special Education Categorical Aid,

Be it Resolved that the Board of Education approve the following Revised Budget for the 2011 – 2012 school year:

Revenue:	Original	Revised	Change
Special Education Aid	649,140	883,213	234,073
Appropriations:			
12-000-400-450	23,688	158,688	135,000
11-190-100-610	189,569	288,642	<u>99,073</u>
Total			234,073

F07-09-12 Be it Resolved that the Board of Education approve the following the 2011 – 2012 school year:

Appointment of Machado Law Group LLC as Board Attorney as of 8/1/11

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Romano, Mr. Rinke, Mr. Salerno

Nays: None

Absent: Ms. Bruno, Mr. Nazzaro, Mr. Samperi

Abstain: None

Resolution Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by R. Giarratana, seconded by J. Rinke,

P07-01-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Certified:

A. Baeira – MS Math Teacher – BA Step 2 @ \$46,820 plus benefits
Amend Resolution P06-01-11 for J. Ferranti - without benefits
S. Brander – LS Elementary Teacher – BA Step 6 @ \$48,820 plus benefits
M. Mertz – Maternity Leave Replacement for J. Mansfield @ \$150 per diem
no benefits
J. Gallucci – Military Leave Replacement for M. Sickels at ES @ \$150 per diem
K. Kelliher – School Psychologist – Replacement for J. Meola @ \$57,030
+ \$700 MIF + benefits

P07-02-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Stipends

E. Hesse – Asst. Swim Team Coach @ \$3,500
M. Sparacio – Asst. with football for student # 00017518 (504 plan)
@ \$2,911
K. Freund – Asst. Wrestling Coach Step 1 @ \$4,028
A. Baeira – Asst. Football Coach Step 5 @ \$6,314
J. Catapane – Keys Program Coordinator @ \$3,000

Amend Resolution #P05-05-11 – F. D’Amico Gym/Weight Room Supervisor
@ \$4,600 pro-rated
S. Forte – Professional Development Coordinator @ \$2,500
L. Brinker – Affirmative Action Officer @ \$500
D. Cassiere – MS Renaissance Club @ \$750
A. Baeira - MS Math Club @ \$750 (changed from K. Caputo)
J. Amorosi/C.McCarthy – Head Bus Driver @\$2,400 (split 50/50)
P. Gabrielle – Freshman football coach – Step 1 @ \$4,851
S. Gallo – APA Coordinator (State Testing) @ \$1500

Team Leaders

M. DiPiano – Grade 6 @ \$750
K. Caputo – Grade 7 @ \$750
M. Stillman – Grade 8 @ \$750

P07-03-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Volunteers:

N. Iappelli – Colorguard Coach - pending receipt of paperwork
J. DeLorenzo – Football – pending receipt of paperwork
D. D’Amico – Football – pending receipt of paperwork
J. Caruso – Football
K. Freund – Football
D. Sipos - Football
C. McCarthy – Girls Soccer
C. Warren – Girls Soccer
P. Traina – Boys Soccer
E. Marut – Cross Country – pending receipt of paperwork
A. Fortoul – Cross Country

P07-04-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Leave of Absence:

S. Schmidig – paid sick leave from 5/9/11 to 5/16/11 - paid vacation from 5/16/11 to 6/30 – paid sick leave from 7/1/11 to 8/2/11 – personal leave from 8/3/11 – 8/4/11 – paid vacation from 8/5/11 to 8/25/11

A. Mueller – paid sick leave from 7/18/11 – 7/29/11

P07-05-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Extra Pay:

L. Bernstein – 10 hrs @ \$32/hr for creating the Psychology Curriculum
L. Geftic – 10 hrs @ \$32/hr for creating curriculum “The Human Condition In Literature
M. Neumann – Summer Nurse @ \$32/hr
J. Mastropietro – Pre Algebra/Advanced Algebra Readiness @ \$32/hr – 7/6/11 – 7/29/11

P07-06-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Lunch Aides:

ES (**Attachment G**)

LS (**Attachment H**)

M. Glynes, L. DelSole, R. Francavilla, T. Mancini - HSMS

P07-07-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Paraprofessionals:

Student #00010345 – H. Delcalzo - 1:1 OOD para at Leonia MS for ESY and RSY @ \$20/hr plus benefits

Student #00020287 – T.Barrios – 1:1 OOD para at CP Center, Clifton for ESY & RSY @ \$22/hr plus benefits

Student #00020041 – A. Hedern, LPN - 1:1 para at Bleshman for ESY @ \$156.74/day & RSY @ \$31,350 plus benefits

Para-professional assignments for 2011 - 2012 (**Attachment I**)

P07-08-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Self Sustaining SummerPrograms:

Heights Hoops Instructors:

V. Barchini, M. Cebula, B. Roscoe, M. Shroback, J. VanDam @ \$32/hr

Summer Tennis Instructors:

D. Ahman @ \$35/hr

A. Castora @ \$31/hr

S. Pankiw @ \$13/hr

P07-09-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Substitutes:

Sub listings (**Attachment J**)

P07-10-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

Non-Certificated:

L. Vizzacchero – LS Custodian, Step 1 @ \$36,332 plus night differential per contract (7% x 36,332 = \$2,543.24) plus benefits to prorated effective 8/1/11.
C. Delsole – Substitute Hall Monitor @ \$10/hr
J. Catapane – Sub Administrative Assistant @ \$10/hr effective 8/1/11
C. Guerraro – Summer Technology Asst @ \$7.25/hr effective 7/11/11
A. Sisco – Summer Technology Asst @ \$7.25/hr effective 7/11/11

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Romano, Mr. Rinke, Mr. Salerno

Nays: None

Absent: Ms. Bruno, Mr. Nazzaro, Mr. Samperi

Abstain: Mrs. Doheny – P07-08-12, Mr. Salerno – P07-06-12 & P07-07-12

Resolution Approved

OLD BUSINESS-None

NEW BUSINESS – None

OPEN PUBLIC HEARING –

Paul – The Observer: Dr. Porto please comment on a case when social media networks have caused problems.

Dr. Porto: There have been various court cases in which social media has caused bullying and harassment.

The guidelines that we will be adopting are to hold people accountable.

Paul: Do suicides have to happen first before anything is done?

Dr. Porto: The community has a responsibility to enforce appropriate behavior. Use of social networks should be a positive experience without infringing upon the rights of others.

Meeting adjourned at 8:45 p.m.

Moved by Mrs. Doheny, seconded by Mr. Rinke

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary