

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
WEDNESDAY, SEPTEMBER 21, 2011**

A regular meeting of the Board of Education was held on Wednesday, September 21, 2011, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:15 p.m. by President, Mrs. Ciocia.

Mrs. Ciocia read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 9/16/11.”

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

|              |              |
|--------------|--------------|
| Ms. Bruno -  | Mr. Rinke    |
| Mrs. Ciocia  | Mrs. Romano  |
| Mrs. Doheny- | Mr. Salerno  |
| Mr. Nazzaro  | Mr. Samperi- |

Also Present: Dr. Porto, Mrs. Messery, Ms. Machado

Mrs. Ciocia led the Board in the flag salute.

Approximately 25 people in attendance.

Private Session - None

Approval of Minutes - 8/25/11 (On file in the business office)

Presentations –

Dr. Porto reviewed the test scores for NJ Ask and HSPA. Ms. Hoffman asked Dr. Porto if the differences in scores are due to the number of students who are mainstreamed in each school. Dr. Porto responded “yes, there are differences but that should not contribute to the differences in the schools.” There should be an alignment of curriculum between the two schools.

Public Discussion on Agenda Resolutions – None

This portion of the meeting is open to the citizens of Hasbrouck Heights. Residents are to state their names, addresses and subject matter. Comments may be limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary –

Mrs. Messery announced that Mr. Giarratana resigned from the Board of Education and that she is accepting letters of interest thru Friday, September 30<sup>th</sup>.

Report of the Board President –

Mrs. Ciocia attended the middle school back to school night. She stated that it was wonderful to see all of the parents there. She will try to attend the high school and elementary schools back to school nights next week.

Report of the Student Representatives-

Salma – reported on the middle school. The middle school back to school night was a huge success. The students received their NJ Ask scores. Club signups are in process. Each class had a class meeting.

Mark-reported on the high school. The high school back to school night is September 26<sup>th</sup>. The high school is moving forward with offering dual enrollment courses. The Gay/Straight Alliance Club(GSA) has over 135 members. Respect week for GSA is the week of October 3<sup>rd</sup>.

Report of the Superintendent –None

Committee Reports – On file in the Business Office  
Education Committee  
Special Education Committee  
Technology Committee  
Facilities Committee  
Recreation Committee  
Finance Committee  
Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison -None

Faculty Liaison –

Mr. Samperi reported that the first meeting will take place in October.

PTA Liaison-

Euclid: Mr. Samperi reported that Euclid school is full. The kindergarten students did great on the first day. Some of the parents have questions regarding community flyers and uniforms. The PTA's committees were formed.

Lincoln: Mr. Samperi did not receive the report for September.

MS/HS: Mr. Salerno reported on several fund raisers that are underway and that the PTA's committees were formed.

#### EDUCATION COMMITTEE:

#### RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by L. Romano,

E09-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2011-2012 school year:

9/27/11– K. Freund, C. Miller , M. Cebula – “Bergen Educator’s Health and PE Curriculum Workshop” – Hackensack, NJ @ no cost to district  
October 2011 – AP workshops – (24 TEACHERS @ \$205/ea)

**(Attachment A)**

10/7/11 – L. Brinker – “Learn How 6 Trait can Improve NJASK Scores – Hackensack, NJ @ no cost to district

10/7/11 – E. Drago – “Learn How 6 Trait can Improve NJASK Scores – Hackensack, NJ @ no cost to district

11/2/11 – S. Forte – Project Advance – Suffern, NY @ no cost to district

10/7/11 – S. Forte – ACT workshop – Caldwell, NJ @ no cost to district

10/25/11 – B. Kritzer – AP Studio Art workshop – Brooklyn, NY @ \$205

10/7/11 – R. Kammerer – SBJC – Tourette Syndrome Obsessive Compulsive Disorder @ no cost to district

10/10/11 – B. Christianson – Core Plus –Paramus, NJ @ no cost to district

E09-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

**(Attachment B)**

Exhibit #5131.2 Harassment, Intimidation, Bullying Report (Second Reading)

E09-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

The monthly district calendar

E09-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following program for the 2011-2012 school year:

10/17/11 – HHFD to visit LS to promote fire prevention @ no cost to district

E09-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011-2012 school year:

Approve Gia Delcollo to complete her senior year in HHHS per Policy 5118 (Non-residents)

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi

Nays: None

Absent: None Abstain: None

Resolution s Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Romano, seconded by R. Salerno

S09-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

Parental Transportation Contracts for ESY and RSY (**Attachment C**)

S09-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

Student #0000607 – Korean translator to assist occupational therapist during initial OT evaluation @ \$60/hr.

Student #7634665868 – SBJC behaviorial consultation services OOD placement – 2 hrs. per week

Student #0000607 – Korean Translator for PT evaluation @ \$60 per hour

Student #000036 – Occupational Therapy Evaluation for 504 plan @ \$300

S09-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2011 – 2012 school year:

J. Scozzafova - SBJC behaviorial consultant – 3 days a week at all schools

J. Luizzi – to provide professional development for curriculum mapping @ \$500

S09-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Student #0000578 – OOD placement to Holmstead School @ \$45,182

S09-05-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the special services for the 2011-2012 year:

Student #7089 – Emergency Training Consultant Joseph Jazwick @ \$300

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi

Nays: None

Absent: None Abstain: None

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Rinke,

B09-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Facilities Use (**Attachment D**)

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi

Nays: None

Absent: None Abstain: None

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C.Doheny, seconded by R. Salerno,

R09-01-12 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
(**Attachment E**)

Policy #3453 – School Activity Fund (**second reading**)

R09-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2011-2012 school year:

9/24/11 – X-Country Team – Great Adventure – Jackson, NJ – M. Ryan – Advisor @ no cost to district  
6/2 – 6/3/12 – Relay for Life – Depken Field  
11/23 – 4/5/12 – Key Club Bagel Sale in AM – A. Lewites - Advisor

10/1/2011 – Parents for Athletes raffle  
Dates TBD – MS/HS Jr. Police Academy – Brax Spirit Cups/Popcorn fundraiser-  
M. Stillman-Advisor

10/6/2011 – Key Club Lord & Taylor Fundraiser Night – A. Lewites –  
Advisor

10/15 – 11/15/11 – Key Club Clothing Sale – A.Lewites – Advisor

10/1 – 10/15/11 – Key Club Plant Sale – A. Lewites - Advisor

10/6/11 – Senior class magazine sale – E. Schneeweiss – Advisor

11/15/11 – Senior class grand café – E. Schneeweiss – Advisor

5/3/11 – Senior class puff pastry/chocolate bar sale – E. Schneeweiss – Advisor

1/11/11 – Senior class popcorn sale – E. Schneeweiss - Advisor

R09-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the  
following workshops for the 2011-2012 school year:

9/27/11 – R. Smth – Yearbook Workshop – Mahwah, NJ

R09-04-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the  
following field trips for the 2011-2012 school year:

10/20/11 – Pre-K – Abna’s Farm – Wycoff, NJ @ no cost to district

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano,  
Mr. Rinke, Mr. Salerno, Mr. Samperi

Nays: None

Absent: None Abstain: None

Resolution s Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by M. Nazzaro,

F09-01-12 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC  
6A:23-2.11-4 and upon consultation with district officials, certifies that to the best  
of its knowledge, no major account of funds have been over expended in violation  
of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the  
district’s needs.

F09-02-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of August 2011 in the amount of \$268,632.67 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.

F09-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of September 2011 in the amount of \$1,300,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,300,000.

F09-04-12 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of September, 2011

This motion includes the following construction projects:

|                  |                 |
|------------------|-----------------|
| 2080-050-09-1001 | MS/HS Windows   |
| 2080-060-09-1002 | Euclid Roof     |
| 2080-060-09-1003 | Euclid Windows  |
| 2080-080-09-1004 | Lincoln Windows |
| 2080-080-09-1005 | Lincoln Roof    |
| 2080-050-09-1006 | MS/HS Roof      |

F09-05-12 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
July 2011

F09-06-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

Application of the IDEA Grant for fiscal year 2012 in the amount of:

Preschool: \$18,101  
Basic: \$419,240



- F09-07-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:
- Amend Resolution F08-08-12 – Rescind the attendance of K. Young’s child to our school system
- F09-08-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:
- Application for the NCLB fiscal year 2012 grant  
 Title I Part A: \$81,182  
 Title II Part A: \$38,299  
 Title III : \$ 3,787
- F09-09-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:
- 10/24/11 – 10/26/11 :-NJ School Boards Convention @ a cost not to exceed \$1,100.00 lodging & meals- 3 board members to attend
- F09-10-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:
- Turn-Key Technologies wireless upgrade for all facilities – quotes were received – funded through additional State aid - account #12-000-400-450
- F09-11-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:
- Accept the Bergen County Utilities Authority ((BCUA) Environmental Awareness Challenge Grant – R. Stine instructor - \$1,000
- F09-12-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:
- Student #0000587 – Tuition from received district – Lodi BOE pro-rated @ \$18,483

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mrs. Romano, Mr. Rinke, Mr. Salerno, Mr. Samperi

Nays: None

Absent: None Abstain: None

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by J. Samperi, seconded by M. Nazzaro,

P09-01-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Extra Pay:**

6<sup>th</sup> period stipend list (**Attachment F**)

K. Caputo – AM supervisor in the cafeteria for the MS @ \$32/hr

P09-02-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Salary Guide Movement:**

V. Barchini – Salary guide movement to Masters

A. Lewites – Salary guide movement to MIF

D. Monetti – Salary guide movement to MA

P09-03-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Resignations:**

F. D’Amico – Assistant Football Coach effective immediately

C. Ferraro – Assistant Wrestling Coach effective immediately

P09-04-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Bus Aides:**

E. Rinaldi – In district bus assistant for the AM/PM session effective 9/12/11 @ \$16.08

A. Ellerbrock – Saturday gifted & talented beginning 10/1/11 – 12/17/11 @ \$16.96/hr

A. Arrabito – Saturday gifted & talented beginning 10/1/11 – 12/17/11 @ \$16.96

**Sub Bus Aides:**

D. Villacampa – sub in district bus aide 9/7, 9/8, 9/9/11 @ \$10/hr

D. Villacampa – sub bus aide for the Saturday gifted & talented program Beginning 10/1/11 – 12/17/11

P09-05-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Sick Leave:**

K. Mancuso – Paid sick leave – 9/6/11 – TBD (125.5 days available)

P09-06-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Lunch Aides and Paraprofessionals:**

L. Kashuba – sub lunch and paraprofessional @\$10/hr effective 9/14/11

P. Caruso – sub lunch aide @ \$10/hr effective 9/14/11

D. Cebula – sub lunch aide @ \$10/hr effective 9/14/11

Paraprofessional List (**Attachment G**)

K. DiGiacinto – long term paraprofessional sub @ \$10/hr replacement for R. Cristofolo - LS

.5 in class support paraprofessional to meet IEP requirements for multiple students - TBD

P09-07-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Stipend:**

B. Kritzer – to replace C. Reed as MS art club advisor @ \$807  
D. Sipos & D. ‘Amico – Assistant Football Coach Step 1 @ \$4,851  
Split 50/50  
K. Kelliher – Cores Values Club LS @ \$807  
M. Cebula – Jump Rope Team LS @ \$807  
M. Pagano – Teacher in Charge LS @ \$1,304  
M. Luterzo – Lead Man LS @ \$1,200  
A.D’Ovidio – Self Sustaining Art Club - LS – 8 one hour sessions - \$15 per student  
K. DiGuglielmo & J. Martello –LS - Self Sustaining Literacy League – Split 50/50  
D. Dussault – Self Sustaining - LS 3<sup>rd</sup> grade Problem Solving Club – 8 one hour sessions - \$15 per student  
A. Daly – Self Sustaining - LS 5<sup>th</sup> grade Literary Magazine Club – 8 one hour sessions -\$15 per student  
Euclid School (**Attachment H**)

P09-08-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Extra Pay:**

P. Alosco – AM playground supervisor ES @ \$16.96/hr

P09-09-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Substitute Teachers:**

C. Idigo – State Certified @ \$85/day  
L. Lehansky – State Certified @ \$85/day

P09-10-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Certified:**

.6 Special Education Teacher for LLD & Resource Room TBD  
A. Bourhill – Long Term Replacement Teacher – K.Mancuso – LS – 5<sup>th</sup> grade @ \$150/day no benefits

P09-11-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year

Employee #0150 – Separation agreement (on file in business office), subject to the receipt of original signature.

P09-12-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Extra Pay:**

S. Gallo – 5 educational evaluations @ \$400 per evaluation

L. Pizzute – 2 educational evaluations @ \$400 per evaluation

P09-13-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Paraprofessional:**

K. Christensan - .5 (\$19,233\*.5=\$9,616.50) in class support paraprofessional

P09-14-12 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2011-2012 school year:

**Resignation:**

Irrevocable resignation of A. Mueller as of November 1, 2011

**Roll Call:**

Ayes: Ms. Bruno, Mrs. Ciocia, Mrs. Doheny, Mr. Nazzaro, Mr. Rinke, Mr. Samperi,  
Mrs. Romano-P09-01-12 thru P09-11-12, P09-13-12 thru P09-14-12  
Mr. Salerno – P09-01-12 thru P09-05-12, P09-07-12 thru P09-14-12

Nays: Mrs. Romano – P09-12-12

Absent: None

Abstain: Mr. Salerno – P09-06-12

Resolution s Approved

OLD BUSINESS-None

NEW BUSINESS -None

OPEN PUBLIC HEARING -

L. Rodriguez – Elmwood Park: Ms. Rodriguez was speaking on behalf of her daughter Jacqueline. She is very upset that she did not receive a call for an interview for the elementary school teacher position posted.

Dr. Porto – this is a personnel item which I cannot address.

L. Rodriguez – was the position filled?

Mrs. Ciocia – yes the position was filled by Ms. Colaneri

K. Schafer- Why was Ms. Mansfield reassigned to reading specialist?

Dr. Porto-Ms. Mansfield was reassigned due to test scores. It is to improve reading scores and to help remediation. Ms. Mansfield is trained in the Orto-Gillingham method. Ms. Mansfield will focus on grades K-2 and Ms. Reed will focus on grades 3-5. They will also be reviewing instructional strategies with the teachers.

K. Shafer- I am having a problem accessing the staff email.

Dr. Porto-We are currently in the process of updating all staff email.

P. Sonzoni & K. Boscarino-asked several questions regarding the genesis program.

Meeting adjourned at 9:31 p.m.

Moved by Mrs. Doheny, seconded by Mr. Rinke

Respectfully submitted,

Dina Messery

School Business Administrator/Board Secretary