



Hasbrouck Heights School District

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An Equal Opportunity Employer



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Dear Parents/Guardians of 8th grade students:

October is upon us, and the school year is going quickly. For any student who is planning to apply to a parochial high school or to one of the county tech high schools such (Bergen Academies, Bergen County Technical High Schools Teterboro, Applied Technology, Paramus or the Academies at Englewood), important deadlines are approaching. Please read the information below to ensure that your child's application process goes smoothly.

For Parochial School Applications:

All information can be found at <https://www.njcoopexam.org>!

- Register for the COOP exam online at www.njcoopexam.org by **10/22/21**
- Entrance exam administered **Friday, November 5, 2021**
- **IMPORTANT: Return Ninth Grade Applicant Record TO GUIDANCE OFFICE UPON REGISTERING FOR COOP EXAM!!!!**

The 9th Grade Applicant Record request form must be received by the middle school guidance office no later than **November 12, 2021**. These forms must be downloaded from the website. Parents must complete the first section before submitting it to the school counselor. Any applications received after this date will be processed, however, guarantee of submission to the schools by the deadline of **December 6, 2021** cannot be guaranteed.

For Bergen Technical High School (Teterboro), Bergen Technical High School (Paramus), Bergen Academies (Hackensack), Applied Technology (Bergen Community Campus) and Bergen County Institute for Science and Technology at Northern Valley (Demarest/ Old Tappan):

All information can be found at <https://bcts.bergen.org/>

Any student interested in applying to one of these schools, must apply online at the Student Online Application Site <https://bcts.bergen.org/index.php/admissions> beginning **October 11, 2021**. **Students must register with a personal email address.** They cannot use their Hasbrouck Heights school email address!

The application deadline is **December 13th, 2021**. The School Transcript Form and Case Manager Form (if applicable for any student who has an IEP/504) must be received by the middle school counseling office no later than **November 22, 2021**. These forms must be downloaded from the website.

*****Please note:** In order to print the forms, the student must complete all parts of the application and submit. The essay does **NOT** need to be complete in order to print the forms. Your child can put in a placeholder statement such as "This is not my completed essay" in order to get the counselors the forms by the deadlines. The student can go back at any time before December 13th to revise the essay. The admissions committee does not look at any applications until this date. Any School Transcript Forms received after this date will be processed; however, submission to the schools by the deadline of **January 7, 2022** cannot be guaranteed.

There will be an Admissions Exam for both Bergen Academies and Bergen Tech Teterboro. The test will be administered on January 8th and 9th 2022, and will be online. You will receive an email by December 21, 2021 indicating the date of your child's exam. You do not need to register, this will be done for you.

Please also remind your children that they need to request 3 letters of recommendation. They will need a letter from a 7th or 8th grade English teacher, a 7th or 8th grade Science teacher, and their **CURRENT** 8th grade Math teacher. Students should not wait until the last minute to request recommendations from their teachers. All recommendation requests should be made to their teachers as soon as the student knows from whom he/she will be asking for a recommendation. Students should hand in a bulleted biography or a list of their extracurricular activities so that the teachers can write a more comprehensive recommendation.

For Bergen Tech Paramus Campus:

This campus is open to all students who would like to attend the part time program. Only students who have IEP's are eligible to attend as full time students. Case Manager Forms must be completed for any student who has an IEP. All application deadlines are the same as the other campuses. For further information, please contact the Admissions Department at phsadmissions@bergen.org or (201) 343- 6000, ext. 8529.

Open House Information for the Bergen Tech Schools:

- This year all Open Houses for each campus will be virtual. Go to [bctsoopenhouse.bergen.org](http://bctsopenhouse.bergen.org) for a list of dates for each campus.

For the Academies at Englewood:

Academies @ Englewood

(201-862-6133 or www.academies-englewood.org)

- For updated application information please review their website
- Online application available as of October 7, 2021
- Virtual Open Houses will be held on 10/14, 10/16 and 10/19. Register online at <https://forms.office.com/r/Gysh8EvVXF>