

HASBROUCK HEIGHTS September 22, 2022
Regular Meeting Agenda (Final)
Time: 7:30 p.m.

I. **A. Meeting called to order at:**

B. Announcement of adequate meeting:

 The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

 Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 11, 2022** Said notices was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School and Hasbrouck Heights School District Website.

 Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations/Awards:

IV. Public Hearing on Resolutions to be acted upon this meeting.

 Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: Aug 25, 2022

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards:

None

Education /Curriculum Committee

- E09-01-23 Approve Monthly Superintendent Discipline Report
- E09-02-23 Approve Monthly Superintendent HIB Report
- E09-03-23 Approve Monthly District Calendar
- E09-04-23 Approve Virtual & Remote Instruction
- E09-05-23 Approve School Safety Teams
- E09-06-23 Approve Programs
- E09-07-23 Approve News Papers (written and online)
- E09-08-23 Approve PD
- E09-09-23 Approve Author's Visit
- E09-10-23 Approve Workshops
- E09-11-23 Approve Assembly
- E09-12-23 Approve Speaker

Special Education Committee

- S09-01-23 Approve Monthly OOD Placements
- S09-02-23 Approve OOD Placements
- S09-03-23 Approve Contracted Services
- S09-04-23 Approve Contracted Services
- S09-05-23 Approve Special Services
- S09-06-23 Approve Professional Development
- S09-07-23 Approve Nursing Plan

Technology Committee

None

Facilities Committee

- B09-01-23 Approve Facilities Calendar

Recreation Committee

R09-01-23 MS Play

R09-02-23 Approve Fundraisers

R09-03-22 Approve Programs

R09-04-23 Approve Licensing Renewal for Coderz

Finance Committee

F09-01-23 Approve Financial Certification

F09-02-23 Approve Actual Payroll for Aug

F09-03-23 Approve Estimated Payroll for Sept

F09-04-23 Approve Bill Authorization – Sept

F09-05-23 Approve Actual Bills List – July

F09-06-23 Approve Board Secretary's Report – July

F09-07-23 Approve Monthly Line Item Transfers - July

F09-08-23 Approve NJ School Board Convention Attendance

F09-09-23 Approve Purchases

F09-10-23 Approve Standard Operating Procedures

F09-11-23 Approve SOR Testing

F09-12-23 Approve IDEA Services – BCSS

Personnel

P09-01-23 Approve Personnel Action

P09-02-23 Approve Personnel Action

P09-03-23 Approve Personnel Action

P09-04-23 Approve Personnel Action

P09-05-23 Approve Personnel Action

P09-06-23 Approve Personnel Action

P09-07-23 Approve Personnel Action

P09-08-22 Approve Personnel Action

P09-09-23 Approve Personnel Action

P09-10-23 Approve Personnel Action

P09-11-23 Approve Personnel Action

P09-12-23 Approve Personnel Action

P09-13-23 Approve Personnel Action

P09-14-23 Approve Personnel Action

P09-15-23 Approve Personnel Action

P09-16-23 Approve Personnel Action

P09-17-23 Approve Personnel Action

P09-18-23 Approve Personnel Action

P09-19-23 Approve Personnel Action

P09-20-23 Approve Personnel Action

P09-21-23 Approve Personnel Action

Policy Committee:

PL09-01-23 Approve Policies/Regulations

XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – September 22, 2022 (Final)**

AWARDS AND PRESENTATIONS:

RESOLUTIONS:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E09-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Accept Monthly Discipline Report

E09-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2023 – HS – 0

2023 – MS – 0

2023 – LS - 0

2023 – ES - 0

Listed above are the number of investigations as of August 25, 2022

E09-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

The monthly district calendar

- E09-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Approve the virtual and remote instruction plan (**On file in board office**)
- E09-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Amend Resolution E08-04-23 to add F. D'Amico to the HS Threat Assessment Team as Safety Specialist
- E09-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Approve the Side Kicks program @ a cost of \$2,500
- Approve the Heroes and Kool Kids program @ a cost of \$5,000
- E09-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Approve the North Jersey Media Group and Tapinto as the designated newspapers (written and online) for the HH School District
- E09-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- 9/27/23 – H. Prashker to attend a .5 PD day for ELA Implementation Committee
- E09-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- N. Menne's author visit at LS on 10/6/22 – including student order forms for her books @ no cost to district

E09-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

F. Felicetti & A. Georgatos to attend the “37th Annual Fall NJIDA Conference (virtual) on 10/14/22 & 10/15/22 @ \$175 each for a total of \$350 cost to district
B. Chiu & C. Capozzi to attend all BCCTG meetings in person starting 10/28/22, 12/8/22, 1/20/23, 2/14/23, 4/26/23 ND 6/9/23 @ no cost to district
N. Meli & K. Dalcortivo to attend all BCSCA meetings in person starting 9/30/22, 1/20/23, 3/24/23, & 6/2/2 @ \$45 only for N. Meli

E09-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

October 4, 2022 - Euclid School PTA Assembly – “Omega Man”

E09-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Approve Character Ed speaker, C. Brenneman as guest speaker on 10/12/22 @ \$3,000 plus travel expenses not to exceed \$300 funded thru Title IV grant
Account #20-280-100-300-01-00

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S09-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2022– 2023 school year:

Approve OOD Placements (**Attachment A**)

S09-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2022 – 2023 school year:

Student #1002300 –RSY @ \$59,719. – Deron School
Student #4947 – RSY @ \$43,842 – Ridgfield Public School
Student #1106 – RSY @ \$43,842 – Ridgfield Public School
Student #1002493 – RSY @ 68,730.61 – Phoenix School

- S09-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2022 – 2023 school year
- Progressive Therapy – BCBA Services as needed @ \$120/hr
 Tri County Behavioral Care services @ \$108,000 per therapist for 10 month contract
 Educational Services Commission of NJ Bedside Instruction as needed @ \$74/hr
- S09-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2022 – 2023 school year:
- Student #1001267 – 1:1 aide @ \$49,500 – BCSS Bleshman
 Student #1003026 – 1:1 aide @ \$49,500 – BCSS New Bridge
- S09-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2022 – 2023 school year:
- Student #1000623 – home instruction - 5 hrs/wk plus prep for English, Math, Science, History, and Spanish at 1 hr each beginning 9/13/22 to approx. April 2023 @ \$42/hr
 Student 990239 – home instruction – 5 hrs/wk plus prep for English, Gym, Science, History and Spanish at 1 hr each subject beginning 9/13/22 to 10/17/22
 Student A#1000839 – bedside instruction @ 4 hrs/wk @ \$74/hr beginning 9/7/22 – approx. 10/26/22 – Education Services Commission of NJ
- S09-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Professional Development Services for the 2022 – 2023 school year:
- Tamka Education for Professional Development Inclusion Consultant @ \$15,000
 PD for CST Staff, Administrators and Guidance for 2 hrs on 9/27/22 @ a cost of \$1600 – Legal One
- S09-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the the 2022 – 2023 school year:
- Approve the attached Nursing Plan for the 2022 – 2023 school year (**on file in the board office**)

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B09-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Monthly Facilities Calendar

RECREATION COMMITTEE:

RESOLUTIONS:

R09-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

12/8/22 – 12/9/22 - Middle School Play (Elf) – Admission for adults @ \$5.00 and \$3.00 for children

R09-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

March 2023 – Mr. Cupcake sale – Freshman Class – I. Zellman

Snap Raise Fundraiser – Cross Country – M. Ryan

Euclid School PTA fundraisers (**Attachment B**)

10/10/22 approx – Madden NFL Tournament – Football Team – VFW Hall through PFA

10/24/22 – 11/14/22 – Outreach Club – HS – P. Dennehy

10/10/22 – 10/28/22 – Popcorn Sale – Senior Class (individual student account sale)

February (individual student account sale) Senior Class – Fruit Snack Sale –

10/18/22 - Cheer Clinic Fundraiser for grades 3 – 8

R09-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

12/22/22 – Senior Luncheon at the Graycliff
12/8 & 12/9/22 for MS Play – ELF play rights license @ a cost of \$1140.00

R09-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

License Renewal CoderZ for the district wide Robotics @ \$8,720

FINANCE COMMITTEE:

RESOLUTIONS:

F09-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F09-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of August 2022 in the amount of \$4,447,166.52 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F09-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of September at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.

F09-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of September

- F09-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year:

Bills List for the month of July

Fund 10	General Fund	\$ 1,682,725.60
Fund 20	Special Revenue	\$ 37,801.13
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 1,000,637.50
Fund 60	Enterprise	\$ 35,290.51
Fund 95	Student Activity	\$ 8,776.00
Total:		\$ 2,765,230.74

Fund 10	Voided Checks	\$
Fund 20	Voided Checks	\$
Fund 60	Voided Checks	\$
Fund 95	Voided Checks	\$ 2,625.50
Total:		\$ 2,625.50

(Attachment C)

- F09-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
July **(Attachment D)**

- F09-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 – 2022 school year:

Approve the monthly line item transfers for July **(Attachment E)**

- F09-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

10/24/22 – 10/26/22 – Dr. M. Helfant, J. Ferdinand, L. Cintron & P. Caruso - NJ School Board Convention – Registration @ \$2,200 and Lodging/Hotel/Mileage and Meals @ \$2,100

F09-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2022 – 2023 school year:

NJ State COOP:

PO #306100 – 65MCESCCPS ESCNJ Bid #18/19-35 - Educational Service Commission - Puresan Holdings, LLC – Custodial Supplies blanket for the year @ \$25,000

PO #300631 – Ed Data bid # - Quality Electric Depken Field Lighting repairs @ \$1906

NJ State Contract:

PO #300577 – Graybar Electric – Contract #A85151 – Duct work @ \$1646.40

Purchases:

PO #300574 – McGraw Hill – Finance Textbooks @ \$6,383.63

PO #300571 – Red-E-Set Grow, LLC – Software License @ \$2,340

PO #300618 – Teachers Curriculum Institute, LLC – Science reference Texts for grade 3 and grade 4 @ \$2,352.00

F09-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Approve the Standard Operating Procedures Manual (**On file in the Board Office**)

F09-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Approve SOR Testing Laboratories, Inc to provide onsite construction and testing services for the Depken Bleacher replacement cost not to exceed \$15,000

F09-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Approve the contract with BCSS to provide IDEA Services to the non-public schools

PERSONNEL COMMITTEE:

RESOLUTIONS:

- P09-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2022 – 2023 school year:

Toileting Stipend:
(Attachment F)

- P09-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Resignation:
L. Bui – effective 11/7/22

- P09-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Leave of Absences:
Employee ID #0679 – unpaid child rearing leave effective 11/28/22 through 1/2/23
Employee ID #0015 – Unpaid FMLA from 9/1/22 through 11/23/22
Employee ID #0117 – paid sick leave – 9/7/22 through 9/13/22
Employee ID #0682 – paid sick leave – 9/22/22 through 10/21/22
Employee ID #0093 – paid sick leave – 10/7/22 – through 11/18/22 (approx.)

- P09-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 and 2022 - 2023 school year:

Substitute Nurse:
V. Incognito @ \$150 per Diem

P09-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Visitor Monitors Extra Pay for security training up at 3 hrs each @ \$16.50/hr

B. Herron
C. Bello
K. Schanel
M. Passarella
T. Metz

P09-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Extra Pay up to 3 hrs each for security training @ \$44.65/hr:

C. Lange
A. Lustman

P09-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Leave Replacement:

L. Condal @ \$150/day effective 9/6/22 – DTBD

P09-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Substitute Key Teacher:

C. Salerno @ \$31/hr
I. Zellman @ \$32/hr

P09-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Coaching Appointments to Amend Resolution #P05-22-22
(Attachment G)**

**Advisor Appointments to Amend Resolution #P06-06-22
(Attachment H)**

P09-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Lunch Aides:

A. Maggio @ ES @ \$18/hr for 2 hrs per day

P09-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Amend Resolution #P06-10-22 to increase the hours for summer CST work
(Attachment I)

P09-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Amend Resolution #P08-05-23 – L. Ciraco & K. Dalcortivo – Threat Assessment Training up to 8 hours @ \$37/hr

P09-13-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Amend Resolution #P04-12-22 to include N. Bevaqua and M. McShane – MIF @ \$700 each

P09-14-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Amend Resolution P08-15-23 – M. Palumbo – BA Step 11 @ \$60,405

P09-15-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Substitutes Teachers: @ \$150/diem *

(Attachment J)

***pending paperwork**

- P09-16-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Paraprofessionals:

Jenna Giaquinto – LS @ \$25,520 pro-rated 9/23/22

Sub Paraprofessionals:

D. Bincoletto @ \$15/hr

- P09-17-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Keys Assistants:

G. Dilascio and S. Kennedy @ \$17/hr

- P09-18-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Extra Pay:

9/7/22 - 9/9/22 - D. Sisco for 5 hrs @ \$35.10/hr for last minute registrations

- P09-19-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Home Instruction:

Student ID 1000623: 9/13/22 thru April 2023

F. Avella – English 1hr plus prep @ \$42/hr

K. Caputo – Math 1hr plus prep @ \$42/hr

I. Zellman – Science 1hr plus prep @ \$42/hr

M. Tague – History 1hr plus prep @ \$42/hr

B. Cafferty – Spanish 1hr plus prep @ \$42/hr

Student ID 990239: 9/13/22 thru 10/17/22

S. Sabin – English 1hr plus prep @ \$42/hr

J. Schmarak – Gym 1hr plus prep @ \$42/hr

F. Avella – Science 1hr plus prep @ \$42/hr

F. Avella – History 1hr plus prep @ \$42/hr

B. Cafferty – Spanish 1hr plus prep @ \$42/hr

P09-20-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Curriculum Writing @ \$42/hr
(Attachment K)

P09-21-23 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2022 – 2023 school year:

D. Bincoletto – FDU Student to observe at ES for Psychology

POLICIES/REGULATIONS:

RESOLUTIONS:

PL09-01-23 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment L)

Second Readings:

Policy/Regulation #2624 – District Grading System

First Readings:

Policy/Regulation #5512 – Harassment, Intimidation, and Bullying

September Board Meeting

Local ID	Attending School	ESY 22	Tuition SY 22/23	Aide 22/23 - other
1002306	Deron (Sept)	-	\$59,719.80	34515 -- removed-9-14
1000710	Felician School for Exceptional Children	\$6,474.15	\$62,375.55	
1001558	Peter Cooper School	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
1000806	David Gregory School	\$8,726.70	\$52,360.20	\$39,060.00
7006	BCSS Springboard	\$5,550.00	\$62,046.00	
487	BCSS Springboard	\$5,550.00	\$62,046.00	
1000485	Hewitt School REALM Program	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
20642	Forum School	\$8,341.00	\$79,020.00	
1000074	Forum School	\$8,341.00	\$79,020.00	
5375	BCSS Springboard	-	\$62,046.00	
4947	Ridgefield Memorial H.S.	-	\$43,842.00	
1000323	Sage Day High School	\$4,175.00	\$68,900.00	
1001448	SBJC Lodi Annex	\$4,050.00	\$62,046.00	
1106	Ridgefield Memorial H.S.	\$6,861.00	\$43,842.00	
1001267	BCSS Bleshman School	\$5,550.00	\$76,860.00	\$49,500.00
286	Alpine Learning Group	\$17,122.80	\$102,736.80	
7251	The Community School	-	\$54,577.80	
6939	Leonia HS	\$5,619.00	\$37,874.00	
1000077	Sage Day High School	\$4,175.00	\$68,900.00	
20746	SBJC Lodi Annex	\$4,050.00	\$70,990.00	
1000620	SBJC Lodi Annex	\$4,050.00	\$58,790.00	
1001723	SBJC Maywood Annex	\$4,050.00	\$60,600.00	
1002797	SBJC Little Ferry	\$4,050.00	\$70,990.00	
1002493	Phoenix Center	-	\$68,730.81	
1002164	Windsor Learning Academy Ridgewood	\$9,732.00	\$59,365.20	
1002491	BCSS Springboard	-	\$62,046.00	
485	BCSS Crossroads Program	-	\$19,980.00	
1002957	Pascack Valley Park Academy Program	-		
1003026	BCSS New Bridges Program	-	\$80,190.00	\$49,500.00

Fundraisers :

Dine to Donate

Birthday and Holiday Grams

Believe Kids

Holiday Gift Shop

Gertrude Hawk

Plant Sale

Spiritwear

Snack Sales

Attachment B

Starting date 7/1/2022

Ending date 7/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021709	07/18/22		4429	TYCO TEES		896.50
021710	07/21/22		1856	ZOLNIER GRADUATE SUPPLY LLC		52.00
067369	H 07/06/22		6351	COSTCO		382.47
067458	07/13/22		G544	CORLEONES PIZZERIA		325.00
067459	07/15/22		F528	BAUMANN, SOPHIE		4,329.12
067460	07/15/22		1524	BH SECURITY		115.62
067461	07/15/22		J662	BLACKBOARD INC		14,330.00
067462	07/15/22		Y641	BUI, LISA		750.00
067463	07/15/22		9024	CABLEVISION LIGHTPATH		9,298.36
067464	07/15/22		O599	CANON FINANCIAL SERVICES, INC		5,051.05
067465	07/15/22		5118	CATAPANE, JOAN		283.05
067466	07/15/22		5400	CNA SURETY		100.00
067467	07/15/22		L285	CODE HS INC.		6,700.00
067468	07/15/22		O974	CONDAL, TAYLOR		750.00
067469	07/15/22		1033	DELL FINANCIAL SERVICES		82,739.04
067470	07/15/22		R167	EDPUZZLE		2,450.00
067471	07/15/22		S558	GARFI, NICOLE		1,410.00
067472	07/15/22		4693	GENESIS EDUCATIONAL SERVICES INC		37,625.00
067473	07/15/22		E874	IXL LEARNING, INC		6,325.00
067474	07/15/22		0710	JOHNSON CONTROLS SECURITY SOLUTIONS		2,015.56
067475	07/15/22		I207	KAMI NOTABLE, INC		3,900.00
067476	07/15/22		S362	LEARNING A-Z		3,060.50
067477	07/15/22		Q108	LINKITI/ADVANCED ASSESSMENT SYSTEMS, INC		32,943.00
067478	07/15/22		R444	MCSHANE, PATRICK		4,329.12
067479	07/15/22		9558	MILLER, CORINNE		750.00
067480	07/15/22		W479	MYSTERY SCIENCE INC		2,650.00
067481	07/15/22		1135	NJ ASSOC SCH BUS OFFICIALS		990.00
067482	07/15/22		1134	NJ ASSOCIATION OF SCH ADMIN		400.00
067483	07/15/22		4250	NJ PRINCIPALS & SUPVSR'S ASSOC		8,373.00
067484	07/15/22		4234	NJIC		4,300.00
067485	07/15/22		1149	NJSBA		11,987.10
067486	07/15/22		3096	NJSIAA		2,500.00
067487	07/15/22		1148	NSBA NATIONAL SCHOOL BOARDS ASSOC		2,675.00
067488	07/15/22		4336	OPTIMUM		89.90
067489	07/15/22		0227	PITNEY BOWES GLOBAL FINANCIAL SERVICES		925.05
067490	07/15/22		2144	POWERSCHOOL GROUP LLC/SEVERIN INTERMEI		9,499.98
067491	07/15/22		5556	R&J CONTROL, INC.		525.00
067492	07/15/22		H022	RUSSO, ADRIANA		826.00
067493	07/15/22		D370	SCHAFFER, MICHELE		705.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067494	07/15/22		2978	SCHOOL ALLIANCE INSURANCE FUND		106,145.00
067495	07/15/22		2234	SOUTH BERG WORKERS COMP POOL		140,462.00
067496	07/15/22		2572	STATE OF NJ/ELEVATOR SAFETY UNIT		258.00
067497	07/15/22		2086	STRAUSS ESMAY ASSOC. INC.		4,835.00
067498	07/15/22		2094	SUPER DUPER PUBLICATIONS		269.00
067499	07/15/22		2024	THE SHERWIN WILLIAMS CO.		888.13
067500	07/15/22		2048	TURNITIN, LLC		3,371.50
067501	07/15/22		0639	VEOLIA WATER OF NEW JERSEY		43.18
067502	07/15/22		U338	VOCABULARY.COM/THINKMAP, INC.		2,750.00
067503	07/15/22		2229	ZANER BLOSER PUBLISHERS INC		3,939.26
067504 H	07/21/22		6351	COSTCO		487.02
067505	07/19/22		J868	THE ICE CREAM LADY LLC		291.00
067508	07/19/22		2657	MATTYASOVSKY, TAMAS		699.98
067509	07/21/22		0180	BERGEN COUNTY SPECIAL SERVICES		36,635.36
067515	07/21/22		2322	SOUTH BERGEN JOINTURE COMM.		3,045.78
067516	07/21/22		C858	WINSLOW TOWNSHIP BOARD OF EDUCATION		6,311.99
067517	07/21/22		Y346	REED ACADEMY		8,691.60
067518	07/25/22		1859	BENSI OF HASBROUCK HEIGHTS		85.00
067520	07/26/22		0075	AMERICAN PAPER & SUPPLY COMPANY		2,661.31
067521	07/26/22		2525	AT HOME MEDICAL		20.00
067522	07/26/22		M183	AVANT ASSESSMENT, LLC		59.70
067523	07/26/22		9297	DELL MARKETING LP		33.80
067524	07/26/22		5010	EI ASSOCIATES		19,530.00
067525	07/26/22		0419	EJG Sports, LLC		438.00
067526	07/26/22		9718	GOV CONNECTION INC		4,054.36
067527	07/26/22		0716	HOME DEPOT		318.65
067528	07/26/22		Z128	I DESIGN PRINTING AND COPY CENTER		2,028.60
067529	07/26/22		0865	INVO HEALTHCARE ASSOC, LLC		8,971.32
067530	07/26/22		0851	LAKESHORE LEARNING MATERIALS		1,212.66
067531	07/26/22		1003	NASCO		235.33
067532	07/26/22		1594	NEURODEVELOPMENTAL PEDIATRICS, LLC		1,800.00
067533	07/26/22		1147	NJ SCHOOLS BOARDS ASSOC		2,000.00
067534	07/26/22		3096	NJSIAA		2,040.00
067535	07/26/22		1265	PCL SOLUTIONS INC		25,871.78
067536	07/26/22		N657	PETERSON, NEIL		135.00
067537	07/26/22		2251	SCHOLASTIC CLASSROOM MAGAZINES		197.78
067538	07/26/22		1579	SCHOOL SPECIALTY, INC.		346.06
067539	07/26/22		1579	SCHOOL SPECIALTY, LLC		17.33
067540	07/26/22		Q047	SCHOOLWIDE, INC		1,552.70

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067541	07/26/22		L336	STAPLES CONTRACT & COMM, INC/ED DATA		1,085.46
067542	07/26/22		Q818	TEACHER SYNERGY, LLC		370.74
067543	07/26/22		W488	THERAPY ASSOCIATES ABA SERVICES LLC		15,210.00
067544	07/26/22		C959	VEX ROBOTICS, INC		297.86
067545	07/26/22		V675	ZUIDEMA INC/ZUIDEMA PORT TOILETS		285.00
067546	07/26/22		1149	NJSBA		299.00
067547	07/26/22		Q566	TEQLEASE, INC		23,220.35
067551	07/27/22		A971	HOBOKEN BOARD OF EDUCATION		1,378.47
067552	07/27/22		2322	SOUTH BERGEN JOINTURE COMM.		52,186.96
067553	07/28/22		1913	PHOENIX ADVISORS, LLC		1,200.00
067554	07/28/22		2328	PSE & GCO		19,797.38
067555	07/28/22		2328	PSE & GCO		398.19
067571	07/28/22		1859	BENSI OF HASBROUCK HEIGHTS		87.85
067572	07/28/22		0017	HELFANT, MATTHEW		137.65
067573	07/29/22		2642	KARL ENVIRONMENTAL GROUP		1,600.00
067574	07/29/22		Q566	TEQLEASE, INC		14,435.65
067575	07/29/22		3021	A.T. &T		105.16
067576	07/29/22		Y106	CONSTELLATION NEW ENERGY, INC		565.78
067577	07/29/22		4336	OPTIMUM		105.55
067578	07/29/22		0639	VEOLIA WATER OF NEW JERSEY		3,131.40
067579	07/29/22		2588	VERIZON WIRELESS		810.74
073522 H	07/31/22		0271	PRUDENTIAL RETIREMENT(DCRP)	JUL DCRP	328.60
731220	07/31/22		PAY	HASBROUCK HEIGHTS PAYROLL		463,468.24
731221 H	07/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	JULY FICA	24,264.87
731222 H	07/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	JULY TPAF	10,313.95
731223 H	07/31/22		PAY	HASBROUCK HEIGHTS PAYROLL	MOVED TO AP	(1,461.91)

Starting date 7/1/2022

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Fund Totals

10	General Funds	\$10,313.95
11	GENERAL FUND	\$1,182,359.94
12	Capital Outlay	\$25,871.78
20	Special Revenue Fund	\$43,657.99
60	Enterprise Fund	\$30,560.38
95	STUDENT ACTIVITY	\$948.50
	Total for all checks listed	\$1,293,712.54

Prepared and submitted by:


Board Secretary


Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$7,490,232.10
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$29,328,946.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$3,643,188.08	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$3,643,188.08

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$35,715,851.00	
302	Less revenues	(\$35,345,862.10)	\$369,988.90

Total assets and resources

\$40,832,355.08

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$184,141.18
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

Total liabilities

\$184,141.18

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$31,829,388.28
761	Capital reserve account - July	\$3,386,903.01	
604	Add: Increase in capital reserve	\$3,000.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	(\$1,900,000.00)	\$1,489,903.01
764	Maintenance reserve account - July	\$200,000.00	
606	Add: Increase in maintenance reserve	\$500.00	
310	Less: Bud. w/d from maintenance reserve	(\$300,000.00)	(\$99,500.00)
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$974,201.54
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$38,810,961.06	
602	Less: Expenditures	(\$978,035.00)	
	Less: Encumbrances	(\$31,130,778.22)	(\$32,108,813.22)
	Total appropriated		\$40,896,140.67

Unappropriated:

770	Fund balance, July 1	\$650,683.29
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$898,610.06)

Total fund balance

\$40,648,213.90

Total liabilities and fund equity

\$40,832,355.08

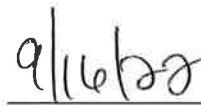
Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$38,810,961.06	\$32,108,813.22	\$6,702,147.84
Revenues	(\$35,715,851.00)	(\$35,345,862.10)	(\$369,988.90)
Subtotal	<u>\$3,095,110.06</u>	<u>(\$3,237,048.88)</u>	<u>\$6,332,158.94</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$3,000.00	(\$3,386,903.01)	\$3,389,903.01
Less - Withdrawal from reserve	(\$1,900,000.00)	(\$1,900,000.00)	\$0.00
Subtotal	<u>\$1,198,110.06</u>	<u>(\$8,523,951.89)</u>	<u>\$9,722,061.95</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$500.00	(\$200,000.00)	\$200,500.00
Less - Withdrawal from reserve	(\$300,000.00)	(\$300,000.00)	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$9,023,951.89)</u>	<u>\$9,922,561.95</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$9,023,951.89)</u>	<u>\$9,922,561.95</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$898,610.06</u>	<u>(\$8,523,951.89)</u>	<u>\$9,722,061.95</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	0	32,184,665	32,184,665	32,003,554	Under	181,111
00520	SUBTOTAL – Revenues from State Sources	0	3,504,607	3,504,607	3,339,723	Under	164,884
00570	SUBTOTAL – Revenues from Federal Sources	0	29,079	29,079	2,586	Under	26,493
72180	Interest Earned on Maintenance Reserve	0	500	500	0	Under	500
Total		0	35,718,851	35,718,851	35,345,862		372,989
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	0	10,604,582	10,604,582	267,032	10,100,509	237,041
10300	Total Special Education - Instruction	0	3,578,202	3,578,202	860	3,568,251	9,091
11160	Total Basic Skills/Remedial – Instruct.	0	215,650	215,650	0	215,288	362
12160	Total Bilingual Education – Instruction	0	219,533	219,533	0	217,987	1,546
17100	Total School-Sponsored Co/Extra Curricul	0	277,460	277,460	4,712	248,133	24,615
17600	Total School-Sponsored Athletics – Instr	0	579,002	579,002	7,645	429,649	141,708
20620	Total Summer School	0	83,500	83,500	21,865	36,273	25,362
29180	Total Undistributed Expenditures - Instr	0	3,507,737	3,507,737	0	0	3,507,737
29680	Total Undistributed Expenditures – Atten	0	135,755	135,755	10,938	124,817	0
30620	Total Undistributed Expenditures – Healt	0	402,276	402,276	0	331,309	70,967
40580	Total Undistributed Expend – Speech, OT,	0	1,081,620	1,081,620	269	230,829	850,522
41080	Total Undist. Expend. – Other Supp. Serv	0	440,805	440,805	0	440,805	0
41660	Total Undist. Expend. – Guidance	0	755,988	755,988	12,414	742,695	879
42200	Total Undist. Expend. – Child Study Team	0	992,279	992,279	15,520	964,438	12,320
43200	Total Undist. Expend. – Improvement of I	0	264,723	264,723	10,595	249,473	4,655
43620	Total Undist. Expend. – Edu. Media Serv.	0	450,301	450,301	19,719	412,744	17,837
44180	Total Undist. Expend. – Instructional St	0	8,000	8,000	0	0	8,000
45300	Support Serv. - General Admin	0	622,680	622,680	48,146	533,940	40,594
46160	Support Serv. - School Admin	0	1,349,869	1,349,869	111,292	1,199,606	38,971
47200	Total Undist. Expend. – Central Services	0	470,996	470,996	37,510	415,316	18,169
47620	Total Undist. Expend. – Admin. Info. Tec	0	198,069	198,069	9,620	101,787	86,662
51120	Total Undist. Expend. – Oper. & Maint. O	0	3,456,756	3,456,756	199,992	2,778,587	478,176
52480	Total Undist. Expend. – Student Transpor	0	1,120,892	1,120,892	1,873	53,127	1,065,892
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	0	5,307,504	5,307,504	224,590	5,061,867	21,047
75880	TOTAL EQUIPMENT	0	374,253	374,253	(26,558)	380,344	20,467
76260	Total Facilities Acquisition and Constr	0	2,312,530	2,312,530	0	2,293,002	19,528
Total		0	38,810,961	38,810,961	978,035	31,130,778	6,702,148

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		0	31,998,304	31,998,304	31,998,304		0
00300	10-1__	Unrestricted Miscellaneous Revenues		0	183,361	183,361	5,250	Under	178,111
00340	10-1__	Interest Earned on Capital Reserve Funds		0	3,000	3,000	0	Under	3,000
00420	10-3121	Categorical Transportation Aid		0	143,130	143,130	143,130		0
00430	10-3131	Extraordinary Aid		0	164,884	164,884	0	Under	164,884
00440	10-3132	Categorical Special Education Aid		0	1,572,195	1,572,195	1,572,195		0
00460	10-3176	Equalization Aid		0	1,438,890	1,438,890	1,438,890		0
00470	10-3177	Categorical Security Aid		0	185,508	185,508	185,508		0
00540	10-4200	Medicaid Reimbursement		0	29,079	29,079	2,586	Under	26,493
72180	10-606- -	Interest Earned on Maintenance Reserve		0	500	500	0	Under	500
Total				0	35,718,851	35,718,851	35,345,862		372,989

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		0	493,690	493,690	0	493,690	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		0	3,299,027	3,299,027	0	3,299,027	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		0	2,379,054	2,379,054	0	2,379,054	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		0	3,251,080	3,251,080	502	3,250,578	0
02160	11-140-100-101	Salaries of Teachers		0	6,000	6,000	2,242	3,758	0
03020	11-190-1__-320	Purchased Professional – Educational Ser		0	148,300	148,300	27,836	69,530	50,935
03040	11-190-1__-340	Purchased Technical Services		0	279,800	279,800	107,068	121,758	50,974
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		0	366,176	366,176	123,436	242,740	1
03080	11-190-1__-610	General Supplies		0	335,375	335,375	5,950	236,645	92,781
03100	11-190-1__-640	Textbooks		0	30,080	30,080	0	3,080	27,000
03120	11-190-1__-8__	Other Objects		0	16,000	16,000	0	650	15,350
04500	11-204-100-101	Salaries of Teachers		0	140,520	140,520	0	140,520	0
04520	11-204-100-106	Other Salaries for Instruction		0	103,080	103,080	0	103,080	0
04600	11-204-100-610	General Supplies		0	1,000	1,000	0	281	719
04620	11-204-100-640	Textbooks		0	500	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		0	2,450,602	2,450,602	0	2,450,602	0
07020	11-213-100-106	Other Salaries for Instruction		0	539,920	539,920	0	539,920	0
07100	11-213-100-610	General Supplies		0	8,000	8,000	0	967	7,033
08500	11-216-100-101	Salaries of Teachers		0	173,500	173,500	0	173,500	0
08520	11-216-100-106	Other Salaries for Instruction		0	104,080	104,080	0	104,080	0
08600	11-216-100-6__	General Supplies		0	2,000	2,000	0	1,161	839
09260	11-219-100-101	Salaries of Teachers		0	55,000	55,000	860	54,140	0
11000	11-230-100-101	Salaries of Teachers		0	215,150	215,150	0	215,150	0
11100	11-230-100-610	General Supplies		0	500	500	0	138	362
12000	11-240-100-101	Salaries of Teachers		0	217,833	217,833	0	217,833	0
12100	11-240-100-610	General Supplies		0	1,500	1,500	0	154	1,346
12120	11-240-100-640	Textbooks		0	200	200	0	0	200
17000	11-401-100-1__	Salaries		0	252,460	252,460	4,712	247,748	0
17040	11-401-100-6__	Supplies and Materials		0	16,000	16,000	0	0	16,000

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17060	11-401-100-8__	Other Objects	0	5,000	5,000	0	0	5,000
17080	11-401-100-930	Transfers to Cover Deficit (Custodial)	0	4,000	4,000	0	385	3,615
17500	11-402-100-1__	Salaries	0	377,170	377,170	0	377,170	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	0	55,000	55,000	6,800	2,547	45,653
17540	11-402-100-6__	Supplies and Materials	0	109,832	109,832	0	48,192	61,640
17560	11-402-100-8__	Other Objects	0	37,000	37,000	845	1,740	34,415
20000	11-422-100-101	Salaries of Teachers	0	40,000	40,000	11,277	28,723	0
20020	11-422-100-106	Other Salaries of Instruction	0	18,000	18,000	10,450	7,550	0
20080	11-422-100-3__	Purchased Professional & Technical Servi	0	25,000	25,000	0	0	25,000
20120	11-422-100-610	General Supplies	0	500	500	138	0	362
29000	11-000-100-561	Tuition to Other LEAs within the State -	0	15,183	15,183	0	0	15,183
29020	11-000-100-562	Tuition to Other LEAs within the State -	0	714,150	714,150	0	0	714,150
29040	11-000-100-563	Tuition to County Voc. School District-R	0	633,618	633,618	0	0	633,618
29060	11-000-100-564	Tuition to County Voc. School District-S	0	444,141	444,141	0	0	444,141
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	0	481,147	481,147	0	0	481,147
29100	11-000-100-566	Tuition to Priv. School for the Disabled	0	1,111,334	1,111,334	0	0	1,111,334
29160	11-000-100-569	Tuition – Other	0	108,164	108,164	0	0	108,164
29500	11-000-211-1__	Salaries	0	135,755	135,755	10,938	124,817	0
30500	11-000-213-1__	Salaries	0	327,730	327,730	0	327,730	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	0	60,000	60,000	0	0	60,000
30580	11-000-213-6__	Supplies and Materials	0	11,000	11,000	0	3,533	7,467
30600	11-000-213-8__	Other Objects	0	3,546	3,546	0	46	3,500
40500	11-000-216-1__	Salaries	0	225,705	225,705	0	225,705	0
40520	11-000-216-320	Purchased Professional – Educational Ser	0	848,915	848,915	269	4,759	843,887
40540	11-000-216-6__	Supplies and Materials	0	6,000	6,000	0	365	5,635
40560	11-000-216-8__	Other Objects	0	1,000	1,000	0	0	1,000
41000	11-000-217-1__	Salaries	0	440,805	440,805	0	440,805	0
41500	11-000-218-104	Salaries of Other Professional Staff	0	753,238	753,238	11,569	741,669	0
41580	11-000-218-390	Other Purchased Professional & Technical	0	250	250	0	0	250
41620	11-000-218-6__	Supplies and Materials	0	455	455	0	76	379
41640	11-000-218-8__	Other Objects	0	2,045	2,045	845	950	250
42000	11-000-219-104	Salaries of Other Professional Staff	0	861,310	861,310	5,692	855,618	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	0	117,936	117,936	9,828	108,108	0
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series)	0	4,000	4,000	0	0	4,000
42160	11-000-219-6__	Supplies and Materials	0	7,033	7,033	0	713	6,320
42180	11-000-219-8__	Other Objects	0	2,000	2,000	0	0	2,000
43020	11-000-221-104	Salaries of Other Professional Staff	0	259,223	259,223	9,750	249,473	0
43160	11-000-221-6__	Supplies and Materials	0	3,000	3,000	0	0	3,000
43180	11-000-221-8__	Other Objects	0	2,500	2,500	845	0	1,655
43500	11-000-222-1__	Salaries	0	430,601	430,601	19,719	410,882	0
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series)	0	6,000	6,000	0	0	6,000

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43580	11-000-222-6__	Supplies and Materials	0	13,000	13,000	0	1,733	11,267
43600	11-000-222-8__	Other Objects	0	700	700	0	130	570
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	0	8,000	8,000	0	0	8,000
45000	11-000-230-1__	Salaries	0	308,886	308,886	25,740	283,146	0
45040	11-000-230-331	Legal Services	0	75,000	75,000	0	75,000	0
45060	11-000-230-332	Audit Fees	0	38,588	38,588	0	38,588	0
45100	11-000-230-339	Other Purchased Professional Services	0	7,975	7,975	0	7,975	0
45120	11-000-230-340	Purchased Technical Services	0	15,050	15,050	0	11,550	3,500
45140	11-000-230-530	Communications/Telephone	0	74,325	74,325	2,036	60,319	11,970
45160	11-000-230-585	BOE Other Purchased Services	0	2,500	2,500	0	0	2,500
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	0	61,888	61,888	0	56,888	5,000
45200	11-000-230-610	General Supplies	0	7,000	7,000	0	475	6,525
45260	11-000-230-890	Miscellaneous Expenditures	0	16,073	16,073	5,707	0	10,366
45280	11-000-230-895	BOE Membership Dues and Fees	0	15,395	15,395	14,662	0	733
46000	11-000-240-103	Salaries of Principals/Assistant Princip	0	879,866	879,866	73,322	806,544	0
46020	11-000-240-104	Salaries of Other Professional Staff	0	146,936	146,936	12,245	134,691	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	0	266,867	266,867	19,887	246,980	0
46120	11-000-240-6__	Supplies and Materials	0	40,200	40,200	0	11,391	28,809
46140	11-000-240-8__	Other Objects	0	16,000	16,000	5,838	0	10,162
47000	11-000-251-1__	Salaries	0	440,698	440,698	36,520	404,178	0
47040	11-000-251-340	Purchased Technical Services	0	16,500	16,500	0	11,020	5,480
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	0	500	500	0	0	500
47100	11-000-251-6__	Supplies and Materials	0	10,298	10,298	0	118	10,179
47180	11-000-251-890	Other Objects	0	3,000	3,000	990	0	2,010
47500	11-000-252-1__	Salaries	0	107,038	107,038	8,920	98,118	0
47540	11-000-252-340	Purchased Technical Services	0	4,000	4,000	0	0	4,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	0	50,000	50,000	0	0	50,000
47580	11-000-252-6__	Supplies and Materials	0	36,531	36,531	700	3,669	32,162
47600	11-000-252-8__	Other Objects	0	500	500	0	0	500
48500	11-000-261-1__	Salaries	0	126,531	126,531	10,548	115,983	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	0	607,706	607,706	0	588,606	19,100
48540	11-000-261-610	General Supplies	0	15,000	15,000	0	5,000	10,000
48560	11-000-261-8__	Other Objects	0	500	500	0	0	500
49000	11-000-262-1__	Salaries	0	1,138,858	1,138,858	74,057	1,064,801	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	0	202,180	202,180	525	93,055	108,600
49120	11-000-262-490	Other Purchased Property Services	0	55,000	55,000	3,175	51,825	0
49140	11-000-262-520	Insurance	0	230,824	230,824	106,245	124,279	300
49160	11-000-262-590	Miscellaneous Purchased Services	0	7,000	7,000	0	0	7,000
49180	11-000-262-610	General Supplies	0	180,367	180,367	888	177,851	1,628
49200	11-000-262-621	Energy (Natural Gas)	0	125,000	125,000	0	125,000	0
49220	11-000-262-622	Energy (Electricity)	0	240,000	240,000	566	239,434	0

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49280	11-000-262-8__	Other Objects	0	16,000	16,000	1,858	2,564	11,578
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	0	142,043	142,043	0	58,325	83,718
50060	11-000-263-610	General Supplies	0	1,000	1,000	0	0	1,000
50080	11-000-263-8__	Other Objects	0	250	250	0	0	250
51000	11-000-266-1__	Salaries	0	92,444	92,444	0	92,444	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	0	200,000	200,000	0	0	200,000
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	0	72,194	72,194	2,131	36,387	33,676
51060	11-000-266-610	General Supplies	0	3,609	3,609	0	2,995	614
51080	11-000-266-8__	Other Objects	0	250	250	0	38	212
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	0	40,000	40,000	1,873	38,127	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	0	5,000	5,000	0	5,000	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	0	15,000	15,000	0	0	15,000
52220	11-000-270-504	Contract Serv–Aid in Lieu Pymts–Charter	0	12,264	12,264	0	0	12,264
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	0	60,000	60,000	0	0	60,000
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	0	18,863	18,863	0	0	18,863
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	0	958,765	958,765	0	0	958,765
52440	11-000-270-615	Transportation Supplies	0	10,000	10,000	0	10,000	0
52460	11-000-270-8__	Other objects	0	1,000	1,000	0	0	1,000
71020	11-000-291-220	Social Security Contributions	0	365,000	365,000	22,147	342,853	0
71060	11-000-291-241	Other Retirement Contributions - PERS	0	424,436	424,436	329	424,107	0
71140	11-000-291-250	Unemployment Compensation	0	1,886	1,886	0	0	1,886
71160	11-000-291-260	Workmen's Compensation	0	145,000	145,000	140,462	0	4,538
71180	11-000-291-270	Health Benefits	0	4,283,249	4,283,249	(14,129)	4,283,249	14,129
71200	11-000-291-280	Tuition Reimbursement	0	26,000	26,000	13,849	11,658	493
71220	11-000-291-290	Other Employee Benefits	0	61,933	61,933	61,932	0	1
73080	12-140-100-73__	Grades 9-12	0	144,243	144,243	0	144,243	0
75080	12-4__-100-73__	School-Sponsored and Other Instructional	0	9,361	9,361	(26,558)	35,919	0
75680	12-000-252-73__	Undistributed Expenditures – Admin. Info	0	157,852	157,852	0	157,852	0
75720	12-000-262-73__	Undist. Expend. – Custodial Services	0	42,330	42,330	0	42,330	0
75800	12-000-270-733	School Buses - Regular	0	20,467	20,467	0	0	20,467
76080	12-000-400-450	Construction Services	0	2,305,672	2,305,672	0	2,293,002	12,670
76200	12-000-400-800	Other Objects	0	6,858	6,858	0	0	6,858
Total			0	38,810,961	38,810,961	978,035	31,130,778	6,702,148

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		(\$143,315.92)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$9,472.05	
142	Intergovernmental - Federal	\$251,166.29	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$260,638.34

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$2,992,313.67	
302	Less revenues	\$0.00	\$2,992,313.67

Total assets and resources

\$3,109,636.09

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$143,315.92)
411	Intergovernmental accounts payable - state			\$70,015.95
421	Accounts payable			\$8,358.12
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$35,438.43
	Other current liabilities			\$16,393.31

Total liabilities

\$130,205.81

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$445,164.51
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$2,990,313.67		
602	Less: Expenditures	(\$12,883.39)		
	Less: Encumbrances	(\$505,544.51)	(\$518,427.90)	\$2,471,885.77
	Total appropriated			\$2,917,050.28

Unappropriated:

770	Fund balance, July 1		\$60,380.00	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$2,000.00	
	Total fund balance			\$2,979,430.28
	Total liabilities and fund equity			<u>\$3,109,636.09</u>

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Fund

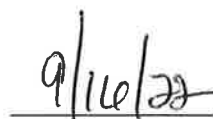
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,990,313.67	\$518,427.90	\$2,471,885.77
Revenues	(\$2,992,313.67)	\$0.00	(\$2,992,313.67)
Subtotal	<u>(\$2,000.00)</u>	<u>\$518,427.90</u>	<u>(\$520,427.90)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$518,427.90</u>	<u>(\$520,427.90)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$518,427.90</u>	<u>(\$520,427.90)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$2,000.00)</u>	<u>\$518,427.90</u>	<u>(\$520,427.90)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>(\$2,000.00)</u>	<u>\$518,427.90</u>	<u>(\$520,427.90)</u>

Prepared and submitted by :


Board Secretary

Date



Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	121,450	121,450	0	Under	121,450
00770	Total Revenues from State Sources	0	368,836	368,836	0	Under	368,836
00830	Total Revenues from Federal Sources	0	2,502,028	2,502,028	0	Under	2,502,028
Total		0	2,992,314	2,992,314	0		2,992,314
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	86,355	86,355	0	0	86,355
84200	Student Activity Fund	0	120,000	120,000	0	0	120,000
88000	Nonpublic Textbooks	0	19,338	19,338	0	19,325	13
88020	Nonpublic Auxiliary Services	0	101,852	101,852	0	0	101,852
88040	Nonpublic Handicapped Services	0	89,019	89,019	0	0	89,019
88060	Nonpublic Nursing Services	0	33,152	33,152	0	32,816	336
88080	Nonpublic Technology Initiative	0	12,306	12,306	0	0	12,306
88136	SDA Emergent Needs & Capital Maint.	0	34,489	34,489	0	0	34,489
88140	Other	0	18,000	18,000	0	18,000	0
88740	Total Federal Projects	0	2,475,803	2,475,803	12,883	435,404	2,027,516
Total		0	2,990,314	2,990,314	12,883	505,545	2,471,886

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue	0	120,000	120,000	0	Under	120,000
00740	20-1___	Other Revenue from Local Sources	0	1,450	1,450	0	Under	1,450
00761	20-3257	SDA Emergent Needs & Capital Maint.	0	34,489	34,489	0	Under	34,489
00765	20-32__	Other Restricted Entitlements	0	334,347	334,347	0	Under	334,347
00775	20-441[1-6]	Title I	0	166,116	166,116	0	Under	166,116
00780	20-445[1-5]	Title II	0	34,623	34,623	0	Under	34,623
00785	20-449[1-4]	Title III	0	40,545	40,545	0	Under	40,545
00790	20-447[1-4]	Title IV	0	10,000	10,000	0	Under	10,000
00804	20-4419	ARP - IDEA Basic	0	98,105	98,105	0	Under	98,105
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	0	472,664	472,664	0	Under	472,664
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt	0	146,263	146,263	0	Under	146,263
00807	20-4542	ARP ESSER Evidence Based Summer Enrich	0	40,000	40,000	0	Under	40,000
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	Under	40,000
00809	20-4544	ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	0	Under	45,000
00814	20-4540	ARP - ESSER	0	1,082,061	1,082,061	0	Under	1,082,061
00823	20-4534	CRRSA Act - ESSER II	0	190,784	190,784	0	Under	190,784
00824	20-4535	CRRSA Act - Learning Acceleration Grant	0	19,286	19,286	0	Under	19,286
00825	20-4___	Other	0	71,582	71,582	0	Under	71,582
00826	20-4536	CRRSA Act - Mental Health Grant	0	45,000	45,000	0	Under	45,000
Total			0	2,992,314	2,992,314	0		2,992,314

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	20-475-___-___	Student Activity Fund	0	86,355	86,355	0	0	86,355
88000	20-501-___-___	Nonpublic Textbooks	0	19,338	19,338	0	19,325	13
88020	20-50[-2-5]___	Nonpublic Auxiliary Services	0	101,852	101,852	0	0	101,852
88040	20-50[-6-8]___	Nonpublic Handicapped Services	0	89,019	89,019	0	0	89,019
88060	20-509-___-___	Nonpublic Nursing Services	0	33,152	33,152	0	32,816	336
88080	20-510-___-___	Nonpublic Technology Initiative	0	12,306	12,306	0	0	12,306
88136	20-492-___-___	SDA Emergent Needs & Capital Maint.	0	34,489	34,489	0	0	34,489
88140	20-___-___-___	Other	0	18,000	18,000	0	18,000	0
88500	20-___-___-___	Title I	0	186,305	186,305	0	134,138	52,167
88520	20-___-___-___	Title II	0	34,571	34,571	0	0	34,571
88540	20-___-___-___	Title III	0	18,669	18,669	0	3,768	14,901
88560	20-___-___-___	Title IV	0	9,000	9,000	0	0	9,000
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)	0	451,178	451,178	0	0	451,178
88641	20-223-___-___	ARP-IDEA Basic Grant Program	0	90,394	90,394	0	25,313	65,081
88642	20-224-___-___	ARP-IDEA Preschool Grant Program	0	7,711	7,711	0	0	7,711
88700	20-___-___-___	Other	0	69,582	69,582	0	69,208	374
88709	20-483-___-___	CRRSA Act - ESSER II Grant Program	0	190,784	190,784	0	40,210	150,574
88710	20-484-___-___	CRRSA Act - Learning Acceleration Grant	0	19,286	19,286	0	0	19,286
88711	20-485-___-___	CRRSA Act - Mental Health Grant	0	45,000	45,000	0	0	45,000

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 20 Special Revenue Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88713	20-487-___-___	ARP-ESSER Grant Program	0	1,082,061	1,082,061	0	135,650	946,411
88714	20-488-___-___	ARP ESSER Accel. Learning Coaching Supt	0	146,263	146,263	0	0	146,263
88715	20-489-___-___	ARP ESSER Evidence Based Summer Enrich	0	40,000	40,000	12,883	27,117	0
88716	20-490-___-___	ARP ESSER Evidence Based Bynd Sch Day	0	40,000	40,000	0	0	40,000
88717	20-491-___-___	ARP ESSER NJTSS Mental Health Support	0	45,000	45,000	0	0	45,000
Total			0	2,990,314	2,990,314	12,883	505,545	2,471,886

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		\$755,526.75
102 - 106	Cash Equivalents		\$860,000.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$5.50)	(\$5.50)

Total assets and resources

\$1,615,521.25

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$3,124,950.88
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$1,562,475.44	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	(\$1,562,475.44)	(\$1,562,475.44)	\$0.00
	Total appropriated			\$3,124,950.88

Unappropriated:

770	Fund balance, July 1		\$53,045.81
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,562,475.44)

Total fund balance

\$1,615,521.25

Total liabilities and fund equity

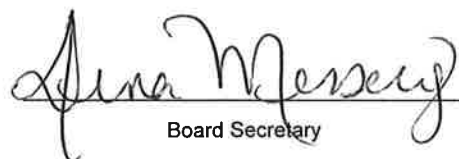
\$1,615,521.25

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,562,475.44	\$1,562,475.44	\$0.00
Revenues	\$0.00	(\$5.50)	\$5.50
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,469.94</u>	<u>\$5.50</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,469.94</u>	<u>\$5.50</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,469.94</u>	<u>\$5.50</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,469.94</u>	<u>\$5.50</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,562,475.44</u>	<u>\$1,562,469.94</u>	<u>\$5.50</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	6		(6)
Total		0	0	0	6		(6)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	1,562,475	1,562,475	0	1,562,475	0
Total		0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 30 Capital Projects Fund

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	6		(6)
Total	0	0	0	6		(6)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89080 30-000-4__-45_ Construction Services	0	1,562,475	1,562,475	0	1,562,475	0
Total	0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$808,775.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,048,930.00	
302	Less revenues	(\$808,775.00)	\$240,155.00

Total assets and resources

\$1,048,930.00

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$1,049,494.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$1,049,494.00
	Total appropriated			\$1,049,494.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$564.00)
	Total fund balance		\$1,048,930.00
	Total liabilities and fund equity		<u>\$1,048,930.00</u>

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,049,494.00	\$0.00	\$1,049,494.00
Revenues	(\$1,048,930.00)	(\$808,775.00)	(\$240,155.00)
Subtotal	<u>\$564.00</u>	<u>(\$808,775.00)</u>	<u>\$809,339.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$808,775.00)</u>	<u>\$809,339.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$808,775.00)</u>	<u>\$809,339.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$808,775.00)</u>	<u>\$809,339.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$564.00</u>	<u>(\$808,775.00)</u>	<u>\$809,339.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	0	808,775	808,775	808,775		0
0093A	Other	0	240,155	240,155	0	Under	240,155
Total		0	1,048,930	1,048,930	808,775		240,155
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	0	1,049,494	1,049,494	0	0	1,049,494
Total		0	1,049,494	1,049,494	0	0	1,049,494

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	0	808,775	808,775	808,775		0
00890	40-3160	Debt Service Aid Type II	0	240,155	240,155	0	Under	240,155
Total			0	1,048,930	1,048,930	808,775		240,155

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	0	109,494	109,494	0	0	109,494
89620	40-701-510-910	Redemption of Principal	0	940,000	940,000	0	0	940,000
Total			0	1,049,494	1,049,494	0	0	1,049,494

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$752,294.53
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$8,239.00

Resources:

301	Estimated revenues	\$1,035,216.18	
302	Less revenues	(\$54,144.06)	\$981,072.12

Total assets and resources

\$1,741,605.65

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$1,522.27
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$78,383.00
	Other current liabilities	\$0.00

Total liabilities

\$79,905.27

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$349,064.90
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,035,216.18	
602	Less: Expenditures (\$30,425.38)		
	Less: Encumbrances (\$349,064.90)	(\$379,490.28)	\$655,725.90
	Total appropriated		\$1,004,790.80

Unappropriated:

770	Fund balance, July 1	\$656,909.58
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$1,661,700.38
	Total liabilities and fund equity	<u>\$1,741,605.65</u>

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,035,216.18	\$379,490.28	\$655,725.90
Revenues	(\$1,035,216.18)	(\$54,144.06)	(\$981,072.12)
Subtotal	<u>\$0.00</u>	<u>\$325,346.22</u>	<u>(\$325,346.22)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$325,346.22</u>	<u>(\$325,346.22)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$325,346.22</u>	<u>(\$325,346.22)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$325,346.22</u>	<u>(\$325,346.22)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$325,346.22</u>	<u>(\$325,346.22)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	1,035,216	1,035,216	54,144	Under	981,072
Total		0	1,035,216	1,035,216	54,144		981,072
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,035,216	1,035,216	30,425	349,065	655,726
Total		0	1,035,216	1,035,216	30,425	349,065	655,726

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	1,035,216	1,035,216	54,144	Under	981,072
Total	0	1,035,216	1,035,216	54,144		981,072
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	145,500	145,500	0	145,500	0
99999	0	889,716	889,716	30,425	203,565	655,726
Total	0	1,035,216	1,035,216	30,425	349,065	655,726

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$121,561.29
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$106,332.80	
302	Less revenues	(\$98.65)	\$106,234.15

Total assets and resources

\$227,795.44

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 95 STUDENT ACTIVITY

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$2,378.50
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$2,378.50

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$323.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$106,332.80	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	(\$323.00)	(\$323.00)
	Total appropriated		\$106,332.80

Unappropriated:

770	Fund balance, July 1		\$119,084.14
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00

Total fund balance

\$225,416.94

Total liabilities and fund equity

\$227,795.44

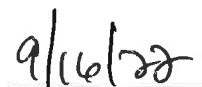
Starting date 7/1/2022 Ending date 7/31/2022 Fund: 95 STUDENT ACTIVITY

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$106,332.80	\$323.00	\$106,009.80
Revenues	(\$106,332.80)	(\$98.65)	(\$106,234.15)
Subtotal	<u>\$0.00</u>	<u>\$224.35</u>	<u>(\$224.35)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$224.35</u>	<u>(\$224.35)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$224.35</u>	<u>(\$224.35)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$224.35</u>	<u>(\$224.35)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$224.35</u>	<u>(\$224.35)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 95 STUDENT ACTIVITY

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	106,333	106,333	99	Under	106,234
Total		0	106,333	106,333	99		106,234
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	106,333	106,333	0	323	106,010
Total		0	106,333	106,333	0	323	106,010

Starting date 7/1/2022 Ending date 7/31/2022 Fund: 95 STUDENT ACTIVITY

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	106,333	106,333	99	Under	106,234
Total	0	106,333	106,333	99		106,234

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	106,333	106,333	0	323	106,010
Total	0	106,333	106,333	0	323	106,010

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

July 31, 2022

	Cash Balance 7/1/2022	Cash Receipts July-22	Cash Disbursements July-22	Cash Balance July-22
General Fund - 10	3,052,917.43	5,655,864.75	(1,218,550.08)	7,490,232.10
Special Revenue Fund - 20	(98,196.02)	1,461.91	(46,581.81)	(143,315.92)
Capital Projects Fund - 30	755,521.25	5.50	0.00	755,526.75
Debt Service Fund - 40	0.00	0.00	0.00	0.00
Enterprise Fund - 60	673,237.61	109,684.20	(30,627.28)	752,294.53
Total	4,383,480.27	5,767,016.36	(1,295,759.17)	8,854,737.46
Payroll Account	346.69	277,325.75	(277,325.75)	346.69
Payroll Agency Account	23,320.30	221,250.53	(243,134.72)	1,436.11
Unemployment Account	118,055.49	10,535.72	(64.40)	128,526.81
Summer Escrow Account	153.10	0.00	(153.10)	0.00
Flexible Spending Account	591.56	0.51	0.00	592.07
Grand Total	4,525,947.41	6,276,128.87	(1,816,437.14)	8,985,639.14


Chief School Administrator

9/16/22
Date

Month / Year: Jul 31, 2022

09/16/22

Line	Budget Category	Account	(col 1)		(col 2)		(col 3)		(col 4)		(col 5)		(col 6)		(col 7)		(col 8)	
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 7/31/2022	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To								
Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5											
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	10,519,647	84,935	10,604,582	1,060,458	0	0.00%	1,060,458	1,060,458								
10300 11160	Total Special Education - Instruction, Total Basic Skills/Remedial – Instruct., Total Bilingual Education – Instruction, Total Undistributed Expend – Speech, OT., Total Undist. Expend. – Other Supp. Serv	11-2XX-100-XXX 11-000-216, 217	5,534,595	1,215	5,535,810	553,581		0	0.00%	553,581	553,581							
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0	0.00%	0	0							
17100 17600	Total School-Sponsored Co/Extra Curricular, Total School-Sponsored Athletics – Instr, Total Before/After School Programs, Total Summer School, Total Instructional Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins	11-4XX-X00-XXX	935,130	4,832	939,962	93,996		0	0.00%	93,996	93,996							
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0	0.00%	0	0							
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	3,507,737	0	3,507,737	350,774		0	0.00%	350,774	350,774							
29680 30620	Total Undistributed Expenditures – Atten, Total Undistributed Expenditures – Health, Total Undist. Expend. – Guidance, Total Undist. Expend. – Child Study Team, Total Undist. Expend. – Edu. Media Serv.	11-000-211, 213, 218, 219, 222	2,736,520	79	2,736,599	273,660		0	0.00%	273,660	273,660							
43200 44180	Total Undist. Expend. – Improvement of I, Total Undist. Expend. – Instructional St	11-000-221, 223	272,723	0	272,723	27,272		0	0.00%	27,272	27,272							
45300	Support Serv. - General Admin	11-000-230-XXX	614,705	7,975	622,680	62,268		0	0.00%	62,268	62,268							
46160	Support Serv. - School Admin	11-000-240-XXX	1,349,669	200	1,349,869	134,987		0	0.00%	134,987	134,987							
47200 47620	Total Undist. Expend. – Central Services, Total Undist. Expend. – Admin. Info. Tec	11-000-25X-XXX	682,236	574	682,810	68,281	(13,745)		-2.01%	54,536	82,026							
51120	Total Undist. Expend. – Oper. & Maint. O	11-000-26X-XXX	3,223,937	208,905	3,432,842	343,284	23,914		0.70%	367,198	319,370							
52480	Total Undist. Expend. – Student Transpor	11-000-270-XXX	1,120,892	0	1,120,892	112,089	0		0.00%	112,089	112,089							
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	11-XXX-XXX-2XX	5,331,418	0	5,331,418	533,142	(23,914)		-0.45%	509,228	557,056							
72020	Total Undistributed Expenditures – Food	11-000-310-XXX	0	0	0	0	0		0.00%	0	0							
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0		0.00%	0	0							
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0		0.00%	0	0							
72180	Interest Earned on Maintenance Reserve	10-606	500	0	500	50	0		0.00%	50	50							
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0		0.00%	0	0							
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0		0.00%	0	0							
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)	10-607	0	0	0	0	0		0.00%	0	0							
72246 72247																		
72260	TOTAL GENERAL CURRENT EXPENSE		35,829,709	308,714	36,138,423	3,613,842	(13,745)		-0.04%	3,600,097	3,627,587							

Attachment

D

Month / Year: Jul 31, 2022

09/16/22

Line	Budget Category	Account	(col 1)		(col 2)		(col 3)		(col 4)		(col 5)		(col 6)		(col 7)		(col 8)	
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To								
											Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,467	340,041	360,508	36,051	13,745	3.81%										
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	2,262,675	49,855	2,312,530	231,253	0	0.00%										
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%										
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%										
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%										
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	3,000	0	3,000	300	0	0.00%										
76400	TOTAL CAPITAL OUTLAY		2,286,142	389,896	2,676,038	267,604	13,745	0.51%										
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%										
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%										
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%										
84060	GENERAL FUND GRAND TOTAL		38,115,851	698,610	38,814,461	3,881,446	0	0.00%										

Dina M. Jernsey
School Business Administrator

9/16/22
Date

[illegible]

[illegible]

COACHES	APPOINTMENTS 22-23	Total Salary
Fall Sports		
SOCCER - BOYS - ASST	Jason Levine*	\$ 4,141.00
Spring Sports		
BASEBALL - HEAD	Rescind Pat Gabriele	
BASEBALL - ASST	Rescind Craig LaBianco	
SOFTBALL - HEAD	Rescind Jackie Ferranti	
VOLUNTEERS	APPOINTMENTS 22-23	
Fall Sports		
FOOTBALL	Zach Gilligan*	
Winter Sports		
BASKETBALL - BOYS	Jack LaForge*	
*Pending receipt of paperwork		

2022-2023 STIPENDS

ADVISORS AND CLUBS		Stipend
HIGH SCHOOL		
COMPUTER PROGRAMMING	Michael Sherbin	\$ 830.00
SUSTAINABILITY/GOING GREEN CLUB	Rescind Lisa Bui	\$ -
SAT PREP COORDINATOR - Fall Session & Spring Session	Alisa Sellitto	\$32/hr - 10 hrs per session
SAT PREP TEACHER - Fall Session & Spring Session	Rescind John Zukatus; add Joann Camporeale	\$2,000 per session
MIDDLE SCHOOL		
WORLD LANGUAGE	Beth Cafferty	\$ 830.00
WRITING CLUB	Dana Regan	\$ 830.00
EUCLID SCHOOL		
CODING CLUB (GRADE 4)	Michael Binazeski	\$ 830.00
DISTRICT WIDE		
HIB - ANTI BULLYING COORDINATOR	Danica Davidman	\$ 1,500.00

2022	Current Rate	July 1st Rate	Approved Hrs not to exceed	Addtl hours orange for Sept 2022
Ciraco, Lisa	\$88.25	\$89.25	50	30 hours
Baptista, Katie	\$87.52	\$88.52	50	10 hours
Montalto-Philp, Maria	\$79.27	\$88.52	50	used 49 hours
Johnson-Gallo, Suzanne	\$87.52	\$89.77	50	20 hours
Johnson, Dawn	\$87.52	\$89.77	50	10 hours
Gallina, Angela	\$49.29	\$51.52	50	used 38.5 hours
Tacinelli, Courtney	\$73.04	\$82.29	50	20 hours over
Kristin Costello	\$86.69	\$89.77	50	used 2.5 hours
Ricci, Margaret	\$90.19	\$91.19	50	used 30 hours
Avella, Frank	\$58.81	\$61.05	50	1 hour

Resolution:
P06-10-22

**** PENDING RECEIPT OF PAPERWORK** \$150/PER DIEM

SCANELL, KELLY
DESOMMA, CHRISTINA
PARISI, MELANIE
KENNEDY, SAMANTHA
AMORES, GEORGE
AHMED, ASEM
JERA, AURORA
CALVO, KARINA

Completion of Curriculum Dialogue Sheets**Core and Elective Courses**

Abbatiello	PE/Health	5 hours
Calderon	Art	5 hours
Cassano	Math	5 hours
Ascolese	Music	5 hours
Rodnite	Science	5 hours
Dennehy	Soc. Stud.	5 hours
Mc Cue	Bus./Comp.	5 hours
Balestra	World Lang.	5 hours
Pope	ELA	2.5 hours
Caines	ELA	2.5 hours
<u>TOTAL</u>		<u>45 HOURS</u>

District Regulation

2624 - GRADING SYSTEM

Section: Program

Date Created: November 2014

Date Edited: August 2022

Elementary School Grades K - Five

The Hasbrouck Heights Board of Education believes that the Elementary School report card should reflect the degree to which a student has mastered the content of the New Jersey Student Learning Standards. As such, it is essential that each individual's grades are calculated and allocated independently of any other student. It is the responsibility of the classroom teacher to utilize multiple assessments to determine a student's degree of mastery regarding the content outlined in the New Jersey Student Learning Standards (NJSLS) which is the curricula adopted by Hasbrouck Heights School District. Ultimately, the purpose of the Elementary School report card grade is to inform students and parents of the students' attained level of proficiency and mastery of the state standards.

General Elements of Grading

A student's grade in any course should reflect that student's skill proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at all grade levels. A balanced and regular schedule of formative and summative assessments is necessary to determine each student's skill proficiency and essential understanding of the NJSLS. Rubrics for projects and some assignments will be provided by teachers in advance so students and/or parents/guardians understand the criteria by which students will be graded (e.g., the level of skill proficiency and/or essential understandings required to obtain an "A" or "B" or "C" or the deficiency of skills/essential understandings that constitutes a "D" or "F"). Note that attitude, cooperation, and compliance with classroom rules affect a student's proficiency and essential understandings.

Kindergarten through Grade 3: Grading System

Numerical grades will not be assigned to a student's performance on the report card. Rather, a marking system (detailed below) will be used to rate a student's mastery of (but not limited to) specific academic skills, work habits, and social development. This system is devised to report on a student's attainment of a plethora of skills and standards. It is highly recommended that parents utilize these standards based report cards to assist children at home.

*Kindergarten through Grade 3 Marking System: Distributed three times per year

4 = Exceeds standards.

3 = Achieves standards.

2 = Approaching standards.

1 = Needs support.

N/A = Not assessed at this time.

Fourth and Fifth Grade: Grading System

In the core subject areas a report card grade will reflect a student's skill proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) as outlined below.

Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

80% Attainment: Formative and Summative assessment and/or assignments* include written and oral quizzes, tests, lab write-ups, essays, reports, projects, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. Teachers should use at minimum of 6 graded assessments per marking period to gauge student progress in skill proficiency and/or essential understanding of the New Jersey Student Learning Standards (NJSLS).
- In conjunction with the Director of Curriculum and Instruction and the Principal, teachers at all grade levels will collaborate to create common formative and summative assessments that will determine if students have attained standard proficiency and essential content understanding as dictated by the New Jersey Student Learning Standards (NJSLS). The types of formative and summative assessments must vary at each grade level and according to content areas.
- A quiz is a formative assessment given in class that measures knowledge and skills pertaining to the New Jersey Student Learning Standards (NJSLS) and is meant to assist

the student in attaining proficiency and understanding. Assignments completed outside of the classroom cannot be counted as a quiz. A test is a summative assessment that determines in a final and formal manner each student's proficiency and essential understanding of the NJSLS.

- A balanced and regular schedule of formative and summative assessments including projects, labs, quizzes, tests, reports is required to determine proficiency and understanding of the New Jersey Student Learning Standards (NJSLS). Teachers should strive to achieve a balance among the types of formative assessments and summative assessments best determine students' proficiency and understanding of the content.

- Teachers at each grade level will work cooperatively to stagger the dates of formative and summative assessments and assignments including due dates for special projects, reports, and assessments.

- No one assessment can count for more than 25% of the assessment portion of the grade.

* Fourth and Fifth Grade Marking System for all subjects: Distributed three times per year

A 100- 93

A- 90- 92

B+ 87-89

B 83-86

B- 80- 82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<65 (For marking period 4)

Progress reports will be available through GENESIS at the midpoint of each trimester for grades 4 & 5.

10% Participation: Includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere of the classrooms, while also paying attention to the contributions of others.

10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

Homework will be graded on the following percentage system

- 100 percent for completion and good effort;
- 75 percent for partial and average effort;
- 50 percent for an attempt, but not enough of the assignments is good to show that the student made a sincere effort for completions; Student may receive partial credit if turned in within 24 hours, depending upon the nature of the assignment.
- 0 for no homework or nearly no homework;

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of 20%.

There will be one grade for participation per course per trimester. All students will start out with 100% and teachers will deduct points accordingly. Teachers will place comments in GENESIS to inform parents why the grade was lowered.

Middle School and High School :Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

70% 80% Attainment: Formative and Summative assessment and/or assignments include written and/or oral quizzes, tests, lab write-ups, reports, projects, papers, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. A minimum of 4 assessments needs to be spread equally

across each marking period and the final assessment cannot be within 3 days of end of marking period. Submit all grades within a timely manner.

Common Assessments will be utilized in all subject areas.

- No one assessment can count for more than 20% 25% of the assessment portion of the grade.

- ~~• A minimum of 5, and maximum of 15, class participation assignments per marking period, must be graded, in courses where classwork is weighted at 15%~~
- ~~• A minimum of 5, and maximum of 15, homework assignments per marking period, must be graded for effort or accuracy, in courses where homework is weighted at 15%~~
- ~~• A minimum of 10, and maximum of 30, class participation assignments per marking period must be graded, in courses where class participation is weighted at 30%~~
- ~~• Class participation and homework may be combined into 1 category to reflect a 30% weighting (minimum 10 and maximum of 30 total graded assignments).~~

Procedures

At the midpoint in each marking period, students should have completed a number of formative assessments and summative assessments which will be accurately recorded in GENESIS to reflect each student's proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at that point in the marking period.

If a student is absent for a summative or formative assessment, the assessment should not be "made-up" during the following class period/instructional time. Before/after school is when assessments should be made up. Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments.

45% 10% Participation: includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere in the classroom.

45% 10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

Homework will be graded on the following percentage system:

- 100 percent for completion or good effort;
- 75 percent for partial or average effort;

- 50 percent for an attempt, but not enough of the assignment is good to show that the student made a sincere effort for completions;
- 0 for no homework or nearly no homework;

Teachers may assign one homework assignment per week to be graded for accuracy. Teachers must make students aware of which homework assignment will be graded. Grading for the completed work will abide by the following grading scale: 55-100

A zero for no homework or nearly no homework will still be assigned.

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of ~~30%~~ 20%. These courses must have written or verbal administrative approval prior to changing the class participation weighting to ~~30%~~ 20%.

Makeup Work Criteria

Days absent is the amount of time students have to make up work. Exceptions: medical absences.

Numerical Grades

When calculating numerical grades, only a decimal remainder equal to or greater than .5 will be rounded up. Below is the grading scale used for converting numerical grades to letter grades.

Grading Scale

A+ 97-100

A 93-96

A- 90- 92

B+ 87-89

B 83-86

B- 80-82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<64 (For marking period 4)

Pass/Fail Grading

Not Applicable. The Superintendent, in conjunction with the Building Principal, may grant "pass/fail grading" under extenuating circumstances on a case-by-case basis.

Incomplete Grades

Must be resolved within two weeks of the end of the Marking Period. The Principal may grant an "incomplete grade" under extenuating circumstances on a case-by-case basis.

Honor Roll: Criteria

The purpose of these criteria is to further motivate students to work to their academic potential and further reward students for their efforts in earning grades of excellence.

High School

~~Criteria- The criteria for the three levels of honor roles is as follows: First Honors: All A's (defined as A+, A, A-)~~

~~Second Honors: At least three (3) A's (defined as A+, A, A-) and no grade below a B (numeric 83 or higher)~~

~~Third Honors: At least 3 B's (numeric 83 or higher and no grade below a B (numeric 80 or higher)~~

Middle School

Criteria- The criteria for the two levels of honor roles is as follows:

High Honor Roll: A+, A or A- in every subject

Honor Roll: At least three (3) A+'s, A's or A-'s and all grades B- or better

High School: Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

80% Attainment: Formative and Summative assessment and/or assignments include written and/or oral quizzes, tests, lab write-ups, reports, projects, papers, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. A minimum of 4 assessments needs to be spread equally across each marking period and the final assessment cannot be within 3 days of the end of marking period, barring unforeseen circumstances.
- All assessments will be graded and posted to Genesis within 1 week of completion, barring unforeseen circumstances.
- Common Assessments will be utilized in all subject areas.
- No one assessment can count for more than 25% of the assessment portion of the grade.

Procedures

At the midpoint in each marking period, students should have completed a minimum of two formative assessments and/or summative assessments which will be accurately recorded in GENESIS to reflect each student's proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLs) at that point in the marking period.

If a student is absent for a summative or formative assessment, the assessment should not be "made-up" during the following class period/instructional time. Before/after school is when assessments should be made up. Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments.

10% Participation: includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere in the classroom.

- A minimum of 5, and maximum of 15, class participation assignments per marking period, must be graded, in courses where classwork is weighted at 10%

10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

- A minimum of 5, and maximum of 15, homework assignments per marking period, must be graded for effort or accuracy, in courses where homework is weighted at 10%

Class participation and homework may be combined into 1 category to reflect a 20% weighting (minimum 10 and maximum of 30 total graded assignments).

- A minimum of 10, and maximum of 30, class participation assignments per marking period must be graded, in courses where class participation is weighted at 20%

Homework will be graded on the following percentage system:

- 100 percent for completion or good effort;
- 75 percent for partial or average effort;
- 50 percent for an attempt, but not enough of the assignment is completed to show that the student made a sincere effort for completion;
- 0 for no homework or nearly no homework;

Teachers may assign one homework assignment per week to be graded for accuracy. Teachers must make students aware of which homework assignment will be graded. Grading for the completed work will abide by the following grading scale: 55-100

A zero for no homework or nearly no homework will still be assigned.

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of 20%. These courses must have written or verbal administrative approval prior to changing the class participation weighting to 20%.

Makeup Work Criteria

Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments after incurring an absence.

Exceptions: Medical absences.

Numerical Grades

When calculating numerical grades, only a decimal remainder equal to or greater than .5 will be rounded up. Below is the grading scale used for converting numerical grades to letter grades.

Grading Scale

A+ 97-100

A 93-96

A- 90- 92

B+ 87-89

B 83-86

B- 80-82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<64 (For marking period 4)

Pass/Fail Grading

The Superintendent in conjunction with the Building Principal may grant "pass/fail grading" under extenuating circumstances on a case-by-case basis.

Incomplete Grades

Must be resolved within two weeks of the end of Marking Period. The Principal may grant an "incomplete grade" under extenuating circumstances on a case-by-case basis.

Honor Roll: Criteria

The purpose of these criteria is to further motivate students to work to their academic potential and further reward students for their efforts in earning grades of excellence.

High School Criteria- The criteria for the three levels of honor roles is as follows:

- **First Honors:** All A's (defined as A+, A, A-)
- **Second Honors:** At least three (3) A's (defined as A+, A, A-) and no grade below a B (numeric 83 or higher)
- **Third Honors:** At least 3 B's (numeric 83 or higher and no grade below a B (numeric 80 or higher)

Middle School

~~Criteria-~~ The criteria for the two levels of honor roles is as follows:

~~High Honor Roll:~~ A+, A or A- in every subject

~~Honor Roll:~~ At least three (3) A+'s, A's or A-'s and all grades B- or better

Determination of Class Rank 9 - 12

Rank in class is based upon a student's grade point average (G.P.A.), which is determined by multiplying the quality point equivalent for each grade received by the number of credits for that course. The sum of the quality points divided by the sum of the credits for all courses taken yields the G.P.A. Grading scales are used adding extra weights for courses that are ~~pre-advanced placement or~~ honors, or college level, dual-enrollment, or advanced placement courses, as these courses are more rigorous and academically challenging. See below.

- Only a student who has enrolled in Hasbrouck Heights High School PRIOR TO OR ON November 1 of that student's grade 9 year will be eligible for consideration as valedictorian, salutatorian, and third honors.
- Effective with the 2013-2014 School Year and thereafter, the three students with the highest G.P.A.s will be designated Valedictorian, Salutatorian, and Third Honors, only after the seventh semester and after the release of seventh semester G.P.A. and percentile rank.
- Effective in School Year 2013-2014 and thereafter, no number ranking (1, 2, 3, 4, etc.) will be provided to students and/or their parents/guardians, or staff members.
- Effective in School Year 2013-2014 and thereafter, **official** rank will only be provided to students and their parents/guardians after the seventh semester at Hasbrouck Heights High

School, and rank will only be provided in percentages: 10%, 20%, 30%, etc. to those students and their parents/guardians within those percentages.

- If a college/university requests a number rank, the guidance counselor will provide that number rank to the admissions office only.
- Under no circumstances will a number rank be provided to any parent/guardian or student who requests that information, either from the Principal or administrator or guidance counselor.

Any transfer student who enters Hasbrouck Heights High School after their Freshman Year, will have the option to waive their decile ranking. If the student opts to waive, an NA will be placed on their transcript and reported during the college application process to the college as such.

- In determining a transfer student's class rank (a transfer student is defined as a student who enters Hasbrouck Heights High School after November 1 of that student's grade 9 year), only courses defined by the New Jersey Department of Education (NJDOE) course codes from the student's previous school(s) will be considered for G.P.A. and thus for percentile rank. Transfer students are not eligible for valedictorian, salutatorian, or third honors.
- Effective with School Year 2013-2014 and thereafter, students are encouraged to take enrichment or advanced summer or online classes, but these classes will not be counted in the G.P.A. of those students and thus will not be counted to the percentile rank. These summer and online courses will be placed on a student's transcript only if the summer or online courses are approved by the NJDOE.
- Effective with School Year 2013-2014, credit recovery and/or online credit recovery courses will be used for GPA and thus percentile rank only when the credit recovery summer or online course is mandated by the Superintendent, Principal, or his/her designee and is approved by the NJDOE.

Withdrawing From Courses

1. Students experiencing academic difficulty or seeking placement/level change must make an appointment to discuss the issue with their teacher. Parental permission would be required to make that change as well as approval by the supervisor/administrator.
2. If a course is dropped **before the add/drop deadline, which is the first week of October, for a full year course** ~~prior to a first quarter grade~~, the course will not be reflected on the transcript. **Semester courses must be dropped within the first two weeks of the start of the course.** After that time, a grade of "W or W/Fail" will be given for that course.

3. If a student is a senior, the quality points and credits for any course dropped after the close of marking period 1 grades will be included in the student's GPA and credit for the course up to the time of withdrawing will be included on the student's transcript. For example: a 5 credit course dropped at the end of marking period 2 will be shown on the student's transcript as 2.5 credits calculated in the GPA using the quality points earned based on the student's grade. Additionally, colleges to which the senior has applied will be notified of the change in program by the guidance counselor.
4. If a student is a senior and is requesting a change in course from a higher to lower level course, if the change is recommended by the teacher and counselor, then the student will receive credit for the lower level.
5. Students in grades 9, 10, and 11 who meet the criteria for remediation courses are required to remain in the course for the entire school year. The grade and credits from remediation courses are included in G.P.A. calculations.
6. No student may enter and be granted credit for a full year course after the start of the 2nd marking period. Exception could be necessitated for transfer students or with administrative approval.
7. No student may enter and be granted credit for a semester course after the 1st or 3rd quarter progress reports have been distributed.
8. All students must take at least 8 courses (or the equivalent if semester courses are involved). Seniors may take fewer than 8 with parental permission. Athletic eligibility must be considered before dropping a course.

Scheduling and Program Changes

1. Students register for classes in the Spring. Choices are signed off by the student and parent/guardian indicating agreement with the schedule. If a student does not sign the form, the schedule will be developed by the counselor.
2. After the second full week of school in September, students who want to drop an elective will only be permitted to do so upon parents' signed approval; noting that the option may be a study hall with a loss of credits.
3. Prior to, and during the first week of school, scheduling errors are resolved. Schedule changes that will be made are for basic skills placement, adjustments for failures, and summer school results.
4. Change of teacher will not be honored.

Weighted Grading Scale (Per Credit)

Standard Academic	Honors/ Pre-AP Academic	College Level/Dual Enrollment or Advanced Placement
4.6	5.0	5.3
4.3	4.7	5.0
4.0	4.4	4.7
3.6	4.0	4.3
3.3	3.7	4.0
3.0	3.4	3.7
2.6	3.0	3.3
2.3	2.7	3.0
2.0	2.4	2.7

1.3	1.7	2.0
0.0	0.0	0.0

*Beginning with the class of 2025- Dual Enrollment courses will be weighted on the Honors/~~Pre-AP~~ academic scale.

Quality Points for a Five Credit Course

A+	23.0	25.0	26.5
A	21.5	23.5	25.0
A-	20.0	22.0	23.5
B+	18.0	20.0	21.5
B	16.5	18.5	20.0
B-	15.0	17.0	18.5
C+	13.0	15.0	16.5

C	11.5	13.5	15.0
C-	10.0	12.0	13.5
D	6.5	8.5	10.0
F	0.0	0.0	0.0

Midterms and Finals Grades 9-12

Students who are absent from school on the day that a midterm/final is administered must provide the Principal with a verifiable and valid excuse. If the absence is not considered to be valid by the Principal, the student will not be permitted to make up the exam and will fail the course for the year.

Examination Exemptions for Grade 12 Students

Exemptions for final examinations will be granted for grade 12 students who, in each course:

Attain a grade of 90 or higher in each of the four marking periods. Attain a grade of 90 or higher on the first midterm.

Exemptions for final examinations for grade 12 students in semester courses:

Attain a grade of 90 or higher in each marking period.

Accumulate no more than six (6) ~~total~~ **unexcused** absences in a full year course or three (3) **unexcused** absences in a semester course.

Note: Five (5) or more consecutive days absent will not count in the total providing that the student provides proof from a licensed physician attesting to the injury or illness mandating the student is exempt from attending school. Attendance will be mandatory during the exam period for which the student is exempt. Students who are absent must adhere to the make-up policy as listed in number 5 of this policy.

AP Courses- In lieu of taking a final examination in June, students may be required to take an AP test at the time approved by the College Board. In order to be exempt from an AP course final after taking an AP exam, students must be in good academic standing, holding a cumulative course average of 80 or higher at the end of the third marking period, to be calculated using the following formula: $(MP1 \text{ Avg} * 30\% + MP2 \text{ Avg} * 30\% + MP3 \text{ Avg} * 30\% + \text{Midterm Exam} * 10\%)$. Fourth marking period grades will be left up to the discretion of the individual instructor on the criteria for which the student will be graded (project, etc.), however the assessment/assignment minimums per marking period must still be met.

Teacher Procedures

Teachers will complete the required exhibit for all students who will receive an exemption. A copy of the completed exhibit will be submitted to the guidance counselor and attendance administrator for verification purposes and forwarded to the Principal.

Junior English

Exemptions from the final examination in English II or English II H will be granted for Grade 11 students according to the following criteria:

- Attain a grade of 90 or higher in each of the four marking periods, and
- Attain a grade of 90 or higher on the first midterm, and
- ~~Obtain a 4 or 5 on the previous school year's ELA NJSLA assessment, and~~
- Accumulate no more than six (6) ~~total~~ **unexcused** absences in a full year course or three (3) **unexcused** absences in a semester course.
- ~~If the scores are not received from the State of New Jersey before the final examination period, all remaining criteria will be utilized to determine exemption eligibility.~~

Junior Math

Exemptions from the final examination in any Math 11 courses will be granted for Grade 11 students according to the following criteria:

- Attain a grade of 90 or higher in each of the four marking periods, and
- Attain a grade of 90 or higher on the first midterm, and
- ~~Obtain a 4 or 5 on the previous school year's Math New Jersey Student Learning (NJSLA) Assessment, and~~
- Accumulate no more than six (6) ~~total~~ **unexcused** absences in a full year course or three (3) **unexcused** absences in a semester course.

- ~~If the scores are not received from the State of New Jersey before the final examination period, all remaining criteria will be utilized to determine exemption eligibility.~~

Calculation of Semester 1 and final grades for the High School

Semester 1

First Marking Period Grade 20% Second Marking Period Grade 20% Midterm 10%

Semester 2

Third Marking Period Grade 20% Fourth Marking Period Grade 20% Final 10%

Final Grade = (Semester 1 + Semester 2) / 2

Calculation of Semester 1 and final grades for the Middle School

Semester 1

First Marking Period Grade 25% Second Marking Period Grade 25%

Semester 2

Third Marking Period Grade 25% Fourth Marking Period Grade 25%

Final Grade = (Semester 1 + Semester 2) / 2

Plagiarism

Students are expected to be honest in all of their academic work and must not at any time engage in any of the following acts:

1. Cheating on examinations, including but not limited to, the non-authorized use of books or notes, the use of crib sheets, copying from other students' papers, exchanging information with other
2. Students orally, in writing, or by signals, obtaining copies of the examination illegally and/or other similar activities. Unless authorized by the classroom teacher, no student may use a cell phone during a formative or summative assessment. Use of an unauthorized cell phone or other electronic device (iPod, iPad, etc.) may be construed by the classroom teacher as an act of plagiarism.
3. Plagiarism is not permitted in term papers, themes, essays, reports, images, take home examinations, and other academic work. Plagiarism is defined as stealing or use without

acknowledgement of the ideas, words, formulas, textual materials, on line services, computer programs, etc. of another person or in any way presenting the work of another person as one's own.

4. Falsification, including forging signatures, altering answers after they have been graded, the insertion of answers after the fact, the erasure of grader's markings, and other acts that allow for falsely taking credit.

A student found guilty of academic dishonesty may be subjected to a full range of penalties including, but not limited to, reprimand and loss of credit for all of the work that is plagiarized. The penalty for plagiarism and/or cheating is determined by the classroom teacher in conjunction with the Principal and/or Principal's designee and in accordance with District Regulation 5701.

A teacher who believes that a student has been academically dishonest in his/her class should resolve the matter in the following manner:

Reprimand the student orally and/or in writing. The teacher in conjunction with the Principal and/or Principal's designee may also authorize to withhold credit in the work tainted by the academic dishonesty.

If warranted, the teacher shall file a written complaint against the student with the Principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.

The Principal will determine if further discipline of the student is appropriate, and will determine the nature of the discipline on a case-by-case basis.

If the student is not in agreement with the disciplinary action of the Principal, he/she may appeal the action to the Superintendent. If the student is dissatisfied with the Superintendent's disposition of the case, he/she may grieve the action in accordance with Board Policy. Issued: 20 November 2014

Revised: March 26, 2015

Revised: May 26, 2016

Revised: October 20, 2016

Revised: December 22, 2016

Revised: February 16, 2017

Revised: August 24, 2017

Revised: March 15, 2018

Revised: April 25, 2019

Revised: June 20, 2019

Revised: October 29, 2020

Revised: December 17, 2020

Revised: August 19, 2021

Revised: April 28, 2022

Revised (First Reading): August 25, 2022

Revised (Second Reading): September 22, 2022

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5512 HARASSMENT, INTIMIDATION, AND BULLYING

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- A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); ~~or~~ adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided ~~such~~ parental rights have not been terminated by a court of appropriate jurisdiction.

- B. Harassment, Intimidation, and Bullying Definition

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:



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1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

"Electronic communication" means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the



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educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for



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student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

D. Consequences and Appropriate Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Consequences – Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions



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up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.



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In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of

problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;



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5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of their actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;



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12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.

Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;



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12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
31. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.



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Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victim's physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.



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E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. The written report shall be on a numbered **HIB 338** form. ~~developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5).~~ A copy of the form shall be submitted promptly by the Principal to the Superintendent. **The form will be kept on file at the school but will not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.**

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents. The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.



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A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;



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- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

 - a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
 - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
 - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.



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The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Harassment, Intimidation, and Bullying Investigation



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The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.

The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.

The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the



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investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.

The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the finding of the investigation, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action including seeking further information, as necessary.



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The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.



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A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.



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3. School responses can include theme days, learning station programs, “acts of kindness” programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, “natural helper” or peer leadership programs, “upstander” programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.



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Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.4, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or



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other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.

The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.



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L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in



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accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school



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and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

P. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3.(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses,



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at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-3237

N.J.A.C. 6A:16-7.1 et seq

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Revised: June 16, 2022

Revised (First Reading): September 22, 2022

