

HASBROUCK HEIGHTS OCTOBER 20, 2022
Regular Meeting Agenda (Final)
Time: 7:30 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 11, 2022** Said notices was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations/Awards:

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: Sep. 22, 2022

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards:

None

Education /Curriculum Committee

- E10-01-23 Approve Monthly Superintendent Discipline Report
- E10-02-23 Approve Monthly Superintendent HIB Report
- E10-03-23 Approve Monthly District Calendar
- E10-04-23 Approve Membership
- E10-05-23 Approve MOA
- E10-06-23 Approve Workshop
- E10-07-23 Approve Membership and Registration
- E10-08-23 Approve CBH CARE Grant
- E10-09-23 Approve Bus Evacuation Drills
- E10-10-23 Approve Author Visit
- E10-11-23 Approve Accompanist
- E10-12-23 Approve Assemblies
- E10-13-23 Approve Conference Registration
- E10-14-23 Approve QSAC DPR for 22-23
- E10-15-23 Approve Middle School Graduation Date
- E10-16-23 Approve Student Tuition

Special Education Committee

- S10-01-23 Approve Monthly OOD Placements
- S10-02-23 Approve Special Services
- S10-03-23 Approve Contracted Services
- S10-04-23 Approve Workshop
- S10-05-23 Approve PSD Class
- S10-06-23 Approve OOD Placements
- S10-07-23 Approve Contract Service

Technology Committee

None

Facilities Committee

B10-01-23 Approve Facilities Calendar

Recreation Committee

R10-01-23 Field Trip Calendar

R10-02-23 Approve Programs

Finance Committee

F10-01-23 Approve Financial Certification

F10-02-23 Approve Actual Payroll for Sept

F10-03-23 Approve Estimated Payroll for Oct

F10-04-23 Approve Bill Authorization – Oct

F10-05-23 Approve Actual Bills List – Aug

F10-06-23 Approve Board Secretary's Report – Aug

F10-07-23 Approve Monthly Line Item Transfers - Aug

F10-08-23 Approve Purchases

F10-09-23 Approve Comprehensive Maintenance Plan

F10-10-23 Approve Professional Development

F10-11-23 Approve School Related Activity Student Transportation Bid

F10-12-23 Approve Change of Use and Alternate Toilet Facilities

Personnel

P10-01-23 Approve Personnel Action

P10-02-23 Approve Personnel Action

P10-03-23 Approve Personnel Action

P10-04-23 Approve Personnel Action

P10-05-23 Approve Personnel Action

P10-06-23 Approve Personnel Action

P10-07-23 Approve Personnel Action

P10-08-22 Approve Personnel Action

P10-09-23 Approve Personnel Action

P10-10-23 Approve Personnel Action

P10-11-23 Approve Personnel Action

P10-12-23 Approve Personnel Action

P10-13-23 Approve Personnel Action

P10-14-23 Approve Personnel Action

Policy Committee:

PL10-01-23 Approve Policies/Regulations

XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – October 20, 2022 (Final)**

AWARDS AND PRESENTATIONS:

RESOLUTIONS:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E10-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Accept Monthly Discipline Report

E10-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2023 – HS – 2 (investigations)

2023 – MS – 0

2023 – LS - 0

2023 – ES - 0

Listed above are the number of investigations as of September 22, 2022

E10-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

The monthly district calendar

- E10-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- F. D'Amico, J. Fowler, M. Sickels, J. Colangelo, C. Lange, A. Lustmann, M. Stillman, - membership for BCASSP @ \$75 for each
- E10-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Memorandum of Agreement for the annual meeting between Education and Law Enforcement officials (on file in the BOE office)
- E10-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- 10/25/22 - Free SNAP Conference – Dr. Fowler, F. D'Amico, B. Christianson @ no charge
11/28/22 – 12/2/22 – K. Kest - Orton Gillingham Training for 30 hrs @ \$1275 cost to district
- E10-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Membership and Conference Registration for NJ Psychological Association @ \$355 and NJPA 2022 Fall Conference Registration for \$450 for Dr. Helfant
- E10-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Approve grant from CBH CARE for Teen Mental Health First Aid @ \$3,750
- E10-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Annual Bus Evacuation Drills:

HS/MS – 9/15/22 – 9/21/22

Euclid School – 9/23/22

Lincoln School – 9/30/22

- E10-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- N. Menne's author visit at Euclid School on 11/9/22 including student order forms for her book @ no cost to district
- E10-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- J. Kessler – Accompanist @ \$300 for the middle and high school winter concert on 12/21/22
- E10-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Bergen County Prosecutors Office to give 3 assemblies on substance abuse and internet safety on TBD
- E10-13-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- 12/4/22 – 12/6/22 – C. Capozzi – NJASL 2022 Conference – Registration @ \$250 and lodging/meals/travel reimbursement not to exceed \$509
- E10-14-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Approve the QSAC District Performance Review for the 22-23 SY
- E10-15-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:
- Approve the revised date for Middle School Graduation from June 20, 2023 to June 21, 2023

E10-16-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Approve tuition from Hawthorne High School @ \$14,741.00

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S10-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2022– 2023 school year:

Approve OOD Placements (**Attachment A**)

S10-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2022 – 2023 school year:

Student #100524 – bedside instruction – 5 hrs per week @ \$54/hr from 9/16/22 to 10/16/22 – Learnwell

Student #7251 – home instruction – Gym, Science, History, Math, English -2 hrs/wk plus prep for each subject from - 9/20/22 to 10/14/22 – Gym, Science, History, Math, English

Student #1001944 – 1:1 para for after school clubs not to exceed 16 hrs per month for the school year

S10-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services the 2022 – 2023 school year:

LDTC services as needed for July and August of 2022 – not to exceed 50 hrs up to a max of \$7,750 – BCSS

Audiology services – not to exceed \$5,640 for all - student #1001241, 1001263, 1002425, 10015094, 417000, 1002638, 1001635, 1106 – BCSS

S10-04-22 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following professional development for the 2022-2023 school year:

10/28/22 – D. Johnson & S. Johnson – Gallo – “Life Lines Intervention Training” – no cost to district

S10-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Establish a PSD class in Euclid School (on file in BOE office)

S10-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Out of District Placements for the 2022 – 2023 school year:

Student ID #7251 – The Craig School – from 10/17/22 thru 6/16/22 @ \$50,079.60

S10-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Handle with Care – District training on 1/30/23 @ \$3,000 plus mileage from Trenton, NJ

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B10-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Monthly Facilities Calendar

RECREATION COMMITTEE:

RESOLUTIONS:

R10-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

District Field Trip Calendar

R10-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2022-2023 school year:

LS Student Council – Food Drive for the HH Food Pantry – 10/21/22 – 11/16/22

LS Student Council – Craft/Favors for the HH Senior Center – December 22

ES Student Council – Food Drive for the HH Food Pantry - 11/1/22 – 11/18/22

ES Student Council –Toy Drive for the Center for Hope and Safety in Rochelle Park – 12/1/22 – 12/16/22

MS Beta Club – Trex Recycling Film Challenge – collect plastic to save the environment

10/27/22 – HS Girls Basketball – Tacos and Tye Dye Day – team bonding

FINANCE COMMITTEE:

RESOLUTIONS:

F10-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F10-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of September 2022 in the amount of \$2,061,778.62 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F10-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of October at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.

F10-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of October.

- F10-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Bills List for the month of August

Fund 10	General Fund	\$1,683,014.55
Fund 20	Special Revenue	\$ 37,801.13
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$1,000,637.50
Fund 60	Enterprise	\$ 36,136.21
Fund 95	Student Activity	\$ 8,776.00
Total:		\$2,766,365.39

Fund 10	Voided Checks	\$ 0.00
Fund 20	Voided Checks	\$ 0.00
Fund 60	Voided Checks	\$ 0.00
Fund 95	Voided Checks	\$ 2,625.50
Total:		\$ 2,625.50

(Attachment B)

- F10-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report

Cash Report

Monthly Fund Transfer Report

August **(Attachment C)**

- F10-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Approve the monthly line item transfers for August **(Attachment D)**

- F10-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2022 – 2023 school year:

NJ State COOP:

65MCESCCPS – Educational Services Commision:

PO 201615 – In-Line Air Conditioning Co., Inc - ESCNJ Bid #19/20-13 -

\$75,358 – Franklin Fitness Repairs

26EDCPS – Educational Data Services:
PO #300631 – Ed Data bid- Quality Electric Depken Field Lighting repairs @
\$5,206

Quotes:

PO 300846 – EI Associates – Construction Admin Depken Bleacher Project - @
\$22,900

PO 300854 – Bio-Reference Laboratories – Random Drug Testing – Athletics –
@ \$3,651

F10-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Hasbrouck Heights are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Hasbrouck Heights Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Hasbrouck Heights in compliance with Department of Education requirements. **(on file in the BOE office)**

F10-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following professional development for the 2022 – 2023 school year:

D. Messery – NJASBO Professional Development Series, Whippany - @ \$750
11/17/22 – Fiscal Procurement & ESSER Findings
12/13/22 – Pension Update
1/19/23 – Employment Issues
2/24/23 - Capital Projects A to Z
3/21/23 – Purchasing
4/18/23 – Audit Review

F10-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Award of Contract for School Related Activity Student Transportation Services for the 2022-2023 School Year:

WHEREAS, the Hasbrouck Heights Board of Education pursuant to N.J.S.A. 18A-1 et Seq. advertised for sealed bids for School Related Activity Student Transportation Services for the 2022-2023 School Year; and

WHEREAS, on September 23, 2022 the Hasbrouck Heights Board of Education received one (1) bid, same being from 4 Diamond Transportation LLC in the amount of \$440 for the first 4 hours of any route specified in the bid specification and \$100 per hour for every additional hour after the first four hours; and

WHEREAS, the bid submitted by 4 Diamond Transportation LLC has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications; and

WHEREAS, the bid that was submitted by 4 Diamond Transportation LLC was deemed the lowest responsible bid;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Hasbrouck Heights Board of Education hereby awards the bid for School Related Activity Student Transportation Services to 4 Diamond Transportation LLC, as the lowest responsive bidder in accordance with the New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq., the Bid Specifications, and 4 Diamond Transportation LLC's responsive documents, and hereby authorizes the School Business Administrator/Board Secretary to execute any such contracts and submit them to the Department of Education's County Offices for approval.

F10-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Pursuant to NJAS 6A:26.6.1 – Approve change of use of Educational space Euclid School

Pursuant NJAC 6A: 26.6.3(h) 4ii – Approve Alternate Toilet Facilities: Euclid School

PERSONNEL COMMITTEE:

RESOLUTIONS:

- P10-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Home Instruction:

Student ID# 7251: 9/20/22 through 10/14/22
J. Schmarack – Gym 2hrs plus prep @ \$42/hr
I. Zellman – Science 2hrs plus prep @ \$42/hr
F. Avella – Math 2hrs plus prep @ \$42/hr
F. Avella – English 2hrs plus prep @ \$42/hr
TDB – History 2hrs plus prep @\$42/hr

- P10-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Extra Pay:

M. Wexler – after school activities for Student ID #1001944 @ \$23.48/hr not to exceed 16 hrs per month

- P10-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Amend Res. P09-19-23:

Home Instruction for Student ID #1000628 – change as of 10/11/22
Remove M. Tague and add C. Cassidy – History 1hr plus prep @ \$42/hr

- P10-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 and 2022 - 2023 school year:

Leaves of Absence:

Employee #0340 – paid sick leave 9/12/22 – 9/23/22
Employee #0809 – paid sick leave 3/6/23 – 5/5/23, unpaid FMLA 5/8/23-6/27/23
Employee #0677 - paid sick leave 1/13/22 – 3/17/22, unpaid FMLA 3/18/23 – 6/18/23, unpaid Child-rearing leaving 6/19/23 – 8/31/24
Employee #1251 – paid sick leave 1/26/23 – 2/26/23, unpaid FMLA 2/27/23-5/29/23
Employee #0853 – unpaid FMLA 2/1/23 – 4/25/23

- P10-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:
- Substitute Key Teacher:**
M. Schaeffer @ \$32/hr
- Keys Assistant – Emergency Basis:**
L. Giaquinto @ \$17/hr
- P10-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:
- Coaching Appointments:**
(Attachment E)
- Advisor Appointments:**
(Attachment F)
- P10-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:
- Retirements:**
C. O'Shea-Canetti – as of 10/1/22
- P10-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:
- Substitutes Teachers: @ \$150/diem ***
(Attachment G)
***pending paperwork**
- P10-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:
- Extra Pay:**
Nonpublic Teach Stem Grant, A/C # 20-514-100-101-00-00-00
M. Binazeski - @ \$77.81/hr not to exceed 208 hours

P10-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2022 – 2023 school year:

L. Pisano – WPU Student to observe 300 hours at ES & LS with K. Dalcortivo

P10-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

A provisional contract not to exceed 90 days pending receipt of all data per NJSA 18A:6-7.7. If criteria is met full contract will be offered

Certificated Staff:

R. Clifton* – HS Science – MA+30 Step 17 @ \$105,525 plus benefits to be prorated as of 12/20/22

Paraprofessional:

C. Calabro* – ES PSD Class @ \$25,520 to be prorated as of 11/7/22

*Pending receipt of paperwork

P10-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Lunch Aides:

T. Shkreli* - @ \$18/hr

*Pending paperwork

P10-13-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Job Description:

Transition Coordinator

(Attachment H)

P10-14-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

Student #1000839 - substitute teacher for next two to three weeks then re-evaluation on November 9, 2022

POLICIES/REGULATIONS:

RESOLUTIONS:

PL10-01-23 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment I)

Second Readings:

Policy/Regulation #5512 – Harassment, Intimidation, and Bullying

First Readings:

Policy/Regulation #2360 – Use of Technology

Policy/Regulation #2431 – Athletic Competition

Policy/Regulation #5460 – High School Graduation

Policy/Regulation #2363 – Pupil Use of Privately-Owned Technology

October Board Meeting

Local ID	Attending School	ESY 22	Tuition SY 22/23	Aide 22/23 - other
1002306	Deron (Sept)	-	\$59,733.96	34515 - removed 9-14
1000710	Felician School for Exceptional Children	\$6,474.15	\$62,375.55	
1001558	Peter Cooper School	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
1000806	David Gregory School	\$8,726.70	\$52,360.20	\$39,060.00
7006	BCSS Springboard	\$5,550.00	\$62,046.00	
487	BCSS Springboard	\$5,550.00	\$62,046.00	
1000485	Hewitt School REALM Program	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
20642	Forum School	\$8,341.00	\$79,020.00	
1000074	Forum School	\$8,341.00	\$79,020.00	
5375	BCSS Springboard	-	\$62,046.00	
4947	Ridgefield Memorial H.S.	-	\$43,842.00	
1000323	Sage Day High School	\$4,175.00	\$68,900.00	
1001448	SBJC Lodi Annex	\$4,050.00	\$62,046.00	
1106	Ridgefield Memorial H.S.	\$6,861.00	\$43,842.00	
1001267	BCSS Bleshman School	\$5,550.00	\$76,860.00	\$49,500.00
286	Alpine Learning Group	\$17,122.80	\$102,736.80	
7251	The Craig School	-	\$50,079.60	
6939	Leonina HS	\$5,619.00	\$37,874.00	
1000077	Sage Day High School	\$4,175.00	\$68,900.00	
20746	SBJC Lodi Annex	\$4,050.00	\$70,990.00	
1000620	SBJC Lodi Annex	\$4,050.00	\$58,790.00	
1001723	SBJC Maywood Annex	\$4,050.00	\$60,600.00	
1002797	SBJC Little Ferry	\$4,050.00	\$70,990.00	
1002493	Phoenix Center	-	\$68,730.81	
1002164	Windsor Learning Academy Ridgewood	\$9,732.00	\$59,365.20	
1002491	BCSS Springboard	-	\$62,046.00	
485	BCSS Crossroads Program	-	\$19,980.00	
1002957	Pascack Valley Park Academy Program	-		
1003026	BCSS New Bridges Program	-	\$80,190.00	\$49,500.00

Starting date 8/1/2022

Ending date 8/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021711	08/02/22		1874	NORTH JERSEY RUNNING ASSOCIATION		3,300.00
021713	08/11/22		5583	HASBROUCK HEIGHTS BOE REFUND/REIMBURSI		2,325.00
021714	08/30/22		4429	TYCO TEES		323.00
021715	V 08/30/22	08/30/22	5583	HASBROUCK HEIGHTS BOE REFUND/REIMBURSI		
021716	08/30/22		5583	HASBROUCK HEIGHTS BOE REFUND/REIMBURSI		705.50
021717	08/30/22		5583	HASBROUCK HEIGHTS BOE REFUND/REIMBURSI		1,920.00
067550	H 08/01/22		6351	COSTCO		247.50
067580	H 08/08/22		G544	CORLEONES PIZZERIA		325.00
067581	H 08/09/22		6351	COSTCO		273.20
067582	08/10/22		4337	JOSTENS, INC		475.00
067583	08/16/22		0716	HOME DEPOT		1,237.30
067584	08/22/22		1864	HEIGHTS PIZZA		63.60
067585	08/23/22		1033	DELL FINANCIAL SERVICES		27,904.67
067586	08/25/22		3021	A.T. &T		105.16
067587	08/25/22		1701	ALPINE LEARNING GROUP, INC.		17,122.80
067588	08/25/22		W764	AME INC		16,197.12
067589	08/25/22		0075	AMERICAN PAPER & SUPPLY COMPANY		2,413.41
067590	08/25/22		1173	AMOROSI; JOHN M.		428.90
067591	08/25/22		2525	AT HOME MEDICAL		20.00
067592	08/25/22		0129	ATRA JANITORIAL SUPPLY COMPANY INC.		8,180.86
067593	08/25/22		Y671	B SAFE, LLC		360.00
067594	08/25/22		Q518	BALESTRA, MAURIZIO		4,329.12
067595	08/25/22		0713	BARRIOS, ALBERTO		267.95
067596	08/25/22		4340	BCASBO		250.00
067597	08/25/22		0001	BCCA		250.00
067598	08/25/22		F878	BCCA		690.00
067599	08/25/22		V412	BCSCA		100.00
067600	08/25/22		N124	BCWCA		250.00
067601	08/25/22		1859	BENSI OF HASBROUCK HEIGHTS		120.00
067602	08/25/22		T757	BOROUGH OF HASBROUCK HEIGHTS FIRE PREV		140.00
067603	08/25/22		9024	CABLEVISION LIGHTPATH		13,305.16
067604	08/25/22		4605	CAMCOR, INC.		129.92
067605	08/25/22		0286	CASCADE SCHOOL SUPPLIES		10.88
067606	08/25/22		X006	CASSANO, PHILIP		459.00
067607	08/25/22		V698	CLIFFSIDE PARK HS WRESTLING TEAM		425.00
067608	08/25/22		0592	COLANERI, LISA		1,410.00
067609	08/25/22		2878	COLONIAL SPRINKLER & LIGHTING		660.50
067610	08/25/22		1505	DAVID GREGORY SCHOOL, INC.		14,306.70
067611	08/25/22		1150	DELTA DENTAL		25,716.84

Rec and Unrec checks

Hand and Machine checks

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Starting date 8/1/2022

Ending date 8/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067612	08/25/22		A632	DENNEHY, PATRICK		785.75
067613	08/25/22		0730	DIRECT ENERGY BUSINESS		2,562.57
067614	08/25/22		5010	EI ASSOCIATES		3,280.00
067615	08/25/22		2060	EMERSON PFA		125.00
067616	08/25/22		L383	FILE BANK INC		324.50
067617	08/25/22		1480	FORUM SCHOOL		16,682.00
067618	08/25/22		0352	FRIDMAN, ESTHER, M.D.		650.00
067619	08/25/22		2255	FUN FIT THERAPY LLC		1,282.50
067620	08/25/22		4603	GATES FLAG & BANNER CO.		5,367.04
067621	08/25/22		O596	GEORGATOS, AUNDREA		750.00
067622	08/25/22		0248	GROUND PRO, INC		5,498.00
067623	08/25/22		4316	HEALY AWARDS, INC.		15.48
067624	08/25/22		0716	HOME DEPOT		3,660.51
067625	08/25/22		Z733	HRICAY, JAMIE		50.00
067626	08/25/22		U814	HUDL		2,197.00
067627	08/25/22		0728	HUDSON UNITED GLASS CORP		2,345.00
067628	08/25/22		C131	IN-LINE AIR CONDITIONING CO, INC		41,693.34
067629	08/25/22		E874	IXL LEARNING, INC		7,225.00
067630	V 08/25/22	09/19/22	6997	JAROSIEWICZ, CHRISTA		399.32
067631	08/25/22		0710	JOHNSON CONTROLS SECURITY SOLUTIONS		663.63
067632	08/25/22		N674	JOSTENS		35.73
067633	08/25/22		Q684	KENCOR, INC.		80.00
067634	08/25/22		R384	KEY WORLD/DBA ROMER SECURITY, LLC		74.98
067635	08/25/22		H949	LATORRE, LISAMARIE		609.55
067636	08/25/22		2821	LATORRE, EILEEN		1,500.00
067637	08/25/22		1958	MAGIC TOUCH CONSTRUCTION CO., INC		29,075.68
067638	08/25/22		1880	MASTER GRINDING & SECURITY		717.00
067639	08/25/22		2657	MATTYASOVSKY, TAMAS		199.30
067640	08/25/22		1016	METRO FIRE & SAFETY CO.		2,790.00
067641	08/25/22		0514	MIHALITSIANOS, GERASIMOS		50.00
067642	08/25/22		1364	MINDCROSS TRAINING AND CONSULTING, LLC		2,800.00
067643	08/25/22		1003	NASCO		20.24
067644	08/25/22		F095	NASSP		385.00
067645	08/25/22		1594	NEURODEVELOPMENTAL PEDIATRICS, LLC		1,200.00
067646	08/25/22		C499	NEW JERSEY SCHOOL BUILDINGS & GROUNDS		375.00
067647	08/25/22		E418	NJ ASSOCIATION OF DESIGNATED PERSONS		125.00
067648	08/25/22		4250	NJ PRINCIPALS & SUPVSR'S ASSOC		845.00
067649	08/25/22		1836	NJASL		130.00
067650	08/25/22		P670	NJSCHOOLJOBS		50.00

Starting date 8/1/2022 Ending date 8/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067651	08/25/22		4369	NORTH JERSEY MEDIA GROUP/ADVERTISEMENT		31.50
067652	08/25/22		4336	OPTIMUM		89.90
067653	08/25/22		T804	PADLET PTE LTD		1,499.00
067654	08/25/22		1245	PARAMOUNT EXTERMINATING		1,182.00
067655	08/25/22		X620	PASSAIC COUNTY PARKS DEPARTMENT		25.00
067656	08/25/22		1619	PEARSON ASSESSMENT		1,000.13
067657	08/25/22		0646	PERENNIAL SERVICES, LLC		3,496.00
067658	08/25/22		1568	PHONAK LLC		1,891.49
067659	08/25/22		3158	PITNEY BOWES PURCHASE POWER		4,000.00
067660	08/25/22		2328	PSE & GCO		19,717.92
067661	08/25/22		5556	R&J CONTROL, INC.		265.00
067662	08/25/22	09/16/22	Y346	REED ACADEMY		17,383.20
067663	08/25/22		0552	REYNOLDS, DANIELLE		340.87
067664	08/25/22		1358	RIDGEFIELD BOARD OF EDUCATION		4,288.00
067665	08/25/22		Z359	RJ COOPER & ASSOCIATES, INC		296.00
067666	08/25/22		0267	SAGE EDUCATIONAL ENTERPRISES		8,350.00
067667	08/25/22		M504	SAL ELECTRIC CO., INC		20,685.57
067668	08/25/22		1579	SCHOOL SPECIALTY, INC.		428.24
067669	08/25/22		2224	SCIROCCO FINANCIAL GROUP INC		100.00
067670	08/25/22		W660	SCREENCASTIFY, LLC		2,948.00
067671	08/25/22		X310	SILVA, CARLOS		389.00
067672	08/25/22		2580	SMALLWOOD LOCK SUPPLY, INC.		874.16
067673	08/25/22		2322	SOUTH BERGEN JOINTURE COMM.		75,000.00
067674	08/25/22		K092	SPEEDY LUBEOF MAYWOOD, INC		67.96
067675	08/25/22		L336	STAPLES CONTRACT & COMM, INC/ED DATA		437.09
067676	08/25/22		K581	STAPLES, INC / ED DATA		278.40
067677	08/25/22		6020	STATE OF NJ/BUREAU OF FIRE CODE ENFORCE		428.00
067678	08/25/22		2572	STATE OF NJ/ELEVATOR SAFETY UNIT		440.00
067679	08/25/22		2083	STORR TRACTOR CO.		12,729.37
067680	08/25/22		Q566	TEQLEASE, INC		7,416.02
067681	08/25/22		0944	THE FELICIAN SCHOOL FOR EXCEP CHILDREN		6,476.15
067682	08/25/22		2024	THE SHERWIN WILLIAMS CO.		2,892.48
067683	08/25/22		W488	THERAPY ASSOCIATES ABA SERVICES LLC		19,632.50
067684	08/25/22		1961	TRAP-ZAP ENVIRONMENTAL SYSTEMS, INC		569.31
067685	08/25/22		Q524	UNITED BUSINESS SYSTEMS		10,340.63
067686	08/25/22		0639	VEOLIA WATER OF NEW JERSEY		3,344.96
067687	08/25/22		4454	VERIZON		2,078.85
067688	08/25/22		0599	W.W. GRAINGER INC.		490.20
067689	08/25/22		2174	WALLINGTON PLUMBING		286.12

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Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

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Starting date 8/1/2022

Ending date 8/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067690	08/25/22		2370	WILLIAM H. SADLIER		8,616.33
067691	08/25/22		V675	ZUIDEMA INC/ZUIDEMA PORT TOILETS		760.00
067692	08/25/22		P003	ZUKATUS, JOHN		404.10
067693	08/30/22		0673	HASBROUCK HEIGHTS ATHLETIC		20,000.00
067694	08/30/22		G295	JMFOODGROUP5		285.47
067695	08/31/22		0663	HAPPINESS IS CAMPING		2,500.00
067696	08/31/22		T586	PANORAMA TOURS INC		1,200.00
081022	H 08/09/22		1159	STATE OF NJ HEALTH BENEFITS	JULY & AUG HEALTH BENEFITS	735,442.02
083122	H 08/12/22		2936	DEPOSITORY TRUST COMPANY	22-23 DEBT SERVICE	1,000,637.50
083522	H 08/31/22		0271	PRUDENTIAL RETIREMENT(DCRP)	AUG DCRP	288.95
113100	H 08/16/22		2846	HEIGHTS FLOWER SHOPPE		77.95
116200	H 08/16/22		1873	BILL OSHEAS FLORIST		124.55
831220	08/31/22		PAY	HASBROUCK HEIGHTS PAYROLL		447,166.52
831221	H 08/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	AUGUST FICA	21,653.17
831222	H 08/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	AUG TPAF FICA	11,651.60

Starting date 8/1/2022

Ending date 8/31/2022

Fund Totals		
10	General Funds	\$32,337.17
11	GENERAL FUND	\$1,608,347.67
12	Capital Outlay	\$42,329.71
20	Special Revenue Fund	\$37,801.13
40	Debt Service Fund	\$1,000,637.50
60	Enterprise Fund	\$36,136.21
95	STUDENT ACTIVITY	\$8,776.00
Total for all checks listed		\$2,766,365.39

Prepared and submitted by:


Board Secretary


Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$9,194,560.54
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$26,042,546.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$3,644,071.77	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$3,644,071.77

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$35,715,851.00	
302	Less Revenues	(\$35,369,233.09)	\$346,617.91

Total assets and resources

\$39,227,796.22

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$161,661.34
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$161,661.34

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$31,684,044.38
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$3,386,903.01	
604	Add: Increase in Capital Reserve	\$3,000.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	(\$1,900,000.00)	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$1,489,903.01
762	Reserve for Adult Education		\$974,201.54
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$200,000.00	
606	Add: Increase in Maintenance Reserve	\$500.00	
310	Less: Bud. w/d from Maintenance Reserve	(\$300,000.00)	(\$99,500.00)
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$38,810,961.06	
602	Less: Expenditures	(\$2,560,195.99)	
	Less: Encumbrances	(\$30,985,434.32)	(\$33,545,630.31)
	Total appropriated		\$39,313,979.68
Unappropriated:			
770	Fund balance, July 1		\$650,765.26
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$898,610.06)
	Total fund balance		\$39,066,134.88
	Total liabilities and fund equity		<u>\$39,227,796.22</u>

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$38,810,961.06	\$33,545,630.31	\$5,265,330.75
Revenues	(\$35,715,851.00)	(\$35,369,233.09)	(\$346,617.91)
Subtotal	<u>\$3,095,110.06</u>	<u>(\$1,823,602.78)</u>	<u>\$4,918,712.84</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$3,000.00	(\$3,386,903.01)	\$3,389,903.01
Less - Withdrawal from reserve	(\$1,900,000.00)	(\$1,900,000.00)	\$0.00
Subtotal	<u>\$1,198,110.06</u>	<u>(\$7,110,505.79)</u>	<u>\$8,308,615.85</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,198,110.06</u>	<u>(\$7,110,505.79)</u>	<u>\$8,308,615.85</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$500.00	(\$200,000.00)	\$200,500.00
Less - Withdrawal from reserve	(\$300,000.00)	(\$300,000.00)	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$898,610.06</u>	<u>(\$7,610,505.79)</u>	<u>\$8,509,115.85</u>

Prepared and submitted by :


 Board Secretary


 Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	32,184,665	0	32,184,665	32,025,885	Under	158,780
00520	SUBTOTAL – Revenues from State Sources	3,504,607	0	3,504,607	3,339,723	Under	164,884
00570	SUBTOTAL – Revenues from Federal Sources	29,079	0	29,079	3,625	Under	25,454
72180	Interest Earned on Maintenance Reserve	500	0	500	0	Under	500
Total		35,718,851	0	35,718,851	35,369,233		349,618

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	10,519,647	93,099	10,612,746	300,612	10,158,072	154,062
10300	Total Special Education - Instruction	3,578,202	0	3,578,202	3,401	3,565,710	9,091
11160	Total Basic Skills/Remedial – Instruct.	215,650	0	215,650	0	215,288	362
12160	Total Bilingual Education – Instruction	219,533	0	219,533	0	217,987	1,546
17100	Total School-Sponsored Co/Extra Curricul	277,460	0	277,460	14,724	240,621	22,115
17600	Total School-Sponsored Athletics – Instr	574,170	2,283	576,453	35,628	424,487	116,337
20620	Total Summer School	83,500	(16,320)	67,180	56,591	4,000	6,589
29180	Total Undistributed Expenditures - Instr	3,507,737	(212,440)	3,295,297	79,029	479,812	2,736,456
29680	Total Undistributed Expenditures – Atten	135,755	0	135,755	21,876	113,879	0
30620	Total Undistributed Expenditures – Healt	402,230	46	402,276	0	336,309	65,967
40580	Total Undistributed Expend – Speech, OT,	1,080,405	1,215	1,081,620	14,653	535,761	531,207
41080	Total Undist. Expend. – Other Supp. Serv	440,805	212,440	653,245	5,580	479,865	167,800
41660	Total Undist. Expend. – Guidance	755,988	0	755,988	23,983	731,126	879
42200	Total Undist. Expend. – Child Study Team	992,246	33	992,279	54,841	925,818	11,620
43200	Total Undist. Expend. – Improvement of I	264,723	0	264,723	21,023	239,890	3,810
43620	Total Undist. Expend. – Edu. Media Serv.	450,301	0	450,301	38,988	393,476	17,837
44180	Total Undist. Expend. – Instructional St	8,000	0	8,000	0	0	8,000
45300	Support Serv. - General Admin	614,705	7,975	622,680	83,955	503,056	35,669
46160	Support Serv. - School Admin	1,349,669	200	1,349,869	216,822	1,095,232	37,815
47200	Total Undist. Expend. – Central Services	470,698	298	470,996	74,202	378,934	17,860
47620	Total Undist. Expend. – Admin. Info. Tec	211,538	(13,469)	198,069	19,035	164,588	14,446
51120	Total Undist. Expend. – Oper. & Maint. O	3,223,937	237,529	3,461,466	399,174	2,757,983	304,309
52480	Total Undist. Expend. – Student Transpor	1,120,892	0	1,120,892	80,104	73,701	967,087
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,331,418	(23,914)	5,307,504	1,000,205	4,300,372	6,928
75880	TOTAL EQUIPMENT	20,467	359,781	380,248	15,772	344,009	20,467
76260	Total Facilities Acquisition and Constr	2,262,675	49,855	2,312,530	0	2,305,458	7,072
Total		38,112,351	698,610	38,810,961	2,560,196	30,985,434	5,265,331

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		31,998,304	0	31,998,304	31,998,304		0
00190	10-1300	Total Tuition		0	0	0	10,450		(10,450)
00300	10-1___	Unrestricted Miscellaneous Revenues		183,361	0	183,361	17,131	Under	166,230
00340	10-1___	Interest Earned on Capital Reserve Funds		3,000	0	3,000	0	Under	3,000
00420	10-3121	Categorical Transportation Aid		143,130	0	143,130	143,130		0
00430	10-3131	Extraordinary Aid		164,884	0	164,884	0	Under	164,884
00440	10-3132	Categorical Special Education Aid		1,572,195	0	1,572,195	1,572,195		0
00460	10-3176	Equalization Aid		1,438,890	0	1,438,890	1,438,890		0
00470	10-3177	Categorical Security Aid		185,508	0	185,508	185,508		0
00540	10-4200	Medicaid Reimbursement		29,079	0	29,079	3,625	Under	25,454
72180	10-606- -	Interest Earned on Maintenance Reserve		500	0	500	0	Under	500
Total				35,718,851	0	35,718,851	35,369,233		349,618

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		493,690	0	493,690	0	493,690	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,299,027	0	3,299,027	0	3,299,027	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		2,379,054	0	2,379,054	0	2,379,054	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		3,251,080	0	3,251,080	13,018	3,238,062	0
02160	11-140-100-101	Salaries of Teachers		6,000	0	6,000	3,429	2,572	0
03020	11-190-1__-320	Purchased Professional – Educational Ser		148,300	(40,607)	107,693	39,360	65,981	2,353
03040	11-190-1__-340	Purchased Technical Services		279,800	0	279,800	75,239	117,253	87,308
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		366,176	0	366,176	151,340	214,835	1
03080	11-190-1__-610	General Supplies		231,520	160,782	392,302	18,227	336,197	37,879
03100	11-190-1__-640	Textbooks		49,000	(27,076)	21,924	0	10,751	11,173
03120	11-190-1__-8__	Other Objects		16,000	0	16,000	0	650	15,350
04500	11-204-100-101	Salaries of Teachers		140,520	0	140,520	0	140,520	0
04520	11-204-100-106	Other Salaries for Instruction		103,080	0	103,080	0	103,080	0
04600	11-204-100-610	General Supplies		1,000	0	1,000	0	281	719
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		2,450,602	0	2,450,602	0	2,450,602	0
07020	11-213-100-106	Other Salaries for Instruction		539,920	0	539,920	0	539,920	0
07100	11-213-100-610	General Supplies		8,000	0	8,000	0	967	7,033
08500	11-216-100-101	Salaries of Teachers		173,500	0	173,500	0	173,500	0
08520	11-216-100-106	Other Salaries for Instruction		104,080	0	104,080	0	104,080	0
08600	11-216-100-6__	General Supplies		2,000	0	2,000	0	1,161	839
09260	11-219-100-101	Salaries of Teachers		55,000	0	55,000	3,401	51,599	0
11000	11-230-100-101	Salaries of Teachers		215,150	0	215,150	0	215,150	0
11100	11-230-100-610	General Supplies		500	0	500	0	138	362
12000	11-240-100-101	Salaries of Teachers		217,833	0	217,833	0	217,833	0
12100	11-240-100-610	General Supplies		1,500	0	1,500	0	154	1,346
12120	11-240-100-640	Textbooks		200	0	200	0	0	200
17000	11-401-100-1__	Salaries		252,460	0	252,460	11,839	240,621	0

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
17040	11-401-100-6__	Supplies and Materials	16,000	1,547	17,547	0	0	17,547
17060	11-401-100-8__	Other Objects	5,000	(1,547)	3,453	2,500	0	953
17080	11-401-100-930	Transfers to Cover Deficit (Custodial)	4,000	0	4,000	385	0	3,615
17500	11-402-100-1__	Salaries	377,170	0	377,170	6,231	369,020	1,920
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	55,000	0	55,000	29,347	0	25,653
17540	11-402-100-6__	Supplies and Materials	105,000	2,283	107,283	(2,325)	54,568	55,040
17560	11-402-100-8__	Other Objects	37,000	0	37,000	2,375	900	33,725
20000	11-422-100-101	Salaries of Teachers	40,000	(14,447)	25,553	23,749	0	1,804
20020	11-422-100-106	Other Salaries of Instruction	18,000	4,695	22,695	22,694	0	1
20080	11-422-100-3__	Purchased Professional & Technical Servi	25,000	(6,568)	18,432	10,010	4,000	4,422
20120	11-422-100-610	General Supplies	500	0	500	138	0	362
29000	11-000-100-561	Tuition to Other LEAs within the State -	15,183	0	15,183	0	0	15,183
29020	11-000-100-562	Tuition to Other LEAs within the State -	714,150	(53,239)	660,911	4,288	0	656,623
29040	11-000-100-563	Tuition to County Voc. School District-R	633,618	0	633,618	0	0	633,618
29060	11-000-100-564	Tuition to County Voc. School District-S	444,141	0	444,141	0	0	444,141
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	481,147	0	481,147	0	0	481,147
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,111,334	(159,201)	952,133	74,741	479,812	397,580
29160	11-000-100-569	Tuition - Other	108,164	0	108,164	0	0	108,164
29500	11-000-211-1__	Salaries	135,755	0	135,755	21,876	113,879	0
30500	11-000-213-1__	Salaries	327,730	0	327,730	0	327,730	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	60,000	0	60,000	0	5,000	55,000
30580	11-000-213-6__	Supplies and Materials	11,000	0	11,000	0	3,533	7,467
30600	11-000-213-8__	Other Objects	3,500	46	3,546	0	46	3,500
40500	11-000-216-1__	Salaries	225,705	0	225,705	0	225,705	0
40520	11-000-216-320	Purchased Professional - Educational Ser	847,700	1,215	848,915	14,653	309,690	524,572
40540	11-000-216-6__	Supplies and Materials	6,000	0	6,000	0	365	5,635
40560	11-000-216-8__	Other Objects	1,000	0	1,000	0	0	1,000
41000	11-000-217-1__	Salaries	440,805	0	440,805	0	440,805	0
41020	11-000-217-320	Purchased Professional - Educational Ser	0	212,440	212,440	5,580	39,060	167,800
41500	11-000-218-104	Salaries of Other Professional Staff	753,238	0	753,238	23,138	730,100	0
41580	11-000-218-390	Other Purchased Professional & Technical	500	(250)	250	0	0	250
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	250	(250)	0	0	0	0
41620	11-000-218-6__	Supplies and Materials	750	(295)	455	0	76	379
41640	11-000-218-8__	Other Objects	1,250	795	2,045	845	950	250
42000	11-000-219-104	Salaries of Other Professional Staff	861,310	0	861,310	35,185	826,125	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	117,936	0	117,936	19,656	98,280	0
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,000	0	4,000	0	0	4,000
42160	11-000-219-6__	Supplies and Materials	7,000	33	7,033	0	1,163	5,870
42180	11-000-219-8__	Other Objects	2,000	0	2,000	0	250	1,750
43020	11-000-221-104	Salaries of Other Professional Staff	259,223	0	259,223	19,333	239,890	0
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	0	0	3,000

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43180	11-000-221-8__	Other Objects		2,500	0	2,500	1,690	0	810
43500	11-000-222-1__	Salaries		430,601	0	430,601	38,858	391,743	0
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series		6,000	0	6,000	0	0	6,000
43580	11-000-222-6__	Supplies and Materials		13,000	0	13,000	0	1,733	11,267
43600	11-000-222-8__	Other Objects		700	0	700	130	0	570
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)		8,000	0	8,000	0	0	8,000
45000	11-000-230-1__	Salaries		308,886	0	308,886	51,481	257,405	0
45040	11-000-230-331	Legal Services		75,000	(10,000)	65,000	0	65,000	0
45060	11-000-230-332	Audit Fees		38,588	0	38,588	0	38,588	0
45100	11-000-230-339	Other Purchased Professional Services		0	17,975	17,975	3,280	14,695	0
45120	11-000-230-340	Purchased Technical Services		15,050	0	15,050	0	11,550	3,500
45140	11-000-230-530	Communications/Telephone		74,325	0	74,325	8,560	58,455	7,310
45160	11-000-230-585	BOE Other Purchased Services		2,500	0	2,500	0	0	2,500
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		61,888	0	61,888	82	56,888	4,919
45200	11-000-230-610	General Supplies		7,000	0	7,000	0	475	6,525
45260	11-000-230-890	Miscellaneous Expenditures		16,073	0	16,073	5,890	0	10,183
45280	11-000-230-895	BOE Membership Dues and Fees		15,395	0	15,395	14,662	0	733
46000	11-000-240-103	Salaries of Principals/Assistant Princip		879,866	0	879,866	146,644	733,222	0
46020	11-000-240-104	Salaries of Other Professional Staff		146,936	0	146,936	24,489	122,447	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		266,867	0	266,867	39,850	227,017	0
46120	11-000-240-6__	Supplies and Materials		40,000	200	40,200	0	12,547	27,653
46140	11-000-240-8__	Other Objects		16,000	0	16,000	5,838	0	10,162
47000	11-000-251-1__	Salaries		440,698	0	440,698	72,843	367,855	0
47040	11-000-251-340	Purchased Technical Services		16,500	0	16,500	0	11,020	5,480
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		500	0	500	0	0	500
47100	11-000-251-6__	Supplies and Materials		10,000	298	10,298	118	59	10,120
47180	11-000-251-890	Other Objects		3,000	0	3,000	1,240	0	1,760
47500	11-000-252-1__	Salaries		107,038	0	107,038	17,840	89,198	0
47540	11-000-252-340	Purchased Technical Services		4,000	(4,000)	0	0	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		50,000	12,387	62,387	0	62,386	1
47580	11-000-252-6__	Supplies and Materials		50,000	(21,856)	28,144	1,195	13,003	13,945
47600	11-000-252-8__	Other Objects		500	0	500	0	0	500
48500	11-000-261-1__	Salaries		126,531	0	126,531	21,095	105,436	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		510,000	105,206	615,206	40,411	569,312	5,483
48540	11-000-261-610	General Supplies		15,000	(7,500)	7,500	286	4,714	2,500
48560	11-000-261-8__	Other Objects		500	0	500	0	0	500
49000	11-000-262-1__	Salaries		1,138,858	0	1,138,858	144,131	994,727	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		150,000	56,890	206,890	4,636	198,332	3,923
49120	11-000-262-490	Other Purchased Property Services		55,000	0	55,000	6,520	48,480	0
49140	11-000-262-520	Insurance		206,910	23,914	230,824	106,345	124,479	0
49160	11-000-262-590	Miscellaneous Purchased Services		7,000	(2,000)	5,000	325	3,676	1,000

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49180	11-000-262-610	General Supplies	175,000	7,367	182,367	23,968	156,399	2,000
49200	11-000-262-621	Energy (Natural Gas)	125,000	0	125,000	1,029	118,971	5,000
49220	11-000-262-622	Energy (Electricity)	240,000	0	240,000	21,817	218,183	0
49280	11-000-262-8__	Other Objects	16,000	0	16,000	4,198	2,424	9,378
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	90,000	52,043	142,043	10,176	60,149	71,718
50060	11-000-263-610	General Supplies	1,000	0	1,000	0	945	55
50080	11-000-263-8__	Other Objects	250	0	250	0	0	250
51000	11-000-266-1__	Salaries	92,444	0	92,444	0	92,444	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	200,000	0	200,000	0	0	200,000
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	73,194	(1,000)	72,194	13,361	57,157	1,676
51060	11-000-266-610	General Supplies	1,000	2,609	3,609	839	2,155	614
51080	11-000-266-8__	Other Objects	250	0	250	38	0	212
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	40,000	0	40,000	3,836	36,164	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	5,000	0	5,000	0	5,000	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	15,000	0	15,000	68	10,000	4,932
52220	11-000-270-504	Contract Serv–Aid in Lieu Pymts–Charter	11,000	1,264	12,264	0	12,264	0
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	60,000	0	60,000	1,200	0	58,800
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	18,863	0	18,863	0	273	18,590
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	960,029	(1,264)	958,765	75,000	0	883,765
52440	11-000-270-615	Transportation Supplies	10,000	0	10,000	0	10,000	0
52460	11-000-270-8__	Other objects	1,000	0	1,000	0	0	1,000
71020	11-000-291-220	Social Security Contributions	365,000	0	365,000	40,544	324,456	0
71060	11-000-291-241	Other Retirement Contributions - PERS	424,436	0	424,436	618	423,818	0
71140	11-000-291-250	Unemployment Compensation	30,000	(28,114)	1,886	0	0	1,886
71160	11-000-291-260	Workmen's Compensation	145,000	0	145,000	140,462	0	4,538
71180	11-000-291-270	Health Benefits	4,283,249	0	4,283,249	732,552	3,550,687	10
71200	11-000-291-280	Tuition Reimbursement	40,000	(14,000)	26,000	24,097	1,410	493
71220	11-000-291-290	Other Employee Benefits	43,733	18,200	61,933	61,932	0	1
73080	12-140-100-73__	Grades 9-12	0	147,689	147,689	0	147,689	0
75080	12-4__-100-73__	School-Sponsored and Other Instructional	0	11,910	11,910	(26,558)	38,468	0
75680	12-000-252-73__	Undistributed Expenditures – Admin. Info	0	157,852	157,852	0	157,852	0
75720	12-000-262-73__	Undist. Expend. – Custodial Services	0	42,330	42,330	42,330	0	0
75800	12-000-270-733	School Buses - Regular	20,467	0	20,467	0	0	20,467
76080	12-000-400-450	Construction Services	2,255,817	49,855	2,305,672	0	2,305,458	214
76200	12-000-400-800	Other Objects	6,858	0	6,858	0	0	6,858
Total			38,112,351	698,610	38,810,961	2,560,196	30,985,434	5,265,331

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 General Funds

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		(\$28,325.00)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$139,490.29	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$139,490.29

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$2,992,313.67	
302	Less Revenues	(\$31,644.00)	\$2,960,669.67

Total assets and resources

\$3,071,834.96

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$28,325.00)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$70,015.95
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$8,358.12
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$35,438.43
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$16,393.31
Total liabilities		\$130,205.81

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$439,598.23

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$2,990,313.67	
602	Less: Expenditures	(\$50,684.52)	
	Less: Encumbrances	(\$499,978.23)	(\$550,662.75)
	Total appropriated		\$2,879,249.15

Unappropriated:

770	Fund balance, July 1	\$60,380.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$2,000.00

Total fund balance \$2,941,629.15

Total liabilities and fund equity \$3,071,834.96

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,990,313.67	\$550,662.75	\$2,439,650.92
Revenues	(\$2,992,313.67)	(\$31,644.00)	(\$2,960,669.67)
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	(\$2,000.00)	\$519,018.75	(\$521,018.75)
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	(\$2,000.00)	\$519,018.75	(\$521,018.75)

Prepared and submitted by :

 10/13/22
Board Secretary Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	120,000	1,450	121,450	0	Under	121,450
00770	Total Revenues from State Sources	335,000	33,836	368,836	31,644	Under	337,192
00830	Total Revenues from Federal Sources	2,237,375	264,653	2,502,028	0	Under	2,502,028
Total		2,692,375	299,939	2,992,314	31,644		2,960,670
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	54,000	32,355	86,355	0	0	86,355
84200	Student Activity Fund	120,000	0	120,000	0	0	120,000
88000	Nonpublic Textbooks	17,000	2,338	19,338	8,616	10,708	13
88020	Nonpublic Auxiliary Services	103,500	(1,648)	101,852	0	0	101,852
88040	Nonpublic Handicapped Services	98,500	(9,481)	89,019	0	0	89,019
88060	Nonpublic Nursing Services	32,000	1,152	33,152	0	32,816	336
88080	Nonpublic Technology Initiative	12,000	306	12,306	0	0	12,306
88136	SDA Emergent Needs & Capital Maint.	0	34,489	34,489	16,955	15,280	2,254
88140	Other	18,000	0	18,000	0	18,000	0
88740	Total Federal Projects	2,237,375	238,428	2,475,803	25,114	423,174	2,027,516
Total		2,692,375	297,939	2,990,314	50,685	499,978	2,439,651

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue		120,000	0	120,000	0	Under	120,000
00740	20-1	Other Revenue from Local Sources		0	1,450	1,450	0	Under	1,450
00761	20-3257	SDA Emergent Needs & Capital Maint.		0	34,489	34,489	0	Under	34,489
00765	20-32	Other Restricted Entitlements		335,000	(653)	334,347	31,644	Under	302,703
00775	20-441[1-6]	Title I		88,500	77,616	166,116	0	Under	166,116
00780	20-445[1-5]	Title II		37,500	(2,877)	34,623	0	Under	34,623
00785	20-449[1-4]	Title III		24,500	16,045	40,545	0	Under	40,545
00790	20-447[1-4]	Title IV		14,500	(4,500)	10,000	0	Under	10,000
00804	20-4419	ARP - IDEA Basic		98,105	0	98,105	0	Under	98,105
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		425,000	47,664	472,664	0	Under	472,664
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt		146,263	0	146,263	0	Under	146,263
00807	20-4542	ARP ESSER Evidence Based Summer Enrich		40,000	0	40,000	0	Under	40,000
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day		40,000	0	40,000	0	Under	40,000
00809	20-4544	ARP ESSER NJTSS Mental Health Support		45,000	0	45,000	0	Under	45,000
00814	20-4540	ARP - ESSER		1,082,061	0	1,082,061	0	Under	1,082,061
00823	20-4534	CRRSA Act - ESSER II		91,290	99,494	190,784	0	Under	190,784
00824	20-4535	CRRSA Act - Learning Acceleration Grant		30,898	(11,612)	19,286	0	Under	19,286
00825	20-4	Other		28,758	42,824	71,582	0	Under	71,582
00826	20-4536	CRRSA Act - Mental Health Grant		45,000	0	45,000	0	Under	45,000
Total				2,692,375	299,939	2,992,314	31,644		2,960,670

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				54,000	32,355	86,355	0	0	86,355
84200	20-475-_-_-	Student Activity Fund		120,000	0	120,000	0	0	120,000
88000	20-501-_-_-	Nonpublic Textbooks		17,000	2,338	19,338	8,616	10,708	13
88020	20-50[-2-5-]	Nonpublic Auxiliary Services		103,500	(1,648)	101,852	0	0	101,852
88040	20-50[-6-8-]	Nonpublic Handicapped Services		98,500	(9,481)	89,019	0	0	89,019
88060	20-509-_-_-	Nonpublic Nursing Services		32,000	1,152	33,152	0	32,816	336
88080	20-510-_-_-	Nonpublic Technology Initiative		12,000	306	12,306	0	0	12,306
88136	20-492-_-_-	SDA Emergent Needs & Capital Maint.		0	34,489	34,489	16,955	15,280	2,254
88140	20-_-_-_-	Other		18,000	0	18,000	0	18,000	0
88500	20-_-_-_-	Title I		88,500	97,805	186,305	0	134,138	52,167
88520	20-_-_-_-	Title II		37,500	(2,929)	34,571	0	0	34,571
88540	20-_-_-_-	Title III		24,500	(5,831)	18,669	0	3,768	14,901
88560	20-_-_-_-	Title IV		14,500	(5,500)	9,000	0	0	9,000
88620	20-_-_-_-	I.D.E.A. Part B (Handicapped)		425,000	26,178	451,178	0	0	451,178
88641	20-223-_-_-	ARP-IDEA Basic Grant Program		90,394	0	90,394	0	25,313	65,081
88642	20-224-_-_-	ARP-IDEA Preschool Grant Program		7,711	0	7,711	0	0	7,711
88678	20-477-_-_-	CARES Act Education Stabilization Fund		26,400	(26,400)	0	0	0	0
88700	20-_-_-_-	Other		2,358	67,224	69,582	0	69,208	374
88709	20-483-_-_-	CRRSA Act - ESSER II Grant Program		91,290	99,494	190,784	0	40,210	150,574
88710	20-484-_-_-	CRRSA Act - Learning Acceleration Grant		30,898	(11,612)	19,286	0	0	19,286

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 Special Revenue Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88711	20-485-__-__	CRRSA Act - Mental Health Grant		45,000	0	45,000	0	0	45,000
88713	20-487-__-__	ARP-ESSER Grant Program		1,082,061	0	1,082,061	0	135,650	946,411
88714	20-488-__-__	ARP ESSER Accel. Learning Coaching Supt		146,263	0	146,263	0	0	146,263
88715	20-489-__-__	ARP ESSER Evidence Based Summer Enrich		40,000	0	40,000	25,114	14,886	0
88716	20-490-__-__	ARP ESSER Evidence Based Bynd Sch Day		40,000	0	40,000	0	0	40,000
88717	20-491-__-__	ARP ESSER NJTSS Mental Health Support		45,000	0	45,000	0	0	45,000
Total				2,692,375	297,939	2,990,314	50,685	499,978	2,439,651

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		\$755,535.50
102-106	Cash Equivalents		\$860,000.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$14.25)	(\$14.25)

Total assets and resources

\$1,615,521.25

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 Capital Projects Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$3,124,950.88

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,562,475.44	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	(\$1,562,475.44)	(\$1,562,475.44)
	Total appropriated		\$3,124,950.88
	Unappropriated:		
770	Fund balance, July 1		\$53,045.81
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,562,475.44)
	Total fund balance		\$1,615,521.25
	Total liabilities and fund equity		<u>\$1,615,521.25</u>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 Capital Projects Fund

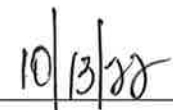
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,562,475.44	\$1,562,475.44	\$0.00
Revenues	\$0.00	(\$14.25)	\$14.25
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,562,475.44</u>	<u>\$1,562,461.19</u>	<u>\$14.25</u>

Prepared and submitted by :


Board Secretary

Date



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 Capital Projects Fund

Revenues:

(Total of Accounts W/O a Grid# Assigned)

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	0	0	14		(14)
Total	0	0	0	14		(14)

Expenditures:

89200 TOTAL CAPITAL PROJECT FUNDS

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	1,562,475	1,562,475	0	1,562,475	0
Total	0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 Capital Projects Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	14		(14)
Total	0	0	0	14		(14)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89080 30-000-4__45_ Construction Services	0	1,562,475	1,562,475	0	1,562,475	0
Total	0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		(\$764,938.50)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$802,051.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$1,048,930.00	
302	Less Revenues	(\$1,037,750.00)	\$11,180.00

Total assets and resources

\$48,292.50

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$764,938.50)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Fund Balance:

Appropriated:				
753,754	Reserve for Encumbrances			\$0.00
Reserved Fund Balance:				
761	Capital Reserve Account - July 1	\$0.00		
604	Add: Increase in Capital Reserve	\$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00		\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00		\$0.00
764	Maintenance Reserve Account - July 1	\$0.00		
606	Add: Increase in Maintenance Reserve	\$0.00		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00		\$0.00
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00		\$0.00
769	Unemployment Fund - July 1	\$0.00		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00		\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$1,049,494.00		
602	Less: Expenditures	(\$1,000,637.50)		
	Less: Encumbrances	\$0.00	(\$1,000,637.50)	\$48,856.50
	Total appropriated			\$48,856.50
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$564.00)
	Total fund balance			\$48,292.50
	Total liabilities and fund equity			\$48,292.50

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,049,494.00	\$1,000,637.50	\$48,856.50
Revenues	(\$1,048,930.00)	(\$1,037,750.00)	(\$11,180.00)
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$564.00</u>	<u>(\$37,112.50)</u>	<u>\$37,676.50</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	808,775	0	808,775	808,775		0
0093A	Other	240,155	0	240,155	228,975	Under	11,180
Total		1,048,930	0	1,048,930	1,037,750		11,180
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	1,049,494	0	1,049,494	1,000,638	0	48,857
Total		1,049,494	0	1,049,494	1,000,638	0	48,857

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy		808,775	0	808,775	808,775		0
00890	40-3160	Debt Service Aid Type II		240,155	0	240,155	228,975	Under	11,180
Total				1,048,930	0	1,048,930	1,037,750		11,180

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds		109,494	0	109,494	60,638	0	48,857
89620	40-701-510-910	Redemption of Principal		940,000	0	940,000	940,000	0	0
Total				1,049,494	0	1,049,494	1,000,638	0	48,857

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 Debt Service Fund

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$748,698.56
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$8,239.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$1,035,216.18	
302	Less Revenues	(\$86,684.30)	\$948,531.88

Total assets and resources

\$1,697,230.44

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,522.27
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$78,383.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$79,905.27

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$856,112.43
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,035,216.18	
602	Less: Expenditures (\$66,561.59)		
	Less: Encumbrances (\$856,112.43)	(\$922,674.02)	\$112,542.16
	Total appropriated		\$968,654.59
Unappropriated:			
770	Fund balance, July 1		\$656,909.58
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$1,625,564.17
	Total liabilities and fund equity		<u>\$1,705,469.44</u>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,035,216.18	\$922,674.02	\$112,542.16
Revenues	(\$1,035,216.18)	(\$86,684.30)	(\$948,531.88)
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$835,989.72</u>	<u>(\$835,989.72)</u>

Prepared and submitted by :

Board Secretary

Date

 10/13/22

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	1,035,216	1,035,216	86,684	Under	948,532
Total		0	1,035,216	1,035,216	86,684		948,532
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,035,216	1,035,216	66,562	856,112	112,542
Total		0	1,035,216	1,035,216	66,562	856,112	112,542

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	1,035,216	1,035,216	86,684	Under	948,532
Total	0	1,035,216	1,035,216	86,684		948,532
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	145,500	145,500	0	145,500	0
99999	0	889,716	889,716	66,562	710,612	112,542
Total	0	1,035,216	1,035,216	66,562	856,112	112,542

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$113,637.46
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$106,332.80	
302	Less Revenues	(\$950.82)	\$105,381.98

Total assets and resources

\$219,019.44

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 STUDENT ACTIVITY

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$2,378.50
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$2,378.50

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 STUDENT ACTIVITY

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$725.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$106,332.80	
602	Less: Expenditures	(\$8,776.00)	
	Less: Encumbrances	(\$725.00)	(\$9,501.00)
	Total appropriated		\$97,556.80
	Unappropriated:		
770	Fund balance, July 1		\$119,084.14
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$216,640.94
	Total liabilities and fund equity		\$219,019.44

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 STUDENT ACTIVITY

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$106,332.80	\$9,501.00	\$96,831.80
Revenues	(\$106,332.80)	(\$950.82)	(\$105,381.98)
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$8,550.18</u>	<u>(\$8,550.18)</u>

Prepared and submitted by :


Board Secretary

Date

10/13/22

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

Page 42 of 43

10/13/22 13:17

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 STUDENT ACTIVITY

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	106,333	0	106,333	951	Under	105,382
Total	106,333	0	106,333	951		105,382

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	106,333	0	106,333	8,776	725	96,832
Total	106,333	0	106,333	8,776	725	96,832

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HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

August 31, 2022

	Cash Balance 8/1/2022	Cash Receipts August-22	Cash Disbursements August-22	Cash Balance August-22
General Fund - 10	7,490,232.10	3,392,922.99	(1,688,594.55)	9,194,560.54
Special Revenue Fund - 20	(143,315.92)	152,792.05	(37,801.13)	(28,325.00)
Capital Projects Fund - 30	755,526.75	8.75	0.00	755,535.50
Debt Service Fund - 40	0.00	235,699.00	(1,000,637.50)	(764,938.50)
Enterprise Fund - 60	752,294.53	32,863.14	(36,459.11)	748,698.56
Total	8,854,737.46	3,814,285.93	(2,763,492.29)	9,905,531.10
Payroll Account	346.69	296,870.94	(296,870.94)	346.69
Payroll Agency Account	1,436.11	183,959.01	(182,240.24)	3,154.88
Unemployment Account	128,526.81	0.00	0.00	128,526.81
Summer Escrow Account	0.00	0.00	0.00	0.00
Flexible Spending Account	592.07	0.00	0.00	592.07
Grand Total	8,985,639.14	4,295,115.88	(3,242,603.47)	10,038,151.55


Chief School Administrator

10/13/22
Date

Month / Year: Aug 31, 2022

10/13/22

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	10,519,647	84,935	10,604,582	1,060,458	8,164	0.08%	1,068,622	1,052,294
10300 11160	Total Special Education - Instruction, Total Basic Skills/Remedial - Instruct., Total Bilingual Education - Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv	11-2XX-100-XXX 11-000-216, 217	5,534,595	1,215	5,535,810	553,581	212,440	3.84%	766,021	341,141
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total School-Sponsored Athletics - Instr, Total Before/After School Programs, Total Summer School, Total Instructional Alternative Education, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins	11-4XX-X00-XXX	935,130	4,832	939,962	93,996	(18,869)	-2.01%	75,127	112,865
29180	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	3,507,737	0	3,507,737	350,774	(212,440)	-6.06%	138,334	563,214
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed Expenditures - Health, Total Undist. Expend. - Guidance, Total Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.	11-000-211, 213, 218, 219, 222	2,736,520	79	2,736,599	273,660	0	0.00%	273,660	273,660
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	272,723	0	272,723	27,272	0	0.00%	27,272	27,272
45300	Support Serv. - General Admin	11-000-230-XXX	614,705	7,975	622,680	62,268	0	0.00%	62,268	62,268
46160	Support Serv. - School Admin	11-000-240-XXX	1,349,669	200	1,349,869	134,987	0	0.00%	134,987	134,987
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	682,236	574	682,810	68,281	(13,745)	-2.01%	54,536	82,026
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	3,223,937	208,905	3,432,842	343,284	28,624	0.83%	371,908	314,660
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,120,892	0	1,120,892	112,089	0	0.00%	112,089	112,089
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	5,331,418	0	5,331,418	533,142	(23,914)	-0.45%	509,228	557,052
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	500	0	500	50	0	0.00%	50	50
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)	10-607	0	0	0	0	0	0.00%	0	0
72246 72247										
72260	TOTAL GENERAL CURRENT EXPENSE		35,829,709	308,714	36,138,423	3,613,842	(19,740)	-0.05%	3,594,102	3,633,582

Attachment

C

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,467	340,041	360,508	36,051	19,740	5.48%	55,791	16,311
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	2,262,675	49,855	2,312,530	231,253	0	0.00%	231,253	231,253
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	3,000	0	3,000	300	0	0.00%	300	300
76400	TOTAL CAPITAL OUTLAY		2,286,142	389,896	2,676,038	267,604	19,740	0.74%	287,344	247,864
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaisss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		38,115,851	698,610	38,814,461	3,881,446	0	0.00%	3,881,446	3,881,446



School Business Administrator Signature

10/13/22

Date

[illegible]

COACHES	APPOINTMENTS 22-23	Total Salary
Winter Sports		
BASKETBALL - BOYS - ASST	DIMITRI FORD	\$ 4,513.00

2022-2023 STIPENDS

ADVISORS AND CLUBS

Stipend

HIGH SCHOOL		
Glam 101 Club	A. Sellitto	\$ 830.00

SLANE, EMILY	\$150/PER DIEM
QUINTERO VERA, LIZ JOHANNA	
FERRERI, JOSEPH	
BEVACQUA, ALYSSA	
IDUMONYI, WINIFRED	
BURKE, SCOTT	

Job Description: Transition Coordinator

Qualifications:

- Valid New Jersey Teacher of the Handicapped Certificate/Teacher of Students with Disabilities or eligibility. Completion of Work-Based-Learning coursework. Experience in job placement, program development, and interaction with community support agencies is desirable.
- Knowledge of computerized master schedule development is desirable.
- Knowledgeable of special education laws and procedures, middle/secondary school guidance program design, and career/educational information and placement..
- Demonstrated ability to communicate and work effectively with students, parents, staff, and community groups and organizations.
- Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

Reports To: Director of Special Services

Job Goal: To help students with disabilities achieve personal fulfillment by providing them guidance and counseling services to enable students to create their own personal, educational, and occupational transition plans.

Responsibilities:

1. Assists students in evaluating their aptitudes and abilities through a systematic transition from school to employment or school to college by identifying needs, interests, and preferences.
2. Schedules functional vocational evaluations with outside agencies.
3. Develops appropriate job sites and works with the students and staff in scheduling student placements and training job coaches.
4. Serves as the liaison between the school and students' places of employment by monitoring their job performance and assisting in their job retention.
5. Coordinates and schedules student conferences, social and vocational/college field trips
6. Reviews and coordinates any transportation needs related to Secondary Transition through the Special Services Department.
7. Provides individual and group sessions with students on issues pertaining to self advocacy, service linkage, instructional goals, pre-employment training etc.
8. Train Child Study Team and teachers in the development of individualized transition plans and works closely with parents and students in the development of these plans.
9. Attends IEP meetings in and out of the district as needed, to review and update students' transitional goals, objectives and activities.

10. Develop and maintain an up-to-date manual covering all school-to-career transition procedures and activities.
11. Establish working relationships with post-secondary support agencies and service providers to facilitate transition planning (DVRS, PerformCare,DDD, NJ One Stop, SSI etc.).
12. Maintain a postgraduate database on all special education graduates of Hasbrouck Heights programs.
13. Develop a positive rapport with special education students.
14. Maintain up-to-date student transition portfolios.
15. Coordinate the preparation of recommendations to colleges for admissions and scholarships, as well as to potential employers and other agencies.
16. Work with teachers, administrators, and other professional staff members by providing information and assistance that will be beneficial to students' overall growth and development.
17. Assist staff in the resolution of school related issues and problems pertaining to classified students.
18. Work to prevent students from dropping out of school, and assist those individuals who leave school early to find alternative educational programs and/or employment opportunities.
19. Provide a transition orientation program for students with disabilities from middle to high school, which may include orientation programs for students, parents, and staff.
20. Provides individual parent sessions/group parent training on advocacy and resource information.
21. Keep the staff and community informed about the transition program.
22. Performs such other duties and assumes such other tasks as may be assigned by the Director of Special Services or the Superintendent.

Terms of Employment: Salary and work year (10 months) will be in accordance with the HHEA / BOE contract.

Evaluation: Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel.

Approved: October 20, 2022

The Board of Education recognizes the use of technology in the educational process is an essential part of the schooling experience. Technology is to be viewed as a resource to enhance the learning process among other resources available to teachers and pupils. In addition, technology can be used to enhance the administration of the schools and the district. In order to provide direction and meaning to the use of technology as an instructional resource, the Board encourages and supports staff use of technology as a component of the learning process.

For purposes of this policy “technology” includes, but is not limited to, the use of computers and computer peripherals, communications networks, access to databases and libraries of information and the integration of audio, video, multimedia devices and media for purposes of teaching and learning.

The Superintendent, in consultation with teaching and support staff, shall recommend to the Board the acquisition of appropriate technology to best implement the curricular, instructional, and administrative program of the school district. The Superintendent shall prepare a technology plan for the school district to encompass the following:

Curricular, Instructional and Administrative Need

The technology plan shall define the curricular, instructional and administrative need for technological equipment and media for the district.

In-service Education

The Board shall provide opportunities for school staff to participate in in-service programs on hardware or software programs to be used in the execution of educational and administrative tasks. In-service programs may be provided in or out of the district.

Standards, Codes and References

All technology installations shall conform to the industry standards and applicable Federal, State and local statutes and codes.

Facilities Planning

In all facilities projects involving new constructions, additions, and renovations the Superintendent or designee shall ensure the plans include provisions for current and future technology needs in terms of the structural, electric/electronic, mechanical, acoustical and visual systems of the building(s). All educational specifications shall include features required for the use of instructional technology.

Computers

The district will provide students with a Chromebook. The school district will provide support or maintenance agreements for **Chromebooks issued to students** ~~specified brands of computers. All other computers purchased or donated will be subject to repair only when non-allocated funding is available and therefore may remain unrepaired until funding is available.~~ **Students will exclusively use district issued Chromebooks in school.**

Computer Software Acquisition and Upgrading

The school district will only support the specified upgrades and training. Staff members shall not purchase software that has not been included on a list of specified software or has been approved by the Superintendent or designee.

The Superintendent will recommend the purchase of upgrades to software as needed. An evaluation of upgrades shall be made by appropriate personnel and no upgrade shall be purchased without the express approval of the Technology Coordinator.

Site Licenses

In the case where more than one copy of a software program is required, the Technology Coordinator shall attempt to acquire or negotiate a site license with the software developers. In the event a site license is not possible, vendors shall be sought who will provide multiple copies at a discounted cost.

Software Copyright

All employees shall strictly adhere to the copyright laws of the United States. No software shall be copied and/or distributed except in accordance with these laws. All software placed on media workstations or any network with public access shall be copy protected by the Technology Coordinator, who shall assure that individuals who have access to such programs shall not copy them without authorization.

Internal Communication (District)

The school district shall provide communication between schools by a variety of means.

External Communications

The Board encourages the use of external communications so schools may utilize the vast resources of external databases and communicate with other schools, external agencies, and businesses throughout the world. Gateways to such communications will be supported by the school district. The use of particular gateways shall be approved by the Technology Coordinator. The Technology Coordinator shall be responsible for the installation of software in district owned computers and/or computer systems that prevents access to gateways and Internet sites that have material considered by the Technology Coordinator to be inappropriate for use by pupils.

Computer Laboratories and Distributed Computing

In order to provide teacher, staff, and pupil access to computers, the Board directs that provisions be made to provide computer access in computer laboratories, classrooms, and school libraries/media centers.

Audio/Video

All audio and/or video materials shall be used in accordance with the copyright laws of the United States. Teachers, pupils, or staff who create audio or video materials containing the voices or images of the individuals involved shall obtain proper releases from those individuals, their parent(s) or legal guardian(s) for instructional use within the school.

Informing Parents, Legal Guardians and Interested Parties

Upon request, the Building Principal shall make available to parent/legal guardians the computer hardware and software used in the district in order that a computer purchased privately for home use may be compatible with the computer and software the pupil uses in the school setting.

Technology Coordination

The Board shall appoint a Technology Coordinator to assure the technology needs of the district are met in the most efficient manner possible at the lowest costs available to meet specified needs.

Broadcast Rights and Copyrights

The Board specifically retains the Broadcast rights and copyrights to all materials created by employees of the Board as part of their responsibilities to the Board. Any financial remuneration for the use of such materials shall be retained by the Board.

Computer Security

The Technology Coordinator shall develop security procedures to include, but not be limited to, the following areas:

1. Physical Security of Equipment

All computer equipment shall be maintained in a secure manner appropriate to its location.

2. Data Security

- a. Back-up procedures for system files, libraries, and data shall be practiced in a timely fashion.
- b. Disaster recovery plans shall be kept up-to-date at all times.
- c. Password protection shall be in place and updated periodically.
- d. Resource security shall be in place to prevent unauthorized access to system files, libraries, and data.

3. Employee Training

All new employees having, as part of their job responsibilities, access to computers and information systems will be trained in the proper security procedures outlined above.

All employees having, as part of their job responsibilities, access to computers and information systems will be kept up-to-date on current security procedures for equipment and data.

4. Transaction Audit Trail

Appropriate procedures will be maintained in order to monitor system activity and users, as necessary.

5. Security Officer

The Superintendent shall designate the Technology Coordinator as the district's Computer Security Officer to monitor system security procedures.

Use of Facsimile (FAX) Machines

Fax machines provide a useful means of communicating and shall be subject to the same rules that apply to the use of telephones. All incoming faxes shall be considered confidential mail. No disclosure of the contents of any

fax shall be made except to the individual for whom the fax is intended. Any individual violating this confidentiality shall be subject to discipline as provided by the policies and regulations of the Board.

N.J.A.C. 6A:26-6.1 et seq.
17 U.S.C. 101 et seq.

Adopted: 20 November 2014
Revised (First Reading): October 20, 2022

POLICY GUIDE

PROGRAM
Athletic Competition
Sept 20
M

2431 ATHLETIC COMPETITION

The Board of Education recognizes the value of athletic competition as an integral part of the school experience. Sports and other athletic activities provide opportunities to learn the values of competition and good sportsmanship.

For the purpose of this Policy, programs of athletic competition include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

Eligibility Standards

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity in accordance with N.J.A.C. 6A:32-9.1(d) and (e).

Student participation in a program of athletic competition shall be governed by the following eligibility standards:

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.

Home schooled children are eligible to participate in the high school interscholastic athletic program of this district only if the school district, the parent, and the home schooled child comply with the Guidelines, Constitution, Bylaws, Rules and Regulations



POLICY GUIDE

of NJSIAA, and the policies and regulations of the Board of Education.

2. A student in grades 9 through 12 is eligible for participation in school district sponsored programs of athletic competition if he/she passes 15 credits in semester 1 and 30 credits in semester 2.

Home schooled children in grades 9 through 12 are eligible to participate in school district sponsored programs of athletic competition of this district.

3. A student who is absent ~~with an excused absence or~~ with an unexcused absence, **(i.e.: absence does not meet the criteria for an excused absence as indicated in Regulation 5200)** for a school day may not participate in school district sponsored programs of athletic competition the afternoon or evening of that school day. **A school day consists of 4 hours of instruction. Exceptions are make for religious holidays and college/university visits.**

A student who is serving an in-school or out-of-school suspension may not participate in school district sponsored programs of athletic competition while serving the suspension.

4. A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.

Notice of the school district's eligibility requirements shall be available to students.

Required Examinations – Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad and any cheerleading program or activity.

The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent for the provision of health care pursuant to N.J.A.C. 6A:16-1.3. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility. The parent may



POLICY GUIDE

choose either the school physician or their own private physician to provide this medical examination. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

The school district shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

Emergency Procedures

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student-athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by law or the Superintendent.

The Superintendent or designee shall establish and implement an emergency action plan for responding to a serious or potentially life-threatening sports-related injury in accordance with N.J.S.A. 18A:40-41.11. The plan shall document the proper procedures to be followed when a student sustains a serious injury while participating in sports or other athletic activity in accordance with N.J.S.A. 18A:40-41.11.

The emergency action plan shall be reviewed annually and updated as necessary. The plan shall be rehearsed annually in each school by the individuals who will be responsible for executing the plan in an emergency pursuant to N.J.S.A. 18A:40-41.11.]

The Superintendent or designee shall prepare procedures for responding to a non-serious or non-life-threatening injury sustained by a student while participating in



POLICY GUIDE

sports or other athletic activity. These procedures shall be reviewed annually, updated as necessary, and disseminated to appropriate staff members.

Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events.

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq.; 18A:40-41; 18A:40-41.10; 18A:40-41.11

N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 et seq.; 6A:32-9.1

Revised: November 19, 2020

Revised (First Reading) : October 20, 2022



5460 HIGH SCHOOL GRADUATION – REGULATION

The commencement ceremony should be a memorable and joyful experience for each participating senior. It should also be an occasion of pride for our professional staff, our parents/guardians, and our community. To ensure this kind of program, each parent/guardian and senior must carefully read the contents of this regulation and discuss the provisions outlined.

Seniors desiring to participate in the commencement program must return the consent form signed by both the senior and his/her parents/guardians before the first commencement rehearsal. Failure to return the form is indication that the student does not wish to participate in the commencement ceremony.

A successful and dignified graduation depends on the cooperation of each participant, the spectators in the audience as well as the graduates. With cooperation from each parent/guardian and graduate the district can assure a program that will be both rewarding and enjoyable.

Commencement Standards and Procedures

- A. Graduation is a voluntary program.
- B. All participating seniors must attend and be on time for each scheduled rehearsal. Seniors who are absent from a rehearsal will not be permitted to participate in the ceremony unless the absence is excused by the Principal.
- C. All fines and obligations must be met prior to participation in graduation ceremonies.
- D. The academic cap and gown must be worn by each graduate. The Board of Education stipulates that graduating students will have a choice between a white or black cap and gown. **Students may only decorate the top of their cap with permission from the HS Principal. No other graduation garments may be decorated.**
- E. Since this is a formal occasion, the following dress standards will be maintained under the gown:
 - Skirts and blouses or dresses which do not extend below the gown. Slacks or pant suits may not be worn. White or light colored shoes with a heel are to be worn.
 - Dark pants (black, blue, or brown), white or light colored shirt with tie. Jeans may not be worn.
 - Footwear excludes beach wear/flip flops.
- F. Because participation in the graduation ceremony is voluntary, any senior who fails to fulfill the dress standards established for the ceremony will not be allowed to participate.

G. Any senior who does not maintain proper standards of conduct during rehearsals and during the evening of graduation will not be allowed to participate in the graduation ceremony.

H. Alcohol and drugs

Any senior who is under the influence of alcohol or drugs, or who is involved in the possession, use, or distribution of alcohol or drugs at school, at graduation practice, or at the ceremony itself, will be liable to the penalty of the policy and will not be allowed to participate in the graduation ceremony.

I. Failure to return the consent form will indicate the student does not wish to participate in the commencement ceremony.

Issued: 20 November 2014

Revised: November 18, 2021

Revised (First Reading): October 20, 2022

POLICY GUIDE

STUDENTS

5460

High School Graduation

Jan 22

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5460 HIGH SCHOOL GRADUATION

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation in accordance with N.J.A.C. 6A:8-5.1 et seq. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma and has met the requirements for graduation.

As defined in N.J.A.C. 6A:8-1.3, “credit” means the award for the equivalent of a class period of instruction, which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2 and A.1.b. below.

A. High School Graduation Requirements – N.J.A.C. 6A:8-5.1

1. For a State-endorsed diploma, the Board shall develop, adopt, and implement graduation requirements that prepare students for success in post-secondary degree programs, careers, and civic life in the 21st century, and that include the following:
 - a. A graduating student must have earned a minimum of **130** ~~140~~ credits in courses designed to meet all of the New Jersey Student Learning Standards (NJSLs), including, but not limited to, the following credits:
 - (1) At least twenty credits in English language arts aligned to grade nine through twelve standards;
 - (2) At least fifteen credits in mathematics, including Algebra I or the content equivalent; geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;



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- (3) At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;
 - (4) At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
 - (5) At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
 - (6) At least three and three-quarters credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7, and 8;
 - (7) At least five credits in visual and performing arts;
 - (8) At least five credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2) and A.1.b.(2)(b) below;
 - (9) Technological literacy, consistent with the NJSLS, integrated throughout the curriculum;
 - (10) At least five credits in 21st century life and careers, or career-technical education; and
 - (11) Electives as determined by the high school program sufficient to total a minimum of **130** ~~140~~ credits.
- b. The 120-credit requirement set forth in N.J.A.C. 6A:8-5.1(a)1. and in A.1.a. above may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of individualized learning opportunities, as follows:



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- (1) The district shall establish a process to approve individualized student learning opportunities that meet or exceed the NJSLS.
 - (a) Individualized student learning opportunities in all NJSLS areas include, but are not limited to, the following:
 - (i) Independent study;
 - (ii) Online learning;
 - (iii) Study abroad programs;
 - (iv) Student exchange programs; and
 - (v) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
 - (b) Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the NJSLS shall:
 - (i) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
 - (ii) Include demonstration of student competency;
 - (iii) Be certified for completion based on the district process adopted according to N.J.A.C. 6A:8-5.1(a)2.ii. and A.1.b.(2) below; and
 - (iv) Be on file in the school district and subject to review by the Commissioner of Education or designee.



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- (c) Group programs based upon specific instructional objectives aimed at meeting or exceeding the NJSLS shall be permitted and shall be approved in the same manner as other approved courses.
- (2) The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the NJSLS at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated at N.J.A.C. 6A:8-5.1(a)2 and A.1.b. above. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.
 - (a) The district shall choose assessments that are aligned with or exceed the NJSLS and may include locally designed assessments.
 - (b) The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJSLS:
 - (i) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (ii) The ACTFL Oral Proficiency Interview (OPI) or the Modified Oral Proficiency Interview (MOPI); or
 - (iii) New Jersey Department of Education-approved locally designed competency-based assessments.



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- (3) The district shall establish a process to approve post-secondary learning opportunities that may consist of Advanced Placement (AP) courses, College-Level Examination Program (CLEP), or concurrent/dual enrollment at accredited higher education institutions.
 - (a) The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the NJSLs.
- c. Local student attendance requirements, as indicated in Policy and Regulation 5200
- d. Other requirements established by the Board of Education as indicated below:
 - 40 hours of Community Service;
 - Any Statewide Assessment or graduation requirements as determined by the NJDOE;
- e. Any statutorily mandated requirements for earning a high school diploma;
- f. The requirement that all students demonstrate proficiency by achieving a passing score on the English Language Arts (ELA) and mathematics components of the State graduation proficiency test or through the alternative means at N.J.A.C. 6A:8-5.1(h) and A.7. below, if applicable, or for students who take the State graduation proficiency test but do not achieve a passing score through the alternative means set forth at N.J.A.C. 6A:8-5.1(g) and (i) and A.6. and A.8. below:
 - (1) Students in the graduating classes of 2019, 2020, 2021, and 2022 shall be required to demonstrate proficiency by achieving a passing score on the high school end-of-course PARCC assessments in ELA 10 and Algebra I or through alternative means set forth at N.J.A.C. 6A:8-5.1(f), (h), and (i) and A.5., A.7., and A.8. below.



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- g. For students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test, the opportunity for the following will be provided:
 - (1) Remediation, pursuant to N.J.S.A. 18A:7C-3.; and
 - (2) One or more additional opportunities to demonstrate proficiency on the State graduation proficiency test, pursuant to N.J.S.A. 18A:7C-6.
- 2. In the development of Personalized Student Learning Plans according to N.J.A.C. 6A:8-3.2(a), the district shall actively encourage all students who have otherwise met the requirements for high school graduation according to N.J.A.C. 6A:8-5.1(a)1 through 3 and A.1.a. through A.1.c. above, to include in their programs of study the following additional credits:
 - a. Five credits in mathematics during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;
 - b. Five credits in a laboratory science during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;
 - c. Five credits in social studies during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers; and
 - d. Five credits in world languages during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers.
- 3. The district shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through Quality Single Accountability Continuum (QSAC) and update the district's filed copy each time the graduation policy is revised.
- 4. The district shall provide each student entering high school and their parents with a copy of the district's requirements for a State-endorsed diploma and the programs available to assist



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students in attaining a State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

5. To ensure adequate transition to the new Statewide assessment systems, the district shall provide students in the graduating classes of 2018, 2019, 2020, 2021, and 2022 who have not demonstrated proficiency on the high school end-of-course PARCC assessments in ELA 10 and Algebra I with the opportunity to demonstrate competence through one of the alternative means set forth below:
 - a. For the graduating classes of 2018, 2019, 2020, 2021, and 2022, students who did not take the ELA 10 and the Algebra I end-of-course PARCC assessment or who take but do not achieve a passing score on both assessments, as required by N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above, may satisfy the State requirement to demonstrate proficiency in English language arts and/or mathematics in one of the following ways:
 - (1) Achieve a passing score, as determined by the Commissioner of Education, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, Geometry, or Algebra II; or
 - (2) Meet the criteria of the portfolio appeals process.
6. For students in the graduating classes of 2023, 2024, and 2025, the alternative means referenced at N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above shall be as follows:
 - a. Achieve a passing score, as determined by the Commissioner of Education and approved by the New Jersey State Board of Education, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable; and/or
 - b. Demonstrate proficiency through the portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3.
7. All English language learners (ELLs) shall satisfy the requirements for high school graduation, except ELLs may demonstrate they have attained State minimum levels of proficiency through passage



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of the portfolio appeals process in their native language, when available, and passage of a New Jersey Department of Education-approved, English fluency assessment.

8. Students, including students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act who participate in the alternative assessment for students with disabilities, are not required to participate in repeated administrations of high school assessment components required at N.J.A.C. 6A:8-4.1(c).
9. For students in the graduating classes of 2019, 2020, 2021, and 2022, the New Jersey Department of Education (NJDOE) shall consider high school end-of-course State assessments to be equivalent to the corresponding high school end-of-course PARCC assessments.

B. High School Diplomas – N.J.A.C. 6A:8-5.2

1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with N.J.A.C. 6A:8-5.1(a), (c), or N.J.A.C. 6A:8-5.2(d) and A.1 above, C.1. below, or B.4. below.
2. The Board shall not issue a high school diploma to any student not meeting the criteria specified in the rule provisions referenced in B.1. above.
 - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements but has failed to pass the State proficiency test to demonstrate proficiency through alternative means as set forth at N.J.A.C. 6A:8-5.1(a)6 through N.J.A.C. 6A:8-5.1(i) and in A.1.f. through A.8. above, as applicable, pursuant to the standards applicable to the student's graduating class. Students in graduating classes prior to 2018 shall demonstrate proficiency as set forth for the classes of 2018 through 2022 at N.J.A.C. 6A:8-5.1(f)1 and A.5.a. above. Upon certification of



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passing the test applicable to the student's class in accordance with N.J.A.C. 6A:8 and this Policy, a State-endorsed diploma shall be granted by the high school of record.

3. Pursuant to N.J.A.C. 6A:20-1.4, the Commissioner of Education shall award a State-issued high school diploma based on achieving the Statewide standard score on the General Education Development test (GED) or other adult education assessments to individuals age sixteen or older who are no longer enrolled in school and have not achieved a high school credential.
4. The Commissioner of Education shall award a State-issued high school diploma to individuals age sixteen or older and no longer enrolled in high school based on official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education. Included in the thirty general education credits must be a minimum of fifteen credits with at least three credits in each of the five general education categories as follows: English; mathematics; science; social science; and the humanities.
5. The Board shall award a State-endorsed high school diploma to any currently enrolled student, regardless of grade level, who:
 - a. Has demonstrated proficiency in the State graduation proficiency test, pursuant to N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above, or as set forth at N.J.A.C. 6A:8-5.1(g) and A.6. above:
 - (1) The Board shall award a State-endorsed high school diploma to any currently enrolled student in the graduating classes of 2019, 2020, 2021, and 2022 who has demonstrated proficiency in the high school end-of-course PARCC assessments in ELA 10 and Algebra I, or as set forth in N.J.A.C. 6A:8-5.1(f) and in A.5. above;
 - b. Has presented official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education; and



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- c. Has formally requested such early award of a State-endorsed high school diploma.
- 6. Pursuant to N.J.S.A. 18A:7C-7 and 18A:7E-3, the Superintendent shall report annually to the Board at a public meeting not later than September 30, and to the Commissioner of Education:
 - a. The total number of students graduated;
 - b. The number of students graduated under the substitute competency test process;
 - c. The number of students graduated under the portfolio appeals process;
 - d. The number of students receiving State-endorsed high school diplomas as a result of meeting any alternate requirements for graduation as specified in their individualized education programs (IEP);
 - e. The total number of students denied graduation from the twelfth grade class; and
 - f. The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, the State graduation proficiency test, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8.
- C. Students with Disabilities – N.J.A.C. 6A:8-5.1(c) and N.J.A.C. 6A:14-4.11
 - 1. Through the IEP process set forth at N.J.A.C. 6A:14-3.7 and pursuant to N.J.A.C. 6A:14-4.11, the Board may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined at N.J.A.C. 6A:14-1.3.
 - a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.
 - b. The district shall develop and implement procedures for assessing whether a student has met the specified alternate requirements for graduation individually determined in an IEP.



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2. The IEP of a student with a disability who enters a high school program shall specifically address the graduation requirements. The student shall meet the high school graduation requirements pursuant to N.J.A.C. 6A:8-5.1 and A. above, except as specified in the student's IEP. The IEP shall specify which requirements would qualify the student with a disability for the State-endorsed diploma issued by the Board responsible for the student's education.
3. Graduation with a State-endorsed diploma is a change of placement that requires written notice pursuant to N.J.A.C. 6A:14-2.3(f) and (g).
 - a. As part of the written notice, the parent shall be provided with a copy of the procedural safeguards statement published by the NJDOE.
 - b. As with any proposal to change the educational program or placement of a student with a disability, the parent may resolve a disagreement with the proposal to graduate the student by requesting mediation or a due process hearing prior to graduation.
 - c. In accordance with N.J.A.C. 6A:14-3.8(d), a reevaluation shall not be required.
 - d. When a student graduates or exceeds the age of eligibility, the student shall be provided a written summary of their academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which the student exceeds the age of eligibility. The summary shall include recommendations to assist the student in meeting their postsecondary goals.
4. If a student attends a school other than that of the school district of residence that is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.
 - a. If the school the student is attending declines to issue a diploma to the student, the Board of the school district of residence shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.



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5. If the Board grants an elementary school diploma, a student with a disability who fulfills the requirements of their IEP shall qualify for and receive a diploma.
6. Students with disabilities who meet the standards for graduation according to N.J.A.C. 6A:14-4.11 and C. of this Policy shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.

D. State Seal of Biliteracy – N.J.A.C. 6A:8-5.3

1. The Board may award a State Seal of Biliteracy to any student who has met all requirements in N.J.A.C. 6A:8-5.2 and B. above and demonstrates proficiency in the following:
 - a. One or more world languages via an approved assessment pursuant to N.J.A.C. 6A:8-5.3(f) and D.6. below during the student's next to last or final year of high school; and
 - (1) Pursuant to N.J.S.A. 18A:7C-15, a foreign language other than English also shall include, but not be limited to, American Sign Language, Latin, and Native American languages.
 - b. English language arts as set forth in N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above.
2. A Board that chooses to award the State Seal of Biliteracy shall incorporate the process into the developed, adopted, and implemented Policy 5460 – High School Graduation pursuant to N.J.A.C. 6A:8-5.1(a) and A.1. above, denoting participation in the voluntary program. A Board choosing to participate shall submit, in accordance with N.J.A.C. 6A:8-5.1(d) and A.3. above, a copy of Policy 5460 – High School Graduation that reflects the option for students to participate in the State Seal of Biliteracy.
3. The Board of Education shall pay the costs for related assessments and transcript insignias.
4. The Board of Education shall do the following:
 - a. Provide the NJDOE with information regarding students who qualify for the State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3(a) and D.1. above;



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- b. Present each student who qualifies pursuant to D.1. above with a New Jersey Department of Education-issued certificate;
 - c. Include the Commissioner of Education-developed insignia on the student's transcript; and
 - d. Maintain appropriate records to identify students who have earned the State Seal of Biliteracy.
- 5. The Board shall not award a State Seal of Biliteracy to any student who does not meet the criteria in N.J.A.C. 6A:8-5.3(a) and D.1. above and shall not include the Commissioner of Education-developed insignia on the student's transcript.
- 6. A list of New Jersey Department of Education-approved, nationally recognized assessments and the Statewide scores necessary for a student to satisfy requirements for the State Seal of Biliteracy shall be set by a resolution approved by the New Jersey State Board of Education.
 - a. If an approved assessment, pursuant to N.J.A.C. 6A:8-5.3(f) and D.6. above, does not exist for a particular language, the Board may administer a NJDOE-approved, locally designed proficiency-based assessment.

N.J.S.A. 18A:7C-3; 18A:7C-5; 18A:7C-6, 18A:7C-7; 18A:7C-15; 18A:7E-3
18A:35-1; 18A:35-2; 18A:35-5; 18A:35-7; 18A:35-8
N.J.A.C. 6A:8-1.3; 6A:8-5.1 et seq.; 6A:14-1.3; 6A:14-2.3; 6A:14-3.7
6A:14-3.8; 6A:14-4.11; 6A:20-1.4

Revised: March 24, 2022

Revised (First Reading): October 20, 2022



District Policy

2363- PUPIL USE OF PRIVATELY-OWNED TECHNOLOGY

Section: Program

Date Created: November, 2014

Date Edited: November, 2014

For students in Grades Kindergarten through twelve the use of personal electronics is not permitted while in school.

Media Devices

Whether a student owns a cell phone or any electronic device is at the discretion of the parent/guardian. This policy refers to those students whose parents/guardians allow them to take an electronic device to school. At all grade levels, the use of media devices is not permitted in the building during the school day. After unauthorized use in the classrooms, hallways, or study halls, disciplinary action will occur and the item will be confiscated and returned at the end of the day. Repeat offenders will be subject to disciplinary action. This Policy references Policy 5701, specifically the section on Plagiarism, and Policy 5600, the Student Code of Conduct, students who use cell phones or other media devices for cheating or plagiarism are subject to the consequences as detailed in the student code of conduct. Specific instances are identified below in which media devices such as cell phones cannot be used under any circumstances by students in elementary or middle schools.

Parent permission must be given for a student to utilize their personal electronic device for specialized programming. When the school permits the use of student personal electronics, the student is required to use their own service provider, not the district's. All personal electronic devices must be registered.

Cellular Telephones

The use of cellular telephones ~~is not permitted~~ for students in Grades nine through twelve **may only be used at teacher's discretion. in any part of the building, at any time during the instructional day.** Unless directed by the teacher, Cellular telephones must be turned off while the student is in the school building and may only be turned on and used after school has concluded for the day. Any communication between students and their parents will take place via the telephone located in the main office. Cellular telephones that are turned on in violation of this policy will be confiscated by a staff member and the student will be subject to appropriate disciplinary action. Picture taking or any type of recording using any electronic device is prohibited on school grounds, unless granted by a teacher or administrator. Cell phone use is prohibited in locker rooms at all times. For safety/security of all students, students must not use cellular telephones for texting while walking in the hallways, particularly while walking down the stairs.

Paging Devices

The Building Principal may grant permission for a student to bring or possess a remotely activating communication device on any school property only if the student provides a written request to the Building Principal.

The student must establish to the satisfaction of the Building Principal a reasonable basis for the possession of the device. The written request must include the purpose for the student possessing and/or bringing the device on school property and the date or dates in which the student requests to possess and/or bring the device on school property. The written request must also include the date on which the student will no longer need to bring and/or possess the device on school property.

The Building Principal, upon reviewing the request from the student, will make a determination. The determination will be in writing and if approved, written permission for the student to bring and/or possess a remotely activating paging device will be provided to the student. Permission will only be provided for the school year.

The student must submit a new request if the time for which permission to bring and/or possess a device expires. The student that is granted permission to possess and/or bring the device must be in the possession of the device at all times.

A student who is an active member in good standing of a volunteer fire company, first aid, ambulance or rescue squad may bring or possess a remotely activated paging device on school property only if the student is required to respond to an emergency and the student provides a statement to the Building Principal from the chief executive officer of the volunteer fire company, first aid, ambulance or rescue squad authorizing the possession of the device by the student at all times and that the student is required to respond to an emergency.

In the event a student violates this policy as to paging devices, the Building Principal, or designee, will confiscate the device, take appropriate disciplinary actions, and immediately notify the Superintendent of Schools.

Headphones

For students in Grades nine through twelve, the use of headphones in the classroom is up to the teacher's discretion, unless it is disruptive to the students in the classroom. Headphones cannot be utilized or visual in the hallways. After a warning for unauthorized use, disciplinary action will occur, and the item will be confiscated and returned at the end of the day. Repeat offenders will be subject to disciplinary action.

Adopted: 20 November 2014

Revised: February 16, 2017

Revised (First Reading): October 20, 2022

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5512 HARASSMENT, INTIMIDATION, AND BULLYING

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A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); ~~or~~ adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided ~~such~~ parental rights have not been terminated by a court of appropriate jurisdiction.

B. Harassment, Intimidation, and Bullying Definition

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:



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1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

"Electronic communication" means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the



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educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for



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student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

D. Consequences and Appropriate Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Consequences – Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions



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up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.



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In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of

problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;



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5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of their actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;



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12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.

Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;



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12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
31. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.



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Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victim's² physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.



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E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. The written report shall be on a ~~numbered HIB 338 form, developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5).~~ A copy of the form shall be submitted promptly by the Principal to the Superintendent. **The form will be kept on file at the school but will not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law. If a student is found conclusive for a HIB three (3) or more times in an academic year, a behavior plan will be developed.**

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents. The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey



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Department of Education to confidentially report an incident of harassment, intimidation, or bullying.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;



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- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
 - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
 - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.



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The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Harassment, Intimidation, and Bullying Investigation



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The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.

The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.

The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the



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investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.

The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the finding of the investigation, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action including seeking further information, as necessary.



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The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.



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A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.



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3. School responses can include theme days, learning station programs, “acts of kindness” programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, “natural helper” or peer leadership programs, “upstander” programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.



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Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.4, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or



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other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.

The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.



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L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in



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accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school



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and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

P. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3.(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses,



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at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-3237

N.J.A.C. 6A:16-7.1 et seq

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Revised: June 16, 2022

Revised (First Reading): September 22, 2022

Revised (Second Reading): October 20, 2022

