

School Safety Teams - 2022-2023

High School	Middle School
201-393-8164	201-393-8164
Mr. Barchini	Mr. D'Amico
Mrs. Christianson; christiansonb@hhschools.org	Mrs. Christianson; christiansonb@hhschools.org
Dr. Ciraco	Ms. Johnson
Mrs. Calligy	Mrs. O'Hagan
Ms. Feria	Mrs. Geselle
Ms. Selitto	
Mrs. Neumann	
Euclid School	Lincoln School
201-822-2138	201-288-2365
Ms. Philp; HIB Specialish; philpm@hhschools.org	Mrs. Baptista; baptistakat@hhschools.org
Mr. Sickels - Principal	Mr. Colangelo - Principal
A. Carullo - Parent	Mrs. Kane
Ms. Palladino - Teacher Rep.	Ms. Meli
Ms. Dalcortivo	Mrs. Porfido

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[illegible]

Last Name	First Name	Day	Date	Type	Grade
Bari	Christina	Tues	1-Nov	SLS-Yr 2	3
Bari	Christina	Fri	13-Jan	SLS-Yr 2	3
Bari	Christina	Tues	25-Apr	SLS-Yr 2	3
Brunetti	Natalie	Tues	1-Nov	SLS-Yr 2	3
Brunetti	Natalie	Fri	13-Jan	SLS-Yr 2	3
Brunetti	Natalie	Tues	25-Apr	SLS-Yr 2	3
Caputo	Eileen	Tues	1-Nov	SLS-Yr 2	3
Caputo	Eileen	Fri	13-Jan	SLS-Yr 2	3
Caputo	Eileen	Tues	25-Apr	SLS-Yr 2	3
Cuttita	Catherine	Tues	1-Nov	SLS-Yr 2	3
Cuttita	Catherine	Fri	13-Jan	SLS-Yr 2	3
Cuttita	Catherine	Tues	25-Apr	SLS-Yr 2	3
Lowe	Alison	Tues	1-Nov	SLS-Yr 2	3
Lowe	Alison	Fri	13-Jan	SLS-Yr 2	3
Lowe	Alison	Tues	25-Apr	SLS-Yr 2	3
Lutz	Vanessa	Tues	1-Nov	SLS-Yr 2	3
Lutz	Vanessa	Fri	13-Jan	SLS-Yr 2	3
Lutz	Vanessa	Tues	25-Apr	SLS-Yr 2	3
Musco	Jaclyn	Tues	1-Nov	SLS-Yr 2	3
Musco	Jaclyn	Fri	13-Jan	SLS-Yr 2	3
Musco	Jaclyn	Tues	25-Apr	SLS-Yr 2	3
Porfido	Jennie	Tues	1-Nov	SLS-Yr 2	3
Porfido	Jennie	Fri	13-Jan	SLS-Yr 2	3
Porfido	Jennie	Tues	25-Apr	SLS-Yr 2	3
Salemo	Caroline	Tues	1-Nov	SLS-Yr 2	3
Salemo	Caroline	Fri	13-Jan	SLS-Yr 2	3
Salemo	Caroline	Tues	25-Apr	SLS-Yr 2	3
Gyenes	Melissa	Thurs	3-Nov	SLS-Yr 2	4
Gyenes	Melissa	Thurs	16-Mar	SLS-Yr 2	4
Gyenes	Melissa	Mon	17-Apr	SLS-Yr 2	4
Martello	Jennifer	Thurs	3-Nov	SLS-Yr 2	4
Martello	Jennifer	Thurs	16-Mar	SLS-Yr 2	4
Martello	Jennifer	Mon	17-Apr	SLS-Yr 2	4
McCann	Justin	Thurs	3-Nov	SLS-Yr 2	4
McCann	Justin	Thurs	16-Mar	SLS-Yr 2	4

Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions
Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions
Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions I
Number & Operations – Fractions II
Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions I
Number & Operations – Fractions II
Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions I
Number & Operations – Fractions II
Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions I
Number & Operations – Fractions II
Geometry; Measurement & Data
Number & Operations in Base Ten; Operations & Algebraic Thinking
Number & Operations – Fractions I
Number & Operations – Fractions II
Geometry; Measurement & Data
Ratio & Proportional Relationships; The Number System
Expressions & Equations
Geometry; Statistics & Probability
Ratio & Proportional Relationships; The Number System
Expressions & Equations
Geometry; Statistics & Probability
Ratio & Proportional Relationships; The Number System
Expressions & Equations
Geometry; Statistics & Probability

2

McCann	Justin	Mon	17-Apr	SLS-Yr 2	4
Mertz	Michael	Thurs	3-Nov	SLS-Yr 2	4
Mertz	Michael	Thurs	16-Mar	SLS-Yr 2	4
Mertz	Michael	Mon	17-Apr	SLS-Yr 2	4
Zito	Alyssa	Thurs	3-Nov	SLS-Yr 2	4
Zito	Alyssa	Thurs	16-Mar	SLS-Yr 2	4
Zito	Alyssa	Mon	17-Apr	SLS-Yr 2	4
LaTorre	Eileen	Fri	4-Nov	SLS-Yr 2	5
LaTorre	Eileen	Wed	25-Jan	SLS-Yr 2	5
LaTorre	Eileen	Tues	18-Apr	SLS-Yr 2	5
LaTorre	Eileen	Thurs	4-May	SLS-Yr 2	5
Leone	Lisa	Fri	4-Nov	SLS-Yr 2	5
Leone	Lisa	Wed	25-Jan	SLS-Yr 2	5
Leone	Lisa	Tues	18-Apr	SLS-Yr 2	5
Leone	Lisa	Thurs	4-May	SLS-Yr 2	5
McKernan	Julie	Fri	4-Nov	SLS-Yr 2	5
McKernan	Julie	Wed	25-Jan	SLS-Yr 2	5
McKernan	Julie	Tues	18-Apr	SLS-Yr 2	5
McKernan	Julie	Thurs	4-May	SLS-Yr 2	5
Palladino	Lisa	Fri	4-Nov	SLS-Yr 2	5
Palladino	Lisa	Wed	25-Jan	SLS-Yr 2	5
Palladino	Lisa	Tues	18-Apr	SLS-Yr 2	5
Palladino	Lisa	Thurs	4-May	SLS-Yr 2	5
Young	Karen	Fri	4-Nov	SLS-Yr 2	5
Young	Karen	Wed	25-Jan	SLS-Yr 2	5
Young	Karen	Tues	18-Apr	SLS-Yr 2	5
Young	Karen	Thurs	4-May	SLS-Yr 2	5
Falquez	Megan	Mon	5-Dec	SLS-Yr 2	6
Falquez	Megan	Fri	17-Mar	SLS-Yr 2	6
Falquez	Megan	Wed	26-Apr	SLS-Yr 2	6
Gabriele	Patrick	Mon	5-Dec	SLS-Yr 2	6
Gabriele	Patrick	Fri	17-Mar	SLS-Yr 2	6
Gabriele	Patrick	Wed	26-Apr	SLS-Yr 2	6
Puzio	Michelle	Mon	5-Dec	SLS-Yr 2	6
Puzio	Michelle	Fri	17-Mar	SLS-Yr 2	6
Puzio	Michelle	Wed	26-Apr	SLS-Yr 2	6

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Ratio & Proportional Relationships; The Number System
Expressions & Equations
Geometry; Statistics & Probability
Ratio & Proportional Relationships; The Number System
Expressions & Equations
Geometry; Statistics & Probability
A - Modeling w/ Linear Eqns and Inequalities
A - Linear, Exponential Modeling: Functions and Bivariate Statistics
A - Linear and Exponential Modeling: Functions and Bivariate Statistics (continued)
A - Quadratic Modeling
A - Quadratic Modeling (continued)
A - Other Nonlinear Graphs/1-Variable Statistics
A - Modeling w/ Linear Eqns and Inequalities
A - Linear, Exponential Modeling: Functions and Bivariate Statistics
A - Linear and Exponential Modeling: Functions and Bivariate Statistics (continued)
A - Quadratic Modeling
A - Quadratic Modeling (continued)
A - Other Nonlinear Graphs/1-Variable Statistics
Algebra I Year 2 Day 1
Algebra I Year 2 Day 2
Algebra I Year 2 Day 3
Algebra I Year 2 Day 1
Algebra I Year 2 Day 2
Algebra I Year 2 Day 3
Algebra I Year 2 Day 1
Algebra I Year 2 Day 2
Algebra I Year 2 Day 3

X \$170.00 = 16,660.00

3

Rad	Melissa	Mon	5-Dec	SLS-Yr 2	6
Rad	Melissa	Fri	17-Mar	SLS-Yr 2	6
Rad	Melissa	Wed	26-Apr	SLS-Yr 2	6
Russo	Andriana	Mon	5-Dec	SLS-Yr 2	6
Russo	Andriana	Fri	17-Mar	SLS-Yr 2	6
Russo	Andriana	Wed	26-Apr	SLS-Yr 2	6
Bellisimo	Kim	Tues	25-Oct	SLS-Yr 1	M/HS
Bellisimo	Kim	Tues	22-Nov	SLS-Yr 1	M/HS
Bellisimo	Kim	Thurs	15-Dec	SLS-Yr 1	M/HS
Bellisimo	Kim	Fri	20-Jan	SLS-Yr 1	M/HS
Bellisimo	Kim	Tues	14-Feb	SLS-Yr 1	M/HS
Bellisimo	Kim	Fri	24-Mar	SLS-Yr 1	M/HS
Bevacqua	Nicole	Tues	25-Oct	SLS-Yr 1	M/HS
Bevacqua	Nicole	Tues	22-Nov	SLS-Yr 1	M/HS
Bevacqua	Nicole	Thurs	15-Dec	SLS-Yr 1	M/HS
Bevacqua	Nicole	Fri	20-Jan	SLS-Yr 1	M/HS
Bevacqua	Nicole	Tues	14-Feb	SLS-Yr 1	M/HS
Bevacqua	Nicole	Fri	24-Mar	SLS-Yr 1	M/HS
Healey	Carolynne	Thurs	27-Oct	SLS-Yr 2	M/HS
Healey	Carolynne	Thurs	16-Feb	SLS-Yr 2	M/HS
Healey	Carolynne	Mon	1-May	SLS-Yr 2	M/HS
Minervin	Amanda	Thurs	27-Oct	SLS-Yr 2	M/HS
Minervin	Amanda	Thurs	16-Feb	SLS-Yr 2	M/HS
Minervin	Amanda	Mon	1-May	SLS-Yr 2	M/HS
O'Brien	Angela	Thurs	27-Oct	SLS-Yr 2	M/HS
O'Brien	Angela	Thurs	16-Feb	SLS-Yr 2	M/HS
O'Brien	Angela	Mon	1-May	SLS-Yr 2	M/HS

Total workshops
22-23-school yr

Local ID	Attending School	ESY 22	Tuition SY 22/23	Aide 22/23
1002306	Reed Academy	\$17,383.20	\$104,299.20	
1000710	Felician School for Exceptional Children			
1001558	Peter Cooper School	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
1000806	David Gregory School	\$8,726.70	\$52,360.20	\$39,060.00
7006	BCSS Springboard			
487	BCSS Springboard			
1000485	Hewitt School REALM Program	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
20642	Forum School	\$8,341.00	\$79,020.00	
1000074	Forum School	\$8,341.00	\$79,020.00	
5375	BCSS Springboard			
4947	Ridgefield Memorial H.S.			
1000323	Sage Day High School	\$4,175.00	\$68,900.00	
1001448	SBJC Lodi Annex			
1106	Ridgefield Memorial H.S.			
1001267	BCSS Bleshman School			
1001944	SBJC Moonachie Annex	-		
1001906	SBJC Lodi (will be shared time with the HHMS)	HH ESY		
286	Alpine Learning Group	\$17,122.80	\$102,736.80	
7251	The Community School			
6939	Leonida HS			
1000077	Sage Day High School	\$4,175.00	\$68,900.00	
20746	SBJC Lodi Annex			
1000620	SBJC Lodi Annex			
1001723	SBJC Maywood Annex			
1002413	Winslow Township			
1002797	SBJC Little Ferry			
1002493	SBJC Lodi Annex			
1002164	Windsor Learning Academy Ridgewood	\$25,179.77		
1002491	BCSS Springboard			



Contract for Services

This contract is made on 06/16/2022 between SD Gameday, LLC-a New Jersey Limited Liability Company hereinafter referred to as "COMPANY" and Hasbrouck Heights High School hereinafter referred to as "CLIENT". Both parties agree to be legally bound by the terms of this contract as they are listed below:

RESPONSIBILITIES OF COMPANY

COMPANY will assign one (1) NJ-licensed, BOC-certified and individually-insured Athletic Trainer to CLIENT on a per diem basis:

- **Specific Days and Hours To Be Determined by CLIENT or their designee**

The assigned Athletic Trainer(s) has the following credentials on file with COMPANY and can be provided to CLIENT upon request:

- **NJ Board of Medical Examiners Athletic Training License**
- **National BOC certification**
- **Professional Liability Insurance (minimum \$1,000,000/\$3,000,000 of coverage)**
- **Professional Rescuer/Healthcare Provider CPR/AED certification**
- **Professional Resume**

RESPONSIBILITIES OF THE ASSIGNED ATHLETIC TRAINER(S)

The assigned Athletic Trainer(s) is an independent contractor who will practice Athletic Training according to the rules and regulations of the Athletic Training Practice Act of the state that issued the Athletic Training License. The assigned Athletic Trainer will comply with CLIENT policies and procedures under the direction of CLIENT.

Documentation

All injuries, procedures and treatments will be documented according by the assigned Athletic Trainer(s) and kept on file by COMPANY. These records shall be made available to CLIENT upon request.

Refusal of Medical Attention/Noncompliance

If for any reason treatment by the assigned Athletic Trainer(s) is refused or if the assigned Athletic Trainer's recommendations are not followed, the assigned Athletic Trainer(s) and COMPANY shall not be held liable for any damages that occur as a result of the refused treatment and/or noncompliance of the persons treated.

RESPONSIBILITIES OF CLIENT

Whenever possible, CLIENT shall provide the assigned Athletic Trainer(s), either directly or via COMPANY, any and all driving directions, facility maps, parking passes and/or instructions, facility emergency action plans, facility security information and any other information needed to provide appropriate medical care in a safe and professional matter. CLIENT shall provide the COMPANY advanced notice of all events needing coverage. COMPANY will not be able to guarantee coverage without a minimum of 48 (FORTY-EIGHT) hours advanced notice

Injury Ice/Automated External Defibrillators

CLIENT must provide to the assigned Athletic Trainer(s) an adequate amount of injury ice as well as an automated external defibrillator (AED).

FEE SCHEDULE

The fee for athletic training coverage will be as follows:

- Will follow accompanying fee schedule.

SD
GAMEDAY
ATHLETIC TRAINING SERVICES
Contract for Services

PAYMENT

Upon completion of the assignment, COMPANY will invoice CLIENT via electronic mail to CLIENT representative listed below. Payment is due within 30 (thirty) days of the date of invoice. Payment must be sent to:

SD Gameday LLC
218 Mountain Way
Lyndhurst NJ 07071

In the event payments are not received by Service Provider within 30 days after becoming due, Service Provider may:

- (i) charge interest on any such unpaid amounts at a rate of 5% per month or, if lower, the maximum amount permitted under applicable law, from the date such payment was due until the date paid; and
- (ii) suspend performance for all Services until payment has been made in full.

In the event CLIENT account is referred to a collection agency and/or law firm, CLIENT will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs.

CANCELCATION/RESCHEDULING OF EVENTS

For inclement weather: If an event is cancelled or postponed due to inclement weather, NO fee is due to the COMPANY if CLIENT notifies the COMPANY three (3) or more hours prior to the scheduled start of the event. Otherwise, the full fee shall be due and owing to COMPANY. If an event is delayed due to inclement weather but resumes during the same day, the stoppage time will be charged at 50% of the regular hourly rate for services.

For all other cancellations: For any other event cancellation, regardless of the reason for the cancellation, NO fee is due to the COMPANY if CLIENT notifies the COMPANY 24 hours or more prior to the event's scheduled start time. Otherwise, the full fee is due and owing to the COMPANY.

The COMPANY will work in good faith to reschedule any postponed event to a later date but makes no warranties or representations that it will be able to honor the same terms of this agreement.

NON-DISCLOSURE

All details of the contract are not to be disclosed with the assigned Athletic Trainer(s).

x 

Signature - CLIENT Representative

Date: 6/17/22

Printed Name: Michael Scvillano

Position: AD

Billing Email address scvillano@hhschools.org

x 

Signature-SD Gameday LLC Representative

Date: 06/16/2022

Printed Name: Sean Gadino, MS, ATC, PTA, CES

Position: Managing Partner - SD Gameday, LLC

HS Sport	Fee
Baseball	\$ 125.00
Basketball	\$ 125.00
Field Hockey	\$ 125.00
Varsity Football (game only)	\$ 235.00
Sub Varsity Football (game only)	\$ 185.00
Football (w/ prep - early arrival and pregame taping)	\$ 390.00
Gymnastics-Duel Meet	\$ 160.00
Gymnastics-Invitational	\$ 60.00/HR/AT
Ice Hockey	\$ 125.00
Indoor Track	\$ 285.00
Lacrosse	\$ 125.00
Outdoor Track	\$ 285.00
Soccer	\$ 125.00
Softball	\$ 125.00
Swimming	\$ 170.00
Tennis (match)	\$ 170.00
Tennis (Tournament)	\$ 60.00/HR/AT
Volleyball (Single Match)	\$ 125.00
Wrestling (Single)	\$ 125.00
Wrestling (Single JV/Varsity)	\$ 195.00
Wrestling (Tri)	\$ 350.00
Wrestling (Quad)	\$ 390.00
XC	\$ 175.00
Athletic Training-Practices only	\$60/HR (3 hr Minimum)

Short Notice (less than 24 hrs)	\$ 25.00
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Middle School Sports	\$ 105.00
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Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

Attachment E

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Starting date 5/1/2022

Ending date 5/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021617	V 04/27/22	05/26/22	F493	SHAHID; SABA		(60.00)
021619	05/04/22		T586	PANORAMA TOURS INC		2,600.00
021620	05/04/22		T586	PANORAMA TOURS INC		2,600.00
021621	05/04/22		E603	CORDERO, PAUL		140.00
021622	05/05/22		I719	BABBITT; KEVIN		140.00
021623	05/05/22		1968	CHICHIZOLA, PAT		140.00
021624	05/05/22		1990	CHURCH, ED		160.00
021625	05/05/22		1971	CLEELAND, TOM		140.00
021626	05/05/22		1989	DISTASO, CORINNE		140.00
021627	05/05/22		1974	DOHERTY, DAN		140.00
021628	05/05/22		M141	DRANEY; JAMES		140.00
021629	05/05/22		1986	HANULAK, BARRY		140.00
021630	05/05/22		E070	HARD; DON		140.00
021631	05/05/22		H582	KASPER; KYLE		140.00
021632	05/05/22		H114	LOSCHE, JONATHAN		140.00
021633	05/05/22		1979	RADWAY, DAVID		140.00
021634	05/05/22		1980	RESSLER, DARREN J.		140.00
021635	05/05/22		1970	RODAK, BRIAN		350.00
021636	05/05/22		1963	ROSCOE, BRETT		140.00
021637	05/05/22		N326	RUEBENACKER; JILL		140.00
021638	05/05/22		R703	RYAN; THOMAS		140.00
021639	05/05/22		D139	SCULLY; MARK		140.00
021640	05/05/22		Y912	SHARO, RAY		140.00
021641	05/05/22		1977	WEXLER, JARED		140.00
021642	05/05/22		L528	WILSON; KEVIN		140.00
021643	05/05/22		S070	WOYCE; JAMIE		140.00
021644	05/05/22		1983	WRIGHT, GEORGE		140.00
021645	05/05/22		1984	ZACCONE, TOM		140.00
021646	05/05/22		R110	GREENE, CORY		140.00
021647	05/06/22		0905	LOVEY'S		170.60
021649	05/11/22		7197	BERGEN TRACK ASSOCIACION		1,517.04
021650	05/11/22		1959	H&L PRINTING		195.00
021651	05/11/22		1929	SPORTSTIME		3,608.00
021652	05/11/22		4429	TYCO TEES		864.99
021653	H 05/18/22		2040	WALMART		234.99
021654	H 05/18/22		6351	COSTCO		594.92
021655	05/17/22		B834	DULCE DE LECHE BAKERY		234.80
021656	V 05/17/22	05/20/22	M415	BAY STREET BAKERY, INC		
021657	05/17/22		2727	FIRST STUDENT, INC.		365.00

Starting date 5/1/2022 Ending date 5/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021660	05/18/22		2063	QDOBA MEXICAN GRILL		545.00
021661	05/18/22		0494	THE FUNPLEX		1,888.00
021663	05/19/22		P480	OSTERIA ITALIANA		300.00
021664	05/19/22		M415	BAY STREET BAKERY, INC		540.00
021668	05/23/22		2038	SIX FLAGS ENTERTAINMENT CORPORATION		3,778.95
021670	05/25/22		1851	SCE EVENT GROUP		2,000.00
021671	05/25/22		2727	FIRST STUDENT, INC.		1,470.00
021672	05/25/22		2727	FIRST STUDENT, INC.		1,960.00
021673	05/25/22		2727	FIRST STUDENT, INC.		1,260.00
021674	05/26/22		F493	SHAHID; MUHAMMAD		60.00
053222	H 05/31/22		0271	PRUDENTIAL RETIREMENT(DCRP)	MAY DCRP	3,483.05
066849	V 05/19/22	05/23/22	6351	COSTCO		
067078	V 05/02/22	05/19/22	1400	THE GRAYCLIFF		
067080	05/02/22		0730	DIRECT ENERGY BUSINESS		7,284.65
067081	05/02/22		4336	OPTIMUM		105.55
067082	05/02/22		2328	PSE & GCO		19,429.11
067083	H 05/05/22		6351	COSTCO		168.64
067084	05/09/22		2388	4 DIAMOND TRANSPORTATION LLC		7,960.47
067085	05/09/22		9369	JOHANNEMANN, CHRISTINE		50.00
067086	05/09/22		0673	HASBROUCK HEIGHTS ATHLETIC		2,000.00
067087	05/13/22		D261	MARC HAYFORD		1,000.00
067088	05/16/22		N073	CN FINANCING		177,147.12
067090	05/17/22		O599	CANON FINANCIAL SERVICES,INC		5,051.05
067091	05/17/22		9024	CABLEVISION LIGHTPATH		13,276.68
067092	05/17/22		2463	CARE PLUS NJ, INC		11,200.00
067093	05/17/22		J311	EDUCATION DEVELOPMENT SOFTWARE LIMITED		2,500.00
067094	05/17/22		5010	EI ASSOCIATES		1,120.00
067095	05/17/22		0248	GROUND PRO, INC		2,749.00
067096	05/17/22		R020	HAWTHORNE BOARD OF EDUCATION		1,228.35
067097	05/17/22		0710	JOHNSON CONTROLS SECURITY SOLUTIONS		303.18
067098	05/17/22		7385	MACHADO LAW GROUP, LLC		3,600.00
067099	05/17/22		4336	OPTIMUM		89.90
067100	05/17/22		0646	PERENNIAL SERVICES, LLC		1,748.00
067101	05/17/22		0639	SUEZ WATER OF NEW JERSEY		1,942.69
067102	05/17/22		4454	VERIZON		1,861.95
067105	05/19/22		1400	THE GRAYCLIFF		3,300.00
067106	05/19/22		1400	THE GRAYCLIFF		200.00
067110	05/19/22		I282	JUDITH R. KESSLER		250.00
067116	05/25/22		0382	NEW JERSEY MOTOR VEHICLE COMMISSION		50.00

Starting date 5/1/2022 Ending date 5/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067117	H 05/24/22		0382	NEW JERSEY MOTOR VEHICLE COMMISSION		60.00
067118	05/26/22		R877	ACKATTUPATHIL; SINDHU TOM		500.00
067119	05/26/22		Y261	BUTLER; LASHAWN		1,000.00
067120	05/26/22		F850	CICEK, HAKAN		500.00
067121	05/26/22		A916	DE LOS SANTOS; YOHAIRE		500.00
067122	05/26/22		O325	MALIK; HEMA		500.00
067123	05/26/22		P773	MOHAMED; FATMA		500.00
067124	05/26/22		C198	RAJKUMAR; FELSIA		1,000.00
067125	05/26/22		C891	VIJ; GEETU		500.00
067126	05/26/22		1859	BENSI OF HASBROUCK HEIGHTS		90.00
201658	05/18/22		M415	BAY STREET BAKERY, INC		60.75
531220	05/31/22		PAY	HASBROUCK HEIGHTS PAYROLL		1,921,453.59
532220	H 05/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	MAY FICA	29,316.46
533220	H 05/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	MAY TPAF	111,107.37
536220	H 05/31/22		PAY	HASBROUCK HEIGHTS PAYROLL	MAY PAYROLL ADJ	358.81
537220	H 05/31/22		7269	HASBROUCK HEIGHTS PR AGENCY	MAY FICA ADJ	0.07

Starting date 5/1/2022

Ending date 5/31/2022

Fund Totals		
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10	General Funds	\$111,107.37
11	GENERAL FUND	\$1,993,365.71
12	Capital Outlay	\$177,147.12
20	Special Revenue Fund	\$34,612.81
60	Enterprise Fund	\$20,252.68
95	STUDENT ACTIVITY	\$30,658.04
Total for all checks listed		\$2,367,143.73

Prepared and submitted by:


Board Secretary


Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$7,238,033.12
102 - 106	Cash Equivalents		\$2,200.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,603,855.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$606,011.09	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$606,011.09

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets		\$60,000.00
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Resources:

301	Estimated revenues	\$34,740,305.00	
302	Less revenues	(\$34,588,885.23)	\$151,419.77

Total assets and resources			<u>\$10,661,518.98</u>
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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$267,075.18
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$36,147.40
	Other current liabilities		\$0.01
	Total liabilities		\$303,222.59

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$6,338,462.76
761	Capital reserve account - July	\$2,113,748.03	
604	Add: Increase in capital reserve	\$3,000.00	
307	Less: Bud. w/d cap. reserve eligible costs	(\$388,979.00)	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$1,727,769.03
764	Maintenance reserve account - July	\$511,021.00	
606	Add: Increase in maintenance reserve	\$500.00	
310	Less: Bud. w/d from maintenance reserve	(\$152,000.00)	\$359,521.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$974,202.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$36,196,501.98	
602	Less: Expenditures	(\$29,091,846.03)	
	Less: Encumbrances	(\$5,990,765.78)	(\$35,082,611.81)
	Total appropriated		\$10,513,844.96

Unappropriated:

770	Fund balance, July 1		\$703,169.41
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$858,717.98)
	Total fund balance		\$10,358,296.39
	Total liabilities and fund equity		<u>\$10,661,518.98</u>

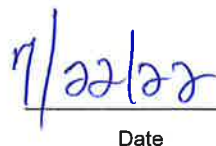
Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$36,196,501.98	\$35,082,611.81	\$1,113,890.17
Revenues	(\$34,740,305.00)	(\$34,588,885.23)	(\$151,419.77)
Subtotal	<u>\$1,456,196.98</u>	<u>\$493,726.58</u>	<u>\$962,470.40</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$3,000.00	(\$2,113,748.03)	\$2,116,748.03
Less - Withdrawal from reserve	(\$388,979.00)	(\$388,979.00)	\$0.00
Subtotal	<u>\$1,070,217.98</u>	<u>(\$2,009,000.45)</u>	<u>\$3,079,218.43</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$500.00	(\$511,021.00)	\$511,521.00
Less - Withdrawal from reserve	(\$152,000.00)	(\$152,000.00)	\$0.00
Subtotal	<u>\$918,717.98</u>	<u>(\$2,672,021.45)</u>	<u>\$3,590,739.43</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$918,717.98</u>	<u>(\$2,672,021.45)</u>	<u>\$3,590,739.43</u>
Less: Adjustment for prior year	(\$60,000.00)	(\$60,000.00)	\$0.00
Budgeted fund balance	<u>\$858,717.98</u>	<u>(\$2,069,000.45)</u>	<u>\$3,079,218.43</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	31,630,581	0	31,630,581	31,635,063		(4,482)
00520	SUBTOTAL – Revenues from State Sources	3,090,384	0	3,090,384	2,925,500	Under	164,884
00570	SUBTOTAL – Revenues from Federal Sources	18,840	0	18,840	28,322		(9,482)
72180	Interest Earned on Maintenance Reserve	500	0	500	0	Under	500
Total		34,740,305	0	34,740,305	34,588,885		151,420
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	10,413,540	129,721	10,543,261	9,152,832	1,333,364	57,064
10300	Total Special Education - Instruction	3,377,155	25,831	3,402,986	2,952,411	327,284	123,291
11160	Total Basic Skills/Remedial – Instruct.	213,250	(96,842)	116,408	94,631	10,503	11,275
12160	Total Bilingual Education – Instruction	181,450	21,842	203,292	181,153	21,824	315
17100	Total School-Sponsored Co/Extra Curricul	252,000	19,000	271,000	186,684	79,961	4,355
17600	Total School-Sponsored Athletics – Instr	552,505	30,090	582,595	524,016	56,758	1,822
20620	Total Summer School	83,500	(2,570)	80,930	53,242	9,039	18,649
29180	Total Undistributed Expenditures - Instr	3,378,163	(400,271)	2,977,892	2,067,257	789,395	121,240
29680	Total Undistributed Expenditures – Atten	130,289	0	130,289	119,356	10,933	0
30620	Total Undistributed Expenditures – Healt	364,850	(3,435)	361,415	263,849	32,446	65,121
40580	Total Undistributed Expend – Speech, OT,	1,114,125	(10,256)	1,103,869	766,113	93,604	244,151
41080	Total Undist. Expend. – Other Supp. Serv	538,012	102,041	640,053	508,795	114,704	16,555
41660	Total Undist. Expend. – Guidance	694,737	41,375	736,112	643,748	75,155	17,209
42200	Total Undist. Expend. – Child Study Team	897,912	218	898,130	788,803	91,783	17,544
43200	Total Undist. Expend. – Improvement of I	249,335	(30,869)	218,466	194,909	20,028	3,530
43620	Total Undist. Expend. – Edu. Media Serv.	529,161	(139,601)	389,560	334,340	42,206	13,014
44180	Total Undist. Expend. – Instructional St	8,000	(399)	7,601	6,798	400	403
45300	Support Serv. - General Admin	601,314	21,415	622,729	541,476	73,589	7,664
46160	Support Serv. - School Admin	1,265,524	69,619	1,335,143	1,139,374	109,783	85,986
47200	Total Undist. Expend. – Central Services	508,845	40,294	549,139	449,160	39,550	60,429
47620	Total Undist. Expend. – Admin. Info. Tec	138,549	44,076	182,625	135,841	33,537	13,246
51120	Total Undist. Expend. – Oper. & Maint. O	2,901,689	506,979	3,408,668	2,841,672	537,386	29,609
52480	Total Undist. Expend. – Student Transpor	1,102,987	(4,950)	1,098,037	813,573	269,416	15,048
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,208,771	(458,201)	4,750,570	3,766,715	877,079	106,775
75880	TOTAL EQUIPMENT	20,467	442,590	463,057	97,141	353,183	12,732
76260	Total Facilities Acquisition and Constr	1,062,675	0	1,062,675	467,957	587,855	6,863
76340	Capital Reserve – Transfer to Debt Servi	60,000	0	60,000	0	0	60,000
Total		35,848,805	347,697	36,196,502	29,091,846	5,990,766	1,113,890

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		31,491,917	0	31,491,917	31,491,917		0
00190	10-1300	Total Tuition		0	0	0	8,664		(8,664)
00260	10-1910	Rents and Royalties		48,000	0	48,000	0	Under	48,000
00300	10-1___	Unrestricted Miscellaneous Revenues		87,664	0	87,664	134,482		(46,818)
00340	10-1___	Interest Earned on Capital Reserve Funds		3,000	0	3,000	0	Under	3,000
00420	10-3121	Categorical Transportation Aid		143,130	0	143,130	143,130		0
00430	10-3131	Extraordinary Aid		164,884	0	164,884	0	Under	164,884
00440	10-3132	Categorical Special Education Aid		1,568,259	0	1,568,259	1,568,259		0
00460	10-3176	Equalization Aid		1,028,603	0	1,028,603	1,028,603		0
00470	10-3177	Categorical Security Aid		185,508	0	185,508	185,508		0
00540	10-4200	Medicaid Reimbursement		18,840	0	18,840	28,322		(9,482)
72180	10-606- -	Interest Earned on Maintenance Reserve		500	0	500	0	Under	500
Total				34,740,305	0	34,740,305	34,588,885		151,420

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		437,020	44,880	481,900	433,710	48,190	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,293,772	(130,335)	3,163,437	2,827,904	311,011	24,522
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		2,463,071	(163,000)	2,300,071	2,071,074	228,956	41
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		3,134,014	80,494	3,214,508	2,857,997	333,690	22,821
02160	11-140-100-101	Salaries of Teachers		6,000	(2,000)	4,000	3,478	0	522
03020	11-190-1__-320	Purchased Professional – Educational Ser		143,771	(11,000)	132,771	127,474	5,101	196
03040	11-190-1__-340	Purchased Technical Services		268,709	(11,310)	257,399	221,775	35,623	1
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		352,183	(16,121)	336,062	323,087	12,186	789
03080	11-190-1__-610	General Supplies		244,000	201,247	445,247	250,936	192,095	2,216
03100	11-190-1__-640	Textbooks		55,000	124,737	179,737	20,497	159,236	3
03120	11-190-1__-8__	Other Objects		16,000	12,129	28,129	14,901	7,276	5,952
04500	11-204-100-101	Salaries of Teachers		136,992	781	137,773	124,073	13,699	0
04520	11-204-100-106	Other Salaries for Instruction		74,190	24,730	98,920	89,028	9,892	0
04600	11-204-100-610	General Supplies		1,000	0	1,000	541	0	459
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		2,332,333	0	2,332,333	2,031,840	223,925	76,568
07020	11-213-100-106	Other Salaries for Instruction		498,600	0	498,600	440,664	47,287	10,649
07100	11-213-100-610	General Supplies		8,000	0	8,000	4,072	0	3,928
08500	11-216-100-101	Salaries of Teachers		169,620	320	169,940	152,978	16,962	0
08520	11-216-100-106	Other Salaries for Instruction		98,920	0	98,920	86,686	9,892	2,342
08600	11-216-100-6__	General Supplies		2,000	0	2,000	1,155	0	845
09260	11-219-100-101	Salaries of Teachers		55,000	0	55,000	21,374	5,626	28,000
11000	11-230-100-101	Salaries of Teachers		212,750	(96,842)	115,908	94,523	10,503	10,883
11100	11-230-100-610	General Supplies		500	0	500	108	0	392
12000	11-240-100-101	Salaries of Teachers		179,750	21,842	201,592	180,435	21,157	1
12100	11-240-100-610	General Supplies		1,500	(910)	590	356	120	114
12120	11-240-100-640	Textbooks		200	0	200	0	0	200

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
12140	11-240-100-8__	Other Objects	0	910	910	362	548	0
17000	11-401-100-1__	Salaries	227,000	19,000	246,000	168,400	77,600	0
17040	11-401-100-6__	Supplies and Materials	16,000	269	16,269	12,667	562	3,041
17060	11-401-100-8__	Other Objects	5,000	(649)	4,351	3,037	0	1,314
17080	11-401-100-930	Transfers to Cover Deficit (Custodial)	4,000	380	4,380	2,580	1,800	0
17500	11-402-100-1__	Salaries	355,505	0	355,505	344,946	10,559	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	55,000	16,488	71,488	55,936	15,476	76
17540	11-402-100-6__	Supplies and Materials	105,000	11,102	116,102	91,907	24,046	150
17560	11-402-100-8__	Other Objects	37,000	2,500	39,500	31,227	6,677	1,597
20000	11-422-100-101	Salaries of Teachers	40,000	(320)	39,680	23,224	0	16,456
20020	11-422-100-106	Other Salaries of Instruction	18,000	0	18,000	16,057	0	1,943
20080	11-422-100-3__	Purchased Professional & Technical Servi	25,000	(2,000)	23,000	13,961	9,039	0
20120	11-422-100-610	General Supplies	500	(250)	250	0	0	250
29000	11-000-100-561	Tuition to Other LEAs within the State -	15,000	20,542	35,542	32,674	2,868	0
29020	11-000-100-562	Tuition to Other LEAs within the State -	754,124	(204,967)	549,157	270,144	167,795	111,219
29040	11-000-100-563	Tuition to County Voc. School District-R	671,229	63,961	735,190	532,007	203,183	0
29060	11-000-100-564	Tuition to County Voc. School District-S	398,106	(69,822)	328,284	250,900	73,100	4,284
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	228,340	71,397	299,737	86,965	212,772	1
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,141,235	(217,418)	923,817	788,402	129,678	5,736
29160	11-000-100-569	Tuition – Other	170,129	(63,964)	106,165	106,165	0	0
29500	11-000-211-1__	Salaries	130,289	0	130,289	119,356	10,933	0
30500	11-000-213-1__	Salaries	290,350	(3,435)	286,915	223,349	22,365	41,202
30540	11-000-213-3__	Purchased Professional and Technical Ser	60,000	0	60,000	37,698	10,000	12,303
30580	11-000-213-6__	Supplies and Materials	11,000	0	11,000	2,628	0	8,373
30600	11-000-213-8__	Other Objects	3,500	0	3,500	175	81	3,244
40500	11-000-216-1__	Salaries	259,425	3,435	262,860	234,975	25,978	1,906
40520	11-000-216-320	Purchased Professional – Educational Ser	847,700	(16,390)	831,310	523,015	67,626	240,669
40540	11-000-216-6__	Supplies and Materials	6,000	0	6,000	4,425	0	1,575
40560	11-000-216-8__	Other Objects	1,000	2,699	3,699	3,699	0	0
41000	11-000-217-1__	Salaries	322,490	88,350	410,840	368,341	42,498	1
41020	11-000-217-320	Purchased Professional – Educational Ser	215,522	13,691	229,213	140,453	72,206	16,554
41500	11-000-218-104	Salaries of Other Professional Staff	691,987	41,375	733,362	642,642	74,510	16,210
41580	11-000-218-390	Other Purchased Professional & Technical	500	(500)	0	0	0	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	250	(250)	0	0	0	0
41620	11-000-218-6__	Supplies and Materials	750	1,000	1,750	1,106	395	249
41640	11-000-218-8__	Other Objects	1,250	(250)	1,000	0	250	750
42000	11-000-219-104	Salaries of Other Professional Staff	769,726	(1)	769,725	676,724	80,512	12,490
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	115,186	1	115,187	105,587	9,599	1
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,000	(1,000)	3,000	0	0	3,000
42160	11-000-219-6__	Supplies and Materials	7,000	1,218	8,218	6,177	1,673	369
42180	11-000-219-8__	Other Objects	2,000	0	2,000	315	0	1,685

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43020	11-000-221-104	Salaries of Other Professional Staff	243,835	(30,869)	212,966	192,938	20,028	0
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	70	0	2,930
43180	11-000-221-8__	Other Objects	2,500	0	2,500	1,900	0	600
43500	11-000-222-1__	Salaries	369,461	0	369,461	327,802	41,659	0
43520	11-000-222-177	Salaries of Technology Coordinators	140,000	(140,000)	0	0	0	0
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	6,000	0	6,000	0	47	5,953
43580	11-000-222-6__	Supplies and Materials	13,000	159	13,159	6,133	500	6,526
43600	11-000-222-8__	Other Objects	700	240	940	405	0	535
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	8,000	(2,949)	5,051	4,248	400	403
44160	11-000-223-8__	Other Objects	0	2,550	2,550	2,550	0	0
45000	11-000-230-1__	Salaries	301,801	0	301,801	276,650	25,151	0
45040	11-000-230-331	Legal Services	75,000	13,440	88,440	72,463	15,523	455
45060	11-000-230-332	Audit Fees	36,750	(1,120)	35,630	35,000	0	630
45100	11-000-230-339	Other Purchased Professional Services	0	27,335	27,335	19,360	7,975	0
45120	11-000-230-340	Purchased Technical Services	15,050	(14,740)	310	0	0	310
45140	11-000-230-530	Communications/Telephone	72,225	1,000	73,225	50,967	21,497	761
45160	11-000-230-585	BOE Other Purchased Services	2,500	1,500	4,000	2,000	2,000	0
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	61,889	(3,500)	58,389	56,158	0	2,231
45200	11-000-230-610	General Supplies	7,000	(1,000)	6,000	3,377	1,444	1,179
45260	11-000-230-890	Miscellaneous Expenditures	15,849	(2,913)	12,936	10,838	0	2,098
45280	11-000-230-895	BOE Membership Dues and Fees	13,250	1,413	14,663	14,662	0	1
46000	11-000-240-103	Salaries of Principals/Assistant Princip	812,437	66,800	879,237	760,330	68,957	49,949
46020	11-000-240-104	Salaries of Other Professional Staff	137,106	1,200	138,306	126,781	11,526	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	262,981	0	262,981	225,840	20,819	16,322
46120	11-000-240-6__	Supplies and Materials	40,000	1,619	41,619	20,458	6,438	14,723
46140	11-000-240-8__	Other Objects	13,000	0	13,000	5,965	2,043	4,992
47000	11-000-251-1__	Salaries	403,243	38,000	441,243	360,657	37,000	43,586
47040	11-000-251-340	Purchased Technical Services	16,500	0	16,500	6,805	2,500	7,195
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	500	2,294	2,794	2,294	0	500
47100	11-000-251-6__	Supplies and Materials	10,000	0	10,000	1,727	50	8,223
47160	11-000-251-836	Interest on Bond Anticipation Notes (BAN	75,602	0	75,602	75,602	0	0
47180	11-000-251-890	Other Objects	3,000	0	3,000	2,075	0	925
47500	11-000-252-1__	Salaries	65,549	40,000	105,549	93,338	11,942	269
47540	11-000-252-340	Purchased Technical Services	4,000	0	4,000	0	0	4,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	34,250	5,065	39,315	39,315	0	0
47580	11-000-252-6__	Supplies and Materials	34,250	(989)	33,261	3,156	21,595	8,510
47600	11-000-252-8__	Other Objects	500	0	500	33	0	467
48500	11-000-261-1__	Salaries	116,523	1	116,524	106,813	9,710	1
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	362,000	316,372	678,372	645,309	31,953	1,110
48540	11-000-261-610	General Supplies	15,000	22,583	37,583	27,475	8,307	1,801
48560	11-000-261-8__	Other Objects	500	0	500	340	0	160

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49000	11-000-262-1__	Salaries	1,101,578	56,001	1,157,579	1,012,122	141,681	3,776
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	150,000	(58,842)	91,158	49,722	41,156	280
49120	11-000-262-490	Other Purchased Property Services	55,000	0	55,000	28,083	26,917	0
49140	11-000-262-520	Insurance	178,000	28,912	206,912	206,510	400	2
49160	11-000-262-590	Miscellaneous Purchased Services	5,138	1,202	6,340	5,381	938	21
49180	11-000-262-610	General Supplies	175,000	10,000	185,000	121,409	63,578	13
49200	11-000-262-621	Energy (Natural Gas)	125,000	35,000	160,000	96,089	63,911	0
49220	11-000-262-622	Energy (Electricity)	240,000	(45,000)	195,000	141,520	53,480	0
49280	11-000-262-8__	Other Objects	16,000	(703)	15,297	9,560	0	5,737
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	90,000	30,175	120,175	51,476	60,278	8,421
50060	11-000-263-610	General Supplies	1,000	0	1,000	32	0	969
50080	11-000-263-8__	Other Objects	250	0	250	0	0	250
51000	11-000-266-1__	Salaries	83,950	4,950	88,900	79,905	8,995	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	130,500	47,769	178,269	178,268	0	1
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	55,000	46,550	101,550	70,669	23,914	6,968
51060	11-000-266-610	General Supplies	1,000	11,809	12,809	10,540	2,169	100
51080	11-000-266-8__	Other Objects	250	200	450	450	0	0
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	40,000	0	40,000	33,775	6,225	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	5,000	(4,950)	50	0	0	50
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	15,000	(600)	14,400	9,507	4,463	430
52220	11-000-270-504	Contract Serv–Aid in Lieu Pymts–Charter	8,000	4,000	12,000	10,000	0	2,000
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	60,000	(4,000)	56,000	37,283	7,161	11,556
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	18,863	500	19,363	19,318	0	45
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	945,124	100	945,224	700,662	244,549	13
52440	11-000-270-615	Transportation Supplies	10,000	0	10,000	2,982	7,018	0
52460	11-000-270-8__	Other objects	1,000	0	1,000	46	0	955
71020	11-000-291-220	Social Security Contributions	365,000	0	365,000	313,291	51,709	0
71060	11-000-291-241	Other Retirement Contributions - PERS	356,166	49,774	405,940	404,165	1,775	0
71140	11-000-291-250	Unemployment Compensation	30,000	(29,881)	119	0	0	119
71160	11-000-291-260	Workmen's Compensation	145,000	(49,500)	95,500	94,889	0	611
71180	11-000-291-270	Health Benefits	4,197,530	(439,464)	3,758,066	2,829,937	823,371	104,758
71200	11-000-291-280	Tuition Reimbursement	50,000	(13,769)	36,231	35,281	0	950
71220	11-000-291-290	Other Employee Benefits	65,075	24,639	89,714	89,154	224	337
73080	12-140-100-73__	Grades 9-12	0	148,067	148,067	3,824	144,243	0
75080	12-4__-100-73__	School-Sponsored and Other Instructional	0	9,361	9,361	0	9,361	0
75680	12-000-252-73__	Undistributed Expenditures – Admin. Info	0	178,736	178,736	8,757	169,979	1
75720	12-000-262-73__	Undist. Expend. – Custodial Services	0	106,425	106,425	64,095	29,600	12,730
75800	12-000-270-733	School Buses - Regular	20,467	0	20,467	20,466	0	1
76080	12-000-400-450	Construction Services	1,055,817	0	1,055,817	467,957	587,855	5
76200	12-000-400-800	Other Objects	6,858	0	6,858	0	0	6,858

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 General Funds

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
76340 12-000-400-933 Capital Reserve – Transfer to Debt Servi	60,000	0	60,000	0	0	60,000
Total	35,848,805	347,697	36,196,502	29,091,846	5,990,766	1,113,890

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		\$119,687.71
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$12,570.74	
142	Intergovernmental - Federal	(\$2.52)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$12,568.22

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$2,138,699.60	
302	Less revenues	(\$975,307.91)	\$1,163,391.69

Total assets and resources

\$1,295,647.62

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$84,503.58
421	Accounts payable		\$38,248.56
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$11,939.41
	Other current liabilities		\$23,848.83

Total liabilities

\$158,540.38

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$184,538.26
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,138,699.60	
602	Less: Expenditures	(\$1,001,592.36)	
	Less: Encumbrances	(\$184,538.26)	(\$1,186,130.62)
	Total appropriated		\$952,568.98
			\$1,137,107.24

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00

Total fund balance

\$1,137,107.24

Total liabilities and fund equity

\$1,295,647.62

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,138,699.60	\$1,186,130.62	\$952,568.98
Revenues	(\$2,138,699.60)	(\$975,307.91)	(\$1,163,391.69)
Subtotal	<u>\$0.00</u>	<u>\$210,822.71</u>	<u>(\$210,822.71)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$210,822.71</u>	<u>(\$210,822.71)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$210,822.71</u>	<u>(\$210,822.71)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$210,822.71</u>	<u>(\$210,822.71)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$210,822.71</u>	<u>(\$210,822.71)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	3,750	3,750	3,750		0
00745	Total Revenues from Local Sources	159,516	8,100	167,616	5,100	Under	162,516
00770	Total Revenues from State Sources	224,732	209,919	434,651	377,910	Under	56,740
00830	Total Revenues from Federal Sources	1,184,980	347,703	1,532,683	588,548	Under	944,135
Total		1,569,228	569,472	2,138,700	975,308		1,163,392
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		50,380	59,163	109,543	68,617	380	40,546
84100	Local Projects	0	2,000	2,000	2,000	0	0
84200	Student Activity Fund	100,269	0	100,269	0	0	100,269
84220	Scholarship Fund	59,247	0	59,247	0	0	59,247
88000	Nonpublic Textbooks	14,124	2,682	16,806	14,140	2,659	7
88020	Nonpublic Auxiliary Services	70,464	60,052	130,516	89,670	0	40,846
88040	Nonpublic Handicapped Services	57,280	65,936	123,216	47,273	3,668	72,275
88060	Nonpublic Nursing Services	22,426	9,270	31,696	28,269	3,427	0
88080	Nonpublic Technology Initiative	10,058	1,702	11,760	10,433	0	1,327
88136	SDA Emergent Needs & Capital Maint.	0	43,584	43,584	0	0	43,584
88140	Other	0	16,091	16,091	10,477	5,614	0
88740	Total Federal Projects	1,184,980	308,991	1,493,971	730,715	168,790	594,466
Total		1,569,228	569,472	2,138,700	1,001,592	184,538	952,569

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			0	3,750	3,750	3,750		0
00737	20-1760	Student Activity Fund Revenue	100,269	0	100,269	0	Under	100,269
00738	20-1770	Scholarship Fund Revenue	59,247	0	59,247	0	Under	59,247
00740	20-1___	Other Revenue from Local Sources	0	8,100	8,100	5,100	Under	3,000
00761	20-3257	SDA Emergent Needs & Capital Maint.	0	43,584	43,584	43,584		0
00765	20-32__	Other Restricted Entitlements	224,732	166,335	391,067	334,326	Under	56,740
00775	20-441[1-6]	Title I	130,995	(20,804)	110,191	47,951	Under	62,240
00780	20-445[1-5]	Title II	35,770	10,979	46,749	982	Under	45,767
00785	20-449[1-4]	Title III	19,554	23,623	43,177	4,282	Under	38,895
00790	20-447[1-4]	Title IV	16,308	13,112	29,420	6,793	Under	22,627
00804	20-4419	ARP - IDEA Basic	0	98,105	98,105	0	Under	98,105
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	424,990	69,055	494,045	303,429	Under	190,616
00823	20-4534	CRRSA Act - ESSER II	481,465	0	481,465	179,304	Under	302,161
00824	20-4535	CRRSA Act - Learning Acceleration Grant	30,898	0	30,898	11,613	Under	19,285
00825	20-4___	Other	0	153,633	153,633	34,194	Under	119,439
00826	20-4536	CRRSA Act - Mental Health Grant	45,000	0	45,000	0	Under	45,000
Total			1,569,228	569,472	2,138,700	975,308		1,163,392

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
			50,380	59,163	109,543	68,617	380	40,546
84100	20-___-___	Local Projects	0	2,000	2,000	2,000	0	0
84200	20-475-___	Student Activity Fund	100,269	0	100,269	0	0	100,269
84220	20-476-___	Scholarship Fund	59,247	0	59,247	0	0	59,247
88000	20-501-___	Nonpublic Textbooks	14,124	2,682	16,806	14,140	2,659	7
88020	20-50[-2-5]-___	Nonpublic Auxiliary Services	70,464	60,052	130,516	89,670	0	40,846
88040	20-50[-6-8]-___	Nonpublic Handicapped Services	57,280	65,936	123,216	47,273	3,668	72,275
88060	20-509-___	Nonpublic Nursing Services	22,426	9,270	31,696	28,269	3,427	0
88080	20-510-___	Nonpublic Technology Initiative	10,058	1,702	11,760	10,433	0	1,327
88136	20-492-___	SDA Emergent Needs & Capital Maint.	0	43,584	43,584	0	0	43,584
88140	20-___-___	Other	0	16,091	16,091	10,477	5,614	0
88500	20-___-___	Title I	130,995	(20,804)	110,191	61,650	7,152	41,389
88520	20-___-___	Title II	35,770	10,909	46,679	982	0	45,697
88540	20-___-___	Title III	19,554	20,322	39,876	6,211	3,770	29,895
88560	20-___-___	Title IV	16,308	6,866	23,174	5,450	0	17,724
88620	20-___-___	I.D.E.A. Part B (Handicapped)	424,990	49,719	474,709	369,430	59,146	46,133
88641	20-223-___	ARP-IDEA Basic Grant Program	0	90,394	90,394	0	0	90,394
88642	20-224-___	ARP-IDEA Preschool Grant Program	0	7,711	7,711	0	0	7,711
88678	20-477-___	CARES Act Education Stabilization Fund	0	26,400	26,400	0	0	26,400
88700	20-___-___	Other	0	117,474	117,474	44,965	69,777	2,732
88709	20-483-___	CRRSA Act - ESSER II Grant Program	481,465	0	481,465	230,415	28,945	222,105
88710	20-484-___	CRRSA Act - Learning Acceleration Grant	30,898	0	30,898	11,612	0	19,286
88711	20-485-___	CRRSA Act - Mental Health Grant	45,000	0	45,000	0	0	45,000

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 Special Revenue Fund

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88711 20-485-___-___ CRRSA Act - Mental Health Grant	45,000	0	45,000	0	0	45,000
Total	1,569,228	569,472	2,138,700	1,001,592	184,538	952,569

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		\$755,517.76
102 - 106	Cash Equivalents		\$860,000.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$1,211.91)	(\$1,211.91)

Total assets and resources

\$1,614,305.85

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$3,124,950.88
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,562,475.44	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	(\$1,562,475.44)	(\$1,562,475.44)
	Total appropriated		\$3,124,950.88

Unappropriated:

770	Fund balance, July 1		\$51,830.41
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,562,475.44)
	Total fund balance		\$1,614,305.85
	Total liabilities and fund equity		<u>\$1,614,305.85</u>

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Fund

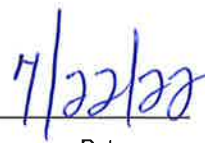
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,562,475.44	\$1,562,475.44	\$0.00
Revenues	\$0.00	(\$1,211.91)	\$1,211.91
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,561,263.53</u>	<u>\$1,211.91</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,561,263.53</u>	<u>\$1,211.91</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,561,263.53</u>	<u>\$1,211.91</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,562,475.44</u>	<u>\$1,561,263.53</u>	<u>\$1,211.91</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,562,475.44</u>	<u>\$1,561,263.53</u>	<u>\$1,211.91</u>

Prepared and submitted by :


Board Secretary

Date



Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	1,212		(1,212)
Total		0	0	0	1,212		(1,212)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	1,562,475	1,562,475	0	1,562,475	0
Total		0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 30 Capital Projects Fund

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	1,212		(1,212)
Total	0	0	0	1,212		(1,212)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89080 30-000-4__-45_ Construction Services	0	1,562,475	1,562,475	0	1,562,475	0
Total	0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		(\$37,951.88)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$915,250.00	
302	Less revenues	(\$855,250.00)	\$60,000.00

Total assets and resources

\$22,048.12

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Fund

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$37,951.88)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$0.00
	Total liabilities			\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$563.67
601	Appropriations		\$915,250.00	
602	Less: Expenditures	(\$893,765.55)		
	Less: Encumbrances	\$0.00	(\$893,765.55)	\$21,484.45
	Total appropriated			\$22,048.12

Unappropriated:

770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$22,048.12
	Total liabilities and fund equity			<u>\$22,048.12</u>

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$915,250.00	\$893,765.55	\$21,484.45
Revenues	(\$915,250.00)	(\$855,250.00)	(\$60,000.00)
Subtotal	<u>\$0.00</u>	<u>\$38,515.55</u>	<u>(\$38,515.55)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$38,515.55</u>	<u>(\$38,515.55)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$38,515.55</u>	<u>(\$38,515.55)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$38,515.55</u>	<u>(\$38,515.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$38,515.55</u>	<u>(\$38,515.55)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0085A	40-5XXX	60,000	0	60,000	0	Under	60,000
00885	Total Revenues from Local Sources	668,062	0	668,062	668,062		0
0093A	Other	187,188	0	187,188	187,188		0
Total		915,250	0	915,250	855,250		60,000
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	915,250	0	915,250	893,766	0	21,484
Total		915,250	0	915,250	893,766	0	21,484

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00855	40-5210	Transfer from Capital Reserve	60,000	0	60,000	0	Under	60,000
00860	40-1210	Local Tax Levy	668,062	0	668,062	668,062		0
00890	40-3160	Debt Service Aid Type II	187,188	0	187,188	187,188		0
Total			915,250	0	915,250	855,250		60,000

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	130,250	0	130,250	108,766	0	21,484
89620	40-701-510-910	Redemption of Principal	785,000	0	785,000	785,000	0	0
Total			915,250	0	915,250	893,766	0	21,484

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$948,199.68
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$8,239.00

Resources:

301	Estimated revenues	\$886,640.00	
302	Less revenues	(\$876,092.24)	\$10,547.76

Total assets and resources

\$966,986.44

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$3,208.75
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$91,483.00
	Other current liabilities		\$0.00
	Total liabilities		\$94,691.75

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$34,244.05
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$886,640.00	
602	Less: Expenditures	(\$595,543.14)	
	Less: Encumbrances	(\$34,244.05)	(\$629,787.19)
	Total appropriated		\$291,096.86

Unappropriated:

770	Fund balance, July 1		\$581,197.83
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$872,294.69
	Total liabilities and fund equity		<u>\$966,986.44</u>

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$886,640.00	\$629,787.19	\$256,852.81
Revenues	(\$886,640.00)	(\$876,092.24)	(\$10,547.76)
Subtotal	<u>\$0.00</u>	<u>(\$246,305.05)</u>	<u>\$246,305.05</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$246,305.05)</u>	<u>\$246,305.05</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$246,305.05)</u>	<u>\$246,305.05</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$246,305.05)</u>	<u>\$246,305.05</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$246,305.05)</u>	<u>\$246,305.05</u>

Prepared and submitted by :

Dina Messery 7/22/22
Board Secretary Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	886,640	886,640	876,092	Under	10,548
Total		0	886,640	886,640	876,092		10,548
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	886,640	886,640	595,543	34,244	256,853
Total		0	886,640	886,640	595,543	34,244	256,853

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 Enterprise Fund

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	886,640	886,640	876,092	Under	10,548
Total	0	886,640	886,640	876,092		10,548

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	130,000	130,000	13,046	(13,046)	130,000
99999	0	756,640	756,640	582,497	47,290	126,853
Total	0	886,640	886,640	595,543	34,244	256,853

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$192,000.68
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$274,319.87	
302	Less revenues	(\$186,187.79)	\$88,132.08

Total assets and resources

\$280,132.76

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$13,071.28
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$273,960.58	
602	Less: Expenditures	(\$102,677.96)	
	Less: Encumbrances	(\$13,071.28)	(\$115,749.24)
	Total appropriated		\$171,282.62

Unappropriated:

770	Fund balance, July 1		\$108,490.85
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$359.29
	Total fund balance		\$280,132.76
	Total liabilities and fund equity		<u>\$280,132.76</u>

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$273,960.58	\$115,749.24	\$158,211.34
Revenues	(\$274,319.87)	(\$186,187.79)	(\$88,132.08)
Subtotal	<u>(\$359.29)</u>	<u>(\$70,438.55)</u>	<u>\$70,079.26</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$359.29)</u>	<u>(\$70,438.55)</u>	<u>\$70,079.26</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$359.29)</u>	<u>(\$70,438.55)</u>	<u>\$70,079.26</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$359.29)</u>	<u>(\$70,438.55)</u>	<u>\$70,079.26</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>(\$359.29)</u>	<u>(\$70,438.55)</u>	<u>\$70,079.26</u>

Prepared and submitted by :

Dina Messery
Board Secretary

7/22/22
Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		96,335	177,985	274,320	186,188	Under	88,132
Total		96,335	177,985	274,320	186,188		88,132
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		96,335	177,625	273,961	102,678	13,071	158,211
Total		96,335	177,625	273,961	102,678	13,071	158,211

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	96,335	177,985	274,320	186,188	Under	88,132
Total	96,335	177,985	274,320	186,188		88,132

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	96,335	177,625	273,961	102,678	13,071	158,211
Total	96,335	177,625	273,961	102,678	13,071	158,211

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

May 31, 2022

	Cash Balance 5/1/2022	Cash Receipts May-22	Cash Disbursements May-22	Cash Balance May-22
General Fund - 10	2,210,466.58	7,338,793.05	(2,311,226.51)	7,238,033.12
Special Revenue Fund - 20	(19,737.48)	174,038.00	(34,612.81)	119,687.71
Capital Projects Fund - 30	755,516.48	1.28	0.00	755,517.76
Debt Service Fund - 40	(37,951.88)	0.00	0.00	(37,951.88)
Enterprise Fund - 60	844,355.38	131,841.79	(27,997.49)	948,199.68
Total	3,752,649.08	7,644,674.12	(2,373,836.81)	9,023,486.39
Payroll Account	434.00	1,126,662.65	(1,126,391.15)	705.50
Payroll Agency Account	10,466.03	938,984.08	(932,325.48)	17,124.63
Unemployment Account	117,999.36	23.65	(8.27)	118,014.74
Summer Escrow Account	349,061.16	42,612.05	(22.58)	391,650.63
Flexible Spending Account	591.12	0.12	0.00	591.24
Grand Total	4,231,200.75	9,752,956.67	(4,432,584.29)	9,551,573.13



Chief School Administrator

7/22/22

Date

Month / Year: May 31, 2022

07/22/22

Attachment

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	10,413,540	76,632	10,490,172	1,049,017	53,089	0.51%	1,102,106	995,928
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	5,423,992	0	5,423,992	542,399	42,616	0.79%	585,015	499,783
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	888,005	13,840	901,845	90,185	32,680	3.62%	122,865	57,505
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional Alternative									
23620 25100	Educato, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	3,378,163	0	3,378,163	337,816	(400,271)	-11.85%	(62,455)	738,087
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	2,616,949	218	2,617,167	261,717	(101,661)	-3.88%	160,056	363,378
41660 42200	Expenditures - Health, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	257,335	0	257,335	25,734	(31,268)	-12.15%	(5,535)	57,002
45300	Support Serv. - General Admin	11-000-230-XXX	601,314	21,415	622,729	62,273	0	0.00%	62,273	62,273
46160	Support Serv. - School Admin	11-000-240-XXX	1,265,524	1,619	1,267,143	126,714	68,000	5.37%	194,714	58,714
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	647,394	2,294	649,688	64,969	82,076	12.63%	147,045	(17,107)
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,901,689	166,110	3,067,799	306,780	340,869	11.11%	647,649	(34,089)
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,102,987	0	1,102,987	110,299	(4,950)	-0.45%	105,349	115,249
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	5,208,771	0	5,208,771	520,877	(458,201)	-8.80%	62,676	979,078
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	500	0	500	50	0	0.00%	50	50
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		34,706,163	282,128	34,988,291	3,498,829	(377,021)	-1.08%	3,121,808	3,875,850

District:

Hasbrouck Heights Board of Ed.

Monthly Transfer Report NJ


Page 2 of 2

Month / Year:

May 31, 2022

07/22/22

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 5/31/2022	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,467	65,569	86,036	8,604	377,021	438.21%	385,625	(368,417)
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	1,062,675	0	1,062,675	106,268	0	0.00%	106,268	106,268
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	60,000	0	60,000	6,000	0	0.00%	6,000	6,000
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	3,000	0	3,000	300	0	0.00%	300	300
76400	TOTAL CAPITAL OUTLAY		1,146,142	65,569	1,211,711	121,171	377,021	31.11%	498,192	(255,850)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		35,852,305	347,697	36,200,002	3,620,000	0	0.00%	3,620,000	3,620,000


School Business Administrator


Date

Hasbrouck Heights Board of Education									
Transfers									
May-22									
Account Number	Account Description	From	To						
11 000 100 562	Tuition Other LEAs - Special	6,890							
11 190 100 340	Purchased Technical Services		6,890						Renewals of Hipster and Frontline
11 000 100 562	Tuition Other LEAs - Special	2,100							
11 190 100 610 01	General Supplies		2,100						Teaching supplies for gifted and talented
11 000 100 562	Tuition Other LEAs - Special	11,200							
11 190 100 610 02	General Supplies		11,200						High school music instruments repairs
11 000 100 562	Tuition Other LEAs - Special	1,300							
11 190 100 610 03	General Supplies		1,300						Teaching supplies for middle school
11 000 100 562	Tuition Other LEAs - Special	10,100							
11 190 100 610 04	General Supplies		10,100						Teaching supplies for Euclid school
11 000 100 562	Tuition Other LEAs - Special	3,600							
11 140 100 101 07	Salaries of Teachers	9,000							
11 190 100 890 02	Other Objects		12,600						Teaching supplies for Lincoln school
11 000 100 566	Tuition to Private Sch Handicapped	133,880							
11 000 252 100	Personal Services Salaries	36,000							
12 000 252 732	Equipment - Technology		169,880						Wireless network system
11 000 213 100 04	Salaries	3,435							
11 000 216 100	Salaries		3,435						Staff reclassification
11 000 219 104 02	Salaries of Other Prof Staff	1							
11 000 219 105	Salaries of Secretarial/Clerical		1						Salary rounding
11 000 230 332	Audit Fees	1,120							
11 000 230 339	Other Purchased Prof Services		1,120						Architect fees for Depken
11 000 240 103 02	Salaries of Principal/Assistant Principals	1,200							
11 000 240 104	Salaries of Other Prof Staff		1,200						Staff reclassification
11 000 261 610	General Supplies	1							
11 000 261 100	Salaries		1						Salary rounding
11 000 262 890	Miscellaneous Expenditures	1							
11 000 262 104	Salaries of Other Prof Staff		1						Salary rounding
11 000 262 890	Miscellaneous Expenditures	702							
11 000 262 590	Miscellaneous Purchased Services		702						File storage fees
11 000 270 162	Salaries Pupil Transportation Other	4,950							
11 000 266 100	Salaries Security		4,950						Staff reclassification
11 120 100 101 04	Salaries of Teachers	44,880							
11 110 100 101 05	Salaries of Teachers		44,880						Staff reclassification

Hasbrouck Heights Board of Education

Transfers

May-22

Account Number	Account Description	From	To
11 140 100 101 07	Salaries	9,000	
11 190 100 890 02	Other Objects		9,000
11 140 100 101 07	Salaries	500	
11 422 100 610	General Supplies	250	
11 402 100 610	General Supplies		750
11 140 100 101 07	Salaries	1,500	
11 402 100 890	Other Objects		1,500
11 190 100 610 15	General Supplies	20	
11 120 100 101 04	Salaries of Teachers	9,674	
11 120 100 101 05	Salaries of Teachers	70,912	
11 190 100 640 02	Textbooks		80,606
11 120 100 101 05	Salaries of Teachers	4,088	
11 130 100 101	Salaries of Teachers	63,000	
11 190 100 640 02	Textbooks		67,088
11 120 100 101 05	Salaries of Teachers	781	
11 204 100 101 05	Salaries of Teachers		781
11 190 100 890 05	Other Objects	152	
11 190 100 580 05	Other Purchased Services - Travel		152
11 190 100 890 04	Other Objects	166	
11 190 100 580 04	Other Purchased Services - Travel		166
11 422 100 101	Salaries of Teachers	320	
11 216 100 101 05	Salaries of Teachers		320
11 230 100 101	Salaries of Teachers	21,842	
11 240 100 101	Salaries of Teachers		21,842
11 000 100 564	Tuition County Voc - Special	5,361	
11 000 291 270	Health Benefits	33,469	
12 000 262 730	Maintenance Equipment		38,830
11 000 291 270	Health Benefits	6,000	
11 000 262 420	Cleaning, Repairs and Maintenance Services		6,000
11 000 291 270	Health Benefits	6,082	
11 000 266 420	Cleaning, Repairs and Maintenance Services		6,082
11 000 291 270	Health Benefits	1,600	
11 000 266 610	General Supplies		1,600

IDEA FY 2023**Basic:**

20-250-100-562-00-01-48	Tuition Other LEAs - Special	Budget	351,745
20-250-200-320-00-01-00	Purchased Prof Ed Services		99,433
Total			451,178

Preschool:

20-253-100-562-00-01-48	Tuition Other LEAs - Special	21,486
Total		21,486

**School Alliance Insurance Fund
Resolution for Renewal of Membership**

WHEREAS, the **Hasbrouck Heights Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2022 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- ☐ Workers' Compensation
- ☐ Supplemental Indemnity - Workers' Compensation
- ☒ Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- ☒ Excess Liability (AL/GL)
- ☒ School Leaders Professional Liability
- ☒ Excess Liability (SLPL)

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2022, and ending July 1, 2025 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, _____, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

This Resolution agreed to the _____ day of _____, 2022, by a vote of:

____ Affirmative

____ Abstain

____ Negative

____ Absent

By: _____

**School Alliance Insurance Fund
Indemnity and Trust Renewal Agreement**

THIS AGREEMENT, made this _____ day of _____, 2022, in the County of **Bergen**, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the **Hasbrouck Heights Board of Education**, hereinafter referred to as "**Educational Facility**";

WHEREAS, the **Fund** seeks to provide its members with insurance coverage;

WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto; and

WHEREAS, the **Educational Facility** is currently a member of said **Fund**; and


WHEREAS, the **Educational Facility** has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Facility** hereby renews its membership in the **Fund** for a three (3) year period, beginning July 1, 2022, and ending July 1, 2025 at 12:01 a.m. eastern standard time.
2. The **Educational Facility** agrees to participate in the **Fund** with respect to the types of insurance stated in the Renewal of Membership Resolution.
3. The **Educational Facility** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The **Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of renewal of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Facility** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Educational Facility** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Educational Facility** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

By:


Hasbrouck Heights Board of Education, Authorized Signature

By:

Chairperson, School Alliance Insurance Fund

Approve purchases for the 21-22 School Year:**State Approved Co-op: 26EDCPS - Educational Data Services Inc.****Ed Data Bid#10981 Masonry, Concrete #24B**

PO 201693	Cifelli & Son General Construction	\$43,250.00	Relocate middle school entrance
PO 201709	Cifelli & Son General Construction	\$22,850.00	High school - repair front wall & repoint

State Approved Co-op: 34HUNCCP - Hunterdon County Educational Services**HCESC-CAT-22-01**

PO 201609	Gov Connection Inc	\$4,054.36	Adobe license renewals
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Quotes:

PO 201639	Heinemann Publishing Company	\$23,751.14	Classroom library supplies Lincoln
PO 201640	Heinemann Publishing Company	\$23,999.12	Classroom library supplies Euclid

Approve purchases for the 22-23 School Year:

State Approved Co-op: 65MCECCPS - Educational Services Commission of New Jersey:

ESCNJ Bid #19/20-14

PO 300322	The Sherwin Williams Co.	\$5,000.00	Paint supplies - district wide
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ESCNJ Bid #19/20-05

PO 300328	Hannon Floors Covering Corp	\$19,144.80	High school flooring repairs
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ESCNJ Bid #18/19-62

PO 300329	Classic Sports Floors Finishing Inc	\$6,686.78	Refinishing of cafeteria, gym floors High school & Euclid
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ESCNJ Bid #19/20-13

PO 300331	In-Line Air Conditioning Co, Inc	\$72,558.00	District wide preventive maintenance
PO 300332	In-Line Air Conditioning Co, Inc	\$30,000.00	District wide hvac repairs

ESCNJ Bid #20/21-18

PO 300333	Magic Touch Construction Co, Inc.	\$50,000.00	District wide plumbing repairs
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ESCNJ Bid #AEPA-21D

PO 300414	Weather Proofing Tech., Inc.	\$20,000.00	District wide roof repairs
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State Approved Co-op: Bergen County Cooperative Purchasing:

NJCPA BC Bid #18-58.1

PO 300334	R.D. Sales Door and Hardware, LLC	\$10,000.00	District wide door and lock repairs
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NJCPA BC Bid #21-08

PO 300354	Wallington Plumbing	\$5,000.00	District wide plumbing supplies
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NJCPA BC Bid #18-14

PO 300415	Scientific Boiler Water Condition Co.	\$6,000.00	District wide boiler water treatment services
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State Approved Co-op: 26EDCPS - Educational Data Services Inc.:

Ed Data Bid #11568

PO 300352	Atra Janitorial Supply Company Inc	\$50,000.00	District wide custodial supplies
PO 300353	American Paper & Supply Company	\$70,000.00	District wide custodial supplies

Ed Data Bid #11063

PO 300355	W.W. Grainger Inc.	\$20,000.00	District wide custodial supplies
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Quotes:

PO 300267	Powerschool Group LLC	\$9,499.98	Naviance Renewal
PO 300276	Vocabulary.Com/Thinkmap, Inc.	\$2,750.00	Site License Renewal - High School
PO 300277	Padlet PTE LTD	\$1,499.00	Site License Renewal
PO 300278	EdPuzzle	\$2,450.00	Site License Renewal
PO 300279	Newsela, Inc.	\$12,320.00	Site License Renewal
PO 300280	IXL Learning	\$6,325.00	Site License Renewal - High School
PO 300281	Kami Notable, Inc.	\$3,900.00	Site License Renewal
PO 300283	Riverside Assessments LLC	\$2,287.50	Testing Levels Renewal
PO 300286	Brain Pop LLC	\$6,678.50	Site License Renewal
PO 300287	Learning A-Z	\$3,060.50	Site License Renewal
PO 300292	Vocabulary.Com/Thinkmap, Inc.	\$2,250.00	Site License Renewal - Middle School
PO 300293	IXL Learning	\$7,225.00	Site License Renewal - Middle School
PO 300379	IXL Learning	\$7,975.00	Site License Renewal - Euclid & Lincoln
PO 300403	The Reading & Writing Project	\$25,500.00	Professional Development Euclid & Lincoln
PO 300404	The Childrens Health Market	\$3,786.75	Health and physical education magazines for Lincoln
PO 300405	The Childrens Health Market	\$3,745.50	Health and physical education magazines for Lincoln

PO 300413	Air Group LLC	\$6,000.00	On call roof top Airedale repairs
PO 300416	Heights Flower Shoppe	\$2,000.00	Floral arrangements for high school events

Grant Funded: Esser II - 20-483-200-300-00-00-00

Quote:

PO 300321	Schoolwide, Inc.	\$23,550.00	Professional Development
PO 300406	Conquer Mathematics	\$16,660.00	Professional Development

Paid from Insurance Claim - Storm IDA damage

Quote:

PO 300374	K&J Accessories, Inc.	\$26,558.00	Scoreboard replacement at Depken Field
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Hasbrouck Heights School District

Attachment L

Athletic Department

Michael Sculla

Director of Athletics

EXPENDITURES FOR GAME PERSONNEL

<u>FALL SEASON</u>	<u>22-23</u>
Head Ticket	\$75.00
Assistant Ticket (2)	\$45.00
Announcer	\$50.00
Videotaping	\$55.00
Timer	VARSITY OR JV FEE BY RULE OR \$45 IF NON OFFICIAL
Chains (3)	\$50.00
Site Director (Other than AD)	\$70.00
Security	\$75.00
Crowd Control (outdoor)	\$60.00
Athletic Trainer Services (per game)	\$125
Substitute Coach	\$55
Team Bus Supervision (coop sports only)	teacher contract/hr
Live Stream Event Personnel	\$75.00
<u>WINTER SEASON</u>	<u>22-23</u>
Head Ticket	\$45.00
Announcer	\$25.00
Timer (Per Match)	\$45.00
JV Timer (if not full match)	\$20.00
Security	\$75.00
Site Director (Other than AD)	\$70.00
Crowd Control (indoor)	\$60.00
Athletic Trainer Services (per game)	\$125
Substitute Coach	\$55
Team Bus Supervision (coop sports only)	\$32/hr
Live Stream Event Personnel	\$75.00
<u>SPRING SEASON</u>	<u>22-23</u>
Track meet Officials Assistant	\$50
Team Bus Supervision (coop sports only)	\$32/hr
Athletic Trainer Services (per game)	\$125
Live Stream Event Personnel	\$75.00
Substitute Coach	\$55
Security (baseball, softball, track)	\$90

Revised: 6.20.22

Hasbrouck Heights, New Jersey

Job Description: Communications Specialist

Qualifications:

- College degree
- Strong writing and editing skills
- Previous knowledge of social media
- Previous experience with developing websites
- Previous experience with developing social media sites (facebook, instagram, etc.)
- Ability to work collaboratively with others
- Previous experience in developing social media strategy

Reports To: Superintendent of Schools

Job Goal: The Social Media Specialist will be responsible for developing and maintaining a social media presence and strategy, and internal and external communications for the Hasbrouck Heights Public School district.

Responsibilities: The activities of the Social Media Specialist include but are not limited to:

- Develops, implements, and manages a social media strategy for the district
- Defines most important social media platforms
- Manages and oversees social media content
- Measures the success of social media and social media campaigns through the use of analytics
- Stays up to date with the latest social media best practices and technologies
- Attends social media conferences
- Collaborates with the Superintendent and district administrators to develop communication strategy
- Monitors social media engagement and users
- Provides feedback to the Superintendent on social media strategy
- Edits and monitors the district website and district-wide newsletter and communications
- Keeps community up-to-date on district activities and changes
- Lead district rebranding
- Other responsibilities and duties which are appropriate and necessary to the position as directed by the Superintendent

Terms of Employment: Part-time position with compensation in accordance with the negotiated agreement with the Superintendent.

Evaluation: Performance of this position will be evaluated in accordance with the provisions of the Board's policy on evaluation of non-certificated personnel.

Approved: July 28, 2022

**Hasbrouck Heights Public Schools
Department of Special Services
379 Boulevard
Hasbrouck Heights, New Jersey 07604**

ESY Staff 2022 for 1 hr for Safety/Evacuation Plan

Teacher/Nurse \$42/hr

Cristen Mizenko
Karen Young
Kim Kane
Sub: Giana Dilascio

Paras: \$23.48/hr

Dana Bincoletto
Stephen Capozzoli
Bonnie Dallara
Ann DePalma
Maureen Garden
Maryann Guadagno
Kathleen Hughes
Rula Nazeh
Melanie Wexler
Melissa Wexler

Visitor Monitor: \$15.38/hr

Jessica Freschi

Hasbrouck Heights Board of Education

Curriculum Writing

Curriculum Writing @ \$42/hr:

20 Hours per teacher:

D. Reynolds
E. Latorre
J. Muska
Z. Cocozzo
E. McGinty
M. Warren
P. Dennehy
K. Rodnite
D. Regan
B. Shelly
M. Balestra

10 Hours per teacher:

J. Dugan
K. DiMartino
S. Kos

POLICY GUIDE

PROGRAM

2415.04

Title I – District-Wide **Parent and Family Parental
Involvement Engagement**

Apr 22

M

2415.04 TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT ENGAGEMENT

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
 - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.



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- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory



POLICY GUIDE

committees to assist in the education of their child; and

(d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.

h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.

B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:

a. School-Parent Pact

b. Program Placement Letter

2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:

a. Surveys

3. The school district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

a. Access to Technology Department

4. The school district will coordinate and integrate parent and family engagement strategies in Title I, Part A with parent and family engagement strategies under the following other programs (Such as: Head Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:

a. Annual meetings



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b. Surveys

5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.
 - a. Evaluation through survey
 - b. Survey will be analyzed by the Director of Curriculum
6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
 - (1) The challenging State academic standards;
 - (2) The State and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and



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- (5) How to work with educators:
 - (a) Workshops – based on need
 - (b) Conferences – based on need
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:
 - (1) Annual meeting
 - (2) Access to Technology Department
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - (1) Annual meeting
 - (2) Surveys
- d. The school district will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
 - (1) Annual meeting
- e. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of



POLICY GUIDE

participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- (1) Provide material in multiple languages

C. Discretionary District-Wide Parent and Family Engagement Policy Components

1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
 - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
 - b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
 - c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 - d. Training parents to enhance the involvement of other parents;
 - e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
 - f. Adopting and implementing model approaches to improving parent and family engagement;



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- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Revised (First Reading): July 28, 2022



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2415.50

Title I – School Parent
and Family Engagement

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2415.50 TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.



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- e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child’s learning;
 - (b) That parents are encouraged to be actively involved in their child’s education at school;
 - (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.



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- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

- 1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:

- a. Notification of Bilingual/ESL Program Placement Letter
- b. School & Parent Compact
- c. Parents' Right-to-know letter

- 2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved:

The meeting will be held in the MS/HS Media Center by December of each school year.

- 3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement:

Parents will be surveyed to determine what they prefer morning, or evening meetings.

- 4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

- a. Will provide access to our Technology Department
- b. Surveys
- c. Access to district website in multiple languages



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5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - (1) The challenging, state academic standards;
 - (2) The state and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and
 - (5) How to work with educators to improve the achievement of their children.
 - (a) Bilingual & ESL Workshops
 - (b) Additional professional development as needed
6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement, by:
 - (1) Hosting an annual meeting
 - (2) Providing access to our Technology Department



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- b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools, by:
 - (1) Surveys
 - (2) Annual Meeting
 - (3) District Newsletter
 - c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
(List activities)
 - (1) Annual Meeting
 - d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - (1) Parents Right-to-know letter
 - (2) School-Parent Pact
 - (3) Program Placement Letter
7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs: [Such as:



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Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs], by:

- a. Annual meetings
 - b. Surveys
8. The school will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies:
- a. Survey about the program will be sent to all parents participants.
 - b. The survey will be analyzed
9. The school will take the following actions to involve parents in the process of school review and improvement:
- a. Annual meeting
10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency:
- a. District will analyze parent concerns and adjust the program

C. Shared Responsibilities for High Student Academic Achievement

1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that



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outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:

- a. Annual meeting to review school-parent compact

D. Discretionary School Parent and Family Engagement Policy Components

1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

- a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.
- c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- d. Train parents to enhance the involvement of other parents.
- e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.
- f. Adopt and implement model approaches to improve parent and family engagement.
- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.



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- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request:

- (1) Surveys

E. Accessibility

- 1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand:
(List actions)

- a. Communications will be sent in multiple languages based on need.

F. Adoption

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

First Reading: July 28, 2022



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2415 EVERY STUDENT SUCCEEDS ACT

The Every Student Succeeds Act (ESSA) is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965 that provides Federal funds to help all New Jersey's school children achieve. The purpose of the ESSA is to ensure all students have equitable access to high-quality educational resources and opportunities and to close educational achievement gaps. The Board of Education elects to augment the instructional program of students by projects supported by Federal funds allocated under the ESSA and the district will comply with the requirements of all the programs authorized by the ESSA.

The district may be eligible for several grant programs funded through the ESSA, including, but not limited to, Title I through Title VII. Many of the Titles of the ESSA have several parts and subparts that provide a funding source for specific purposes.

Application Procedure

The district will submit an annual ESSA Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and the ESSA for the district to be considered for funding under the ESSA.

Covered Programs

Formula grants under the ESSA are non-competitive grants that school districts are eligible for based on the make-up of their student bodies. These formula grants for each Title are committed to different purposes and may be used to support different activities and programs.

Title I

The largest Federal program supporting elementary and secondary education is Title I. The ESSA strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also requires minimum qualifications for teachers and paraprofessionals in Title I programs.



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The school district must use the best available measure for identifying children from low-income families to: identify eligible school attendance areas, determine the ranking of each area, and determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English Language Learner (ELL) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

Type of Title I Program

The school district will offer a **Target Assistance** Title I program.

Target Assistance Program

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving students. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.

New Jersey Department of Education Accountability System

The district will comply with the accountability system established by the New Jersey Department of Education and outlined in the New Jersey State Plan and approved by the United States Department of Education.

Fiscal Responsibility

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and the ESSA.

Staff



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The district will comply with the staff certification requirements of the ESSA and the NJDOE. In addition, the district will ensure all paraprofessionals meet the requirements as established by the ESSA and as outlined in Policy 4125 – Employment of Support Staff Members.

Parent and Family Engagement ~~Parental Involvement~~

The district will comply with the requirements as outlined in Policy 2415.04 – **Title I – District-Wide Parent and Family Engagement ~~Parental Involvement~~** and Policy 2415.50 – **Title I – School Parent and Family Engagement as applicable** in accordance with the NJDOE and the ESSA.

Student Surveys, Analysis, and/or Evaluations

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive Federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Student Surveys, Analysis, and/or Evaluations in accordance with the PPRA.

Unsafe School Choice Option

In the event there is a school in the district designated as Persistently Dangerous in accordance with the Victims of Violent Criminal Offenses as outlined in the ESSA, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and the ESSA.

Property

Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines.

Capital Expenses

The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school students; ensure accounts for any capital funding is separately maintained; and assure lease purchase agreements are consistent with applicable statute and administrative code.



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Post-Award Requirements

The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.

Supplement, Not Supplant

Grant funds provided under Federal programs, including the ESEA of 1965 as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA of 1965 as amended by the ESSA.

Evaluation

The Superintendent or designee will evaluate the ESSA programs as required by the United States and the New Jersey Departments of Education.

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

First Reading: July 28, 2022



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[See POLICY ALERT No. 228]

0163 QUORUM

A quorum of the **Board of Education** shall consist of a **minimum of 5** Board members, and no business shall be conducted in the absence of a quorum, except when the Doctrine of Necessity is invoked.

All Board meetings shall be called to commence not later than 8:00 p.m. of the designated day but, if ~~In the event~~ a quorum is not present at the time for which the meeting is called, the Board member or Board members present ~~hour of convening, the meeting may be recessed~~ recess the meeting to a time not later than 9:00 p.m. of the same day; and, if a quorum **be not present at that time, is not then present, the member or members present may adjourn the meeting to commence not later than 8:00 p.m. of another day, but not more than seven days following the date for which the original meeting was called, but no further recess or adjournment of the meeting shall be made ~~a later date within seven days.~~**

The Board of Education recognizes ~~that~~ there may be matters that come before the Board or acts required of Board members in their official capacity where the Board member may have a conflict of interest or the act **by a Board member** would be in violation of N.J.S.A. 18A:12-24. In these matters, the Board member(s) **shall will** remove **themselves** ~~himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter. The Board will consider this matter without the Board member(s) who has the conflict.

In the event a matter comes before the Board or an act is required of a Board member in **their** ~~his/her~~ official capacity that is a conflict or would be in violation of N.J.S.A. 18A:12-24, the Board would still be required to have a quorum to consider the matter. However, the New Jersey Department of Education and the School Ethics Commission ~~has~~ envisioned this prohibition could create a situation in which **the number of conflicted Board members would prevent so many Board members have a conflict, that the Board would be unable** to take action on a matter. Therefore, when more than a quorum of the Board members must abstain from voting on a matter **due to a conflict or the act would be in violation of N.J.S.A. 18A:12-24**, the Board will invoke the Doctrine of Necessity consistent with the New Jersey Department of Education and School Ethics Commission guidelines as follows:



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A. Board Member(s) in Conflict - Less Than a Majority of The Board

1. In the event a Board member(s) has a conflict of interest where the Board member will act in **their** ~~his/her~~ official capacity, the Board member must remove **themselves** ~~himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.
2. In the event a Board member is unsure whether **they** ~~he/she~~ or any other Board member has a conflict of interest or whether the matter, if acted upon by a Board member(s) is in violation of N.J.S.A. 18A:12-24 - Prohibited Acts, the School Board Attorney will make a determination.
3. The School Board Attorney will provide the Board of Education an opinion on whether the matter is a conflict of interest or act prohibited by N.J.S.A. 18A:12-24 - Prohibited Acts.
4. If the Board member(s) believes **they** ~~he/she~~ **have** ~~has~~ a conflict of interest where **they** ~~he/she~~ will act in **their** ~~his/her~~ official capacity or if the School Board Attorney renders an opinion ~~that~~ the Board member has a conflict of interest where the Board member will act in **their** ~~his/her~~ official capacity, the Board member will remove **themselves** ~~himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

B. Board Member(s) in Conflict - A Majority of Board Members in Conflict

1. In the event:
 - a. A Board member(s) believes **they** ~~he/she~~ **have** ~~has~~ a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where he/she will act in his/her official capacity; or~~
 - b. If the School Board Attorney renders an opinion ~~that the~~ a Board member(s) has a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where the Board member will act in his/her official capacity; and~~



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- c. The number of Board members that have a conflict would make it so the Board would be unable to take action on the matter, then the Board may invoke the “~~Rule [or Doctrine]~~ of Necessity.” (Citing U.S. v. Will, 449 U.S. 200 (1980)).

C. ~~Rule [Or Doctrine]~~ Of Necessity

1. The Doctrine of Necessity may be invoked when more than a quorum of the Board must abstain from voting on a matter.
2. There are three prerequisites necessary for a Board to invoke the Doctrine of Necessity:
 - a. The Board must be unable to act without the members in conflict taking part;
 - b. There must be a pressing need for action, i.e. the matter cannot be laid aside until another date; and
 - c. There can be no alternative forum that can grant the same relief.

~~(Allen v. Toms River Regional Board of Education, 233 N.J. Super 651 (Law Division 1989)).~~

3. When the School Board Attorney advises the Board the Doctrine of Necessity must be invoked in order to obtain a quorum on a vote, the Board must **publicly state:** ~~announce that it is invoking the Doctrine.~~
 - a. **That it is invoking the Doctrine of Necessity;** ~~The announcement must include the reason the Board must invoke the Doctrine of Necessity including stating the nature of each Board members conflict.~~
 - b. **The specific reason/purpose for which the Doctrine of Necessity is being invoked; and** ~~The announcement will be in writing and should be recorded in the minutes of the meeting by the Board Secretary at the point when the vote takes place.~~



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- c. **The specific nature of the conflict of interest for each Board member that has a conflict of interest: ~~It is enough for the Board to announce it is invoking the Doctrine and a Board Resolution is not required.~~**
 - (1) **The specific nature of the conflict of interest for each Board member should include the Board member's name; the name of the immediate family member or relative which is the basis for the conflict of interest, and the position that immediate family member or relative holds; or**
 - (2) **If the specific nature of the conflict of interest for a Board member is a conflict other than an immediate family member or relative, the announcement should include the conflict which is the basis for the conflict of interest.**
- 4. **When the Board invokes the Doctrine of Necessity, it will adopt a Resolution setting forth the same information as outlined in C.3. above.**
- 54. **When the Board invokes the Doctrine of Necessity, the Resolution will be:**
 - a. **Read at a regularly scheduled public meeting;**
 - b. **Posted in such places the Board posts public notices for thirty days; and**
 - c. **~~Provided to the School Ethics Commission When the Board announces the Doctrine of Necessity is being invoked, the details, parameters and/or other pertinent facts of the matter to be voted should be revealed on an agenda for the public meeting in which the matter is to be voted upon.~~**



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65. The Board members who have a conflict in the matter are prohibited from:
- a. Participating in any discussions on the matter prior to the announcement **of the invocation of the Doctrine of Necessity at the** and public meeting; and
 - b. **Being present in an executive session when the matter is being discussed** ~~From entering an executive session in order to discuss the merits of the matter or contract; and~~
 - c. ~~From~~ **Offering** their opinions on the matter at any time prior to the announcement **or the invocation of the Doctrine of Necessity** and public meeting.
6. ~~The Board members who have a conflict in the matter may only participate to the extent they may vote after the motion to approve and/or ratify the matter has been made and seconded and the Doctrine of Necessity has been thoroughly explained to the public.~~
7. **The** Board members **who have a** ~~in~~ conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.
8. **The** Board members **who have a** ~~in~~ conflict may explain their reasons for not voting just before the vote.

N.J.S.A. 18A:10-6; 18A:12-24

New Jersey School Ethics Commission – Advisory Opinions A10-93(b), and A07-94, and C07-96

New Jersey School Ethics Commission – Resolution on Invoking the Doctrine of Necessity – June 25, 2018

First Reading: July 28, 2022



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7410 MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A “comprehensive maintenance plan” means a school district’s multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district’s comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district’s annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district’s budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.



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Maintenance and Repair

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.

N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50; 18A:18A-43; 18A:21-1
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3; 6A:26-20.4; 6A:26-20.5;
6A:26-20.6; 6A:26-20.8

Revised (First Reading): July 28, 2022



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R 7410 MAINTENANCE AND REPAIR

A. Inspection

1. The Principal or designee and the appropriate custodial staff member shall inspect the facility daily for proper functioning and cleanliness.
2. The Principal or designee with the appropriate custodial staff member shall make a regular inspection of the school building, support facilities, and grounds to identify any required repairs or replacements.

B. Reports

1. Reports of each inspection required in A. above will be made on a form and forwarded to the Superintendent or designee.
2. The Facilities Director will report to the School Business Administrator those repairs or improvements that can be completed by district staff and those improvements or repairs that require the services of an outside contractor.

C. Repairs by District Staff

1. Any staff member may prepare, on the prescribed form, a work order request for repairs, improvements, and/or maintenance. All work order requests will be submitted to Building Principals, and then Facilities Director.
2. The School Business Administrator will assign a priority to those work orders to be performed by district staff. The priority code will be:
 - a. Emergency, for work that must be done immediately;
 - b. High Priority, for work that affects health or safety;



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- c. Normal Priority, for work that affects neither health nor safety; and
 - d. Low Priority, for work that can be completed during the summer months or whenever staff is available.
- 3. Work scheduled to be performed by the school district staff shall be entered on a work order form unless an emergency exists in which case the form may be filed after the repair has been made.
- 4. The work order form shall include, at a minimum, the following information:
 - a. Name of the person making the request;
 - b. Date of request;
 - c. Location of repair;
 - d. A description of the work to be performed;
 - e. Scheduled date of completion; and
 - f. Signature of approval by the Building Principal.
- D. Repairs by Outside Contractors
 - 1. When it appears to be necessary to utilize outside contracting services to complete a repair, improvement, or maintenance item, the Principal; appropriate custodial or maintenance staff member; the School Business Administrator/Board Secretary; and any other staff member designated by the Superintendent or School Business Administrator/Board Secretary will confer in the preparation of a project specification.
 - 2. The School Business Administrator/Board Secretary or designee will prepare the required documents in the event the project requires to be bid or quoted in accordance with law or if it is determined the district wants to obtain quotes for the work even if quotes are not required by law.
 - 3. In the event the project does not need to be bid or quoted, the School Business Administrator shall prepare a purchase order requisition that indicates:



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- a. The recommended vendor(s);
 - b. A description of the work required and its location; and
 - c. The actual cost of the project.
 4. The staff member designated by the Superintendent shall be responsible for supervising the conduct of the work.
- E. Replacements and Improvements
1. The Superintendent and School Business Administrator/Board Secretary and others designated by the Superintendent will prepare a replacement schedule that lists all district equipment. Annual recommendations will be made in the budget to maintain the schedule of replacements.
 2. Replacements required, but not scheduled, shall be submitted to the Superintendent, School Business Administrator/Board Secretary, and Principal for a school building level need, by the end of September on a budget request form for consideration in the next annual budget.
 3. A comprehensive district maintenance plan shall be prepared in accordance with N.J.A.C. 6A:26-20.5 in order to meet facility needs and comply with law.

Revised (First Reading): July 28, 2022



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[See POLICY ALERT No. 228]

0143.2 HIGH SCHOOL STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION

The Board of Education recognizes that experience gained by and input from students in the school district is a valued source for improving the operation of the school district. To this end, and in accordance with N.J.S.A. 18A:12-1.3 and N.J.S.A. 18A:36A-11.2, the Board authorizes the appointment of a minimum of one student selected by the student body to serve as a nonvoting student representative on the Board. The student representative must be selected from one of the grades nine through twelve.

The student body may elect or appoint the student representative to the Board in a process to be determined by the Superintendent or designee. When developing the process the Superintendent or designee shall consider input provided by the student body.

The student representative shall serve for a one school year term and their duties shall include:

1. Attending all Board meetings, excluding any discussions of the Board involving subjects which are confidential;
2. Representing all high school students within the district and presenting student proposals and concerns to the Board for its consideration; and
3. Keeping high school students informed of the business of the Board by providing a monthly report to the Student Council concerning the activities of the Board.

The student representative shall rotate each school year among the high schools in the district if the district has more than one high school.



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High School Student Representative to the
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Student representatives are expected to adhere to all bylaws, policies, and regulations of the Board in their role. The Board in no way relinquishes any of its authority, powers, prerogatives, or responsibilities, but rather adds to its membership a nonvoting student representative(s) for the mutual benefit of the Board, student body, and the school district.

N.J.S.A. 18A:12-1.3; 18A:36A-11.2

First Reading: July 28, 2022



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[See POLICY ALERT Nos. 212 and 228]

1511 BOARD OF EDUCATION WEBSITE ACCESSIBILITY

It is the goal of the Board of Education that the information on the school district's **internet websites** ~~are~~ is accessible to individuals with disabilities in compliance with the requirements of **Federal law** (Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35) **and New Jersey law** (N.J.S.A. 18A:36-35.1).

A. **Federal Law – American with Disabilities Act (ADA)**

1. For the purposes of ~~this Policy~~ the **Federal law - Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35 and this Policy**, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.
2. The accessibility of online content and functionality will be measured according to the **most up-to-date version of the** World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) ~~2.0 Level AA~~ and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).
3. By conforming to the benchmarks for measuring accessibility set forth above, the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website, ~~except where doing so would impose an undue burden or create a fundamental alteration of the district's website. When~~



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~~fundamental alteration or undue burden defenses apply, the district will make reasonable modifications/accommodations for individuals with disabilities in order to provide equally effective alternate access. In providing such access, the district will ensure that to the maximum extent possible individuals with disabilities receive the same benefits or services as their nondisabled peers. To provide equally effective alternate access, alternates are not required to produce the identical result or level of achievement for persons with and without disabilities, but must afford persons with disabilities equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement.~~

4. To ensure ~~that~~ the district's website conforms with the above benchmarks for measuring accessibility, ~~except where doing so would impose an undue burden or create a fundamental alteration of the district's website,~~ the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:
 - a1. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;
 - b2. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:
 - (1)a- Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;
 - (2)b- Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;



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- (3)e. If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;
- (4)d. If online forms and tables are used, making those elements accessible;
- (5)e. Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;
- (6)f. Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;
- (7)g. Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;
- (8)h. Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and
- (9)i. Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.



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- c3. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.

B. New Jersey Law – N.J.S.A. 18A:36-35.1

1. **For the purpose of New Jersey law – N.J.S.A. 18A:36-35.1 and this Policy, “internet website or web service” includes any webpage, website, web service, online curriculum, or online third party or open educational resource product that is made available to enrolled students or the public by the school district.**
2. **Pursuant to N.J.S.A. 18A:36-35.1, no school district shall make available to the enrolled students of the district or school or to the public an Internet website or web service unless the Internet website or web service complies with the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) if the Guidelines are approved by the Commissioner of Education, or any other applicable guidelines or requirements as may be designed or approved by the Commissioner of Education.**
3. **In accordance with N.J.S.A. 18A:36-35.1.a. and b., the school district is required to submit a statement of assurance attesting to compliance with N.J.S.A. 18A:36-35.1 as required by the Commissioner of Education.**

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district's goals and ensure compliance with applicable **Federal and State** laws.

Section 504 of the Rehabilitation Act of 1973
Title II of the Americans with Disabilities Act of 1990
34 C.F.R. Part 104; 28 C.F.R. Part 35
N.J.S.A. 18A:36-35.1

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[See **POLICY ALERT No. 228**]

5722 STUDENT JOURNALISM

The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally-protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.



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“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities, or produced in conjunction with a class in which the student is enrolled. Subject to 1. through 5. below, student journalists are responsible for determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists.

This Policy does not authorize or protect expression by a student that:

1. Is libelous or slanderous;
2. Constitutes an unwarranted invasion of privacy;
3. Is profane or obscene;
4. Violates Federal or State law; or
5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.

The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.

A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the

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school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.

When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.

A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be submitted in writing to the Superintendent or designee within five school days of the written determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

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The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

N.J.S.A. 18A:36-44; 18A:36-45

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[See POLICY ALERT No. 228]

3270 PROFESSIONAL RESPONSIBILITIES

The Board of Education will establish and enforce rules for the assignment of specific duties to teaching staff members and for the conduct of teaching staff members during the work day.

Teaching staff members assigned specific instructional responsibilities and as designated by the Superintendent shall prepare regular lesson plans ~~The Board directs the Superintendent to requires the preparation of lesson plans each teacher that implement the goals and objectives of the educational program.~~ Teachers shall also be responsible for providing adequate direction and guidance to substitutes. Lesson plans ~~will~~ **shall** be subject to ~~periodic~~ review by _____ **the teaching staff member's Principal or designee and/or immediate supervisor as assigned by the Superintendent.**

~~The Superintendent shall apply uniformly throughout the district, except as may otherwise be provided in this policy, the following additional rules for teaching staff member conduct:~~

- ~~1. During the work day, teaching staff members may be assigned extra or alternative duties by the _____ in accordance with Board Policy No. 3134;~~
- ~~2. Teaching staff members are expected to attend every faculty meeting unless expressly excused by the _____;~~

During the work day, teaching staff members may be assigned extra or alternative duties by the Principal or designee in accordance with Policy 3134. Teaching staff members are to attend every faculty meeting unless expressly excused by the Principal or designee.

Optional

~~{A teaching staff member who is excused from attending a faculty meeting must meet with the _____ the following day to review the topics covered at the meeting;}~~



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3. ~~Teaching staff members may not leave the school grounds during
mealtime without the express permission of the _____.~~

~~Teaching staff members who are assigned as department heads or who are
assigned to work on curriculum revision during the regular school day will be
given an appropriate reduction in teaching assignments.~~

N.J.S.A. 18A:27-4

N.J.A.C. 6A:9-3.3

First Reading: July 28, 2022



[See **POLICY ALERT No. 228**]

R 3270 LESSON PLANS AND PLAN BOOKS

A. Lesson Plans

1. Teaching staff members assigned specific instructional responsibilities and as designated by the Superintendent shall prepare regular lesson plans.
2. Lesson plans must conform to the guidelines established by the Superintendent or designee. Plans may be reviewed and monitored by school district administrative staff as determined by the Superintendent.
3. The content of the lesson plan will be determined by the Superintendent or designee. The content of the lesson plan may include, but not be limited to:
 - a. Name of the unit or area of learning;
 - b. Goals and objectives;
 - c. Instructional planning that includes the applicable New Jersey Student Learning Standards (NJSLS);
 - d. Interdisciplinary connections;
 - e. Integration of technology;
 - f. Assessments, including, but not limited to formative, summative, benchmark, and alternative assessments;
 - g. List of core instructional and supplemental materials; and
 - h. Any other content as prescribed by the Superintendent, Principal, and/or immediate supervisor.
4. Lesson plans must be prepared in advance.

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Lesson Plans and Plan Books

5. Lesson plans will follow the format established by the Principal or designee.
6. Lesson plans must be prepared with clarity and in sufficient detail to permit a substitute to conduct the lesson efficiently and effectively.

B. Lesson Plan Books

1. Lesson plans shall be kept in an accessible electronic version or in a plan book.
2. The plan book will permit administrators to monitor classroom instruction.
3. Content of the lesson plan book shall be designated by the Superintendent and will be determined by the school district.

C. Substitute Lesson Plans

1. Each teaching staff member shall submit a substitute folder to the Principal or designee that shall contain the following:
 - a. Lesson plans;
 - b. Emergency procedures; and
 - c. Any other content as prescribed by the Principal.
2. To help a substitute and to provide meaningful work for the students in the event a teaching staff member is absent, subject related activities shall be provided.
3. Every attempt shall be made to follow the lesson plans so that the student's education will not be interrupted during the teaching staff member's absence.

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[See POLICY ALERT No. 228]

5513 CARE OF SCHOOL PROPERTY

The Board of Education believes ~~that~~ the schools **district** should help students learn to respect property and ~~instill to develop~~ feelings of pride in **their school community institutions**. The Board ~~requires charges~~ each student ~~enrolled in the~~ **this district to responsibly with responsibility for the proper care for** of school property and the school supplies and equipment entrusted to **the student his/her use by the school district**.

Students who cause damage to **or lose** school property ~~may will~~ be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or **destruction defacement** of a textbook and reserves the right to withhold a report card or diploma from any student whose payment of a fine is in arrears.

A student who demonstrates chronic and/or serious disregard for property may be referred to the Child Study Team.

The Superintendent shall develop rules for the safekeeping and accounting of textbooks and prepare a schedule of fines for lost, ~~and~~ damaged, **and destroyed** textbooks.

N.J.S.A. 18A:34-2; 18A:37-3

N.J.A.C. 6A:~~23A-20.623-6.6~~

~~Cross reference: Policy Guide Nos. 2520, 7610, 8461, 9260~~

First Reading: July 28, 2022



[See POLICY ALERT No. 228]

R 5513 CARE OF SCHOOL PROPERTY

A. **Teaching Staff Member** ~~Teachers'~~ Responsibilities

- ~~1. Teachers will exercise judgment in the entrustment of school property to students.~~
12. **Teaching staff members** Teachers will impress upon all students the importance of the proper care of school property and instruct students in the proper use of school facilities, equipment, instructional materials, and textbooks.
23. **Teaching staff members** Teachers will keep an accurate inventory of textbooks and other materials ~~in assigned to~~ their classrooms.

B. General Rules Governing the Use of School Property

1. Students shall not deface the school building, furnishings, or equipment in any manner.
2. Students shall not use school furnishings or equipment for purposes other than those for which the furnishing or equipment was designed and intended.
3. Students will care for school textbooks in accordance with ~~paragraph D.~~ **below.**

C. Distribution and Collection of Textbooks and Materials

1. ~~Each T~~textbooks will be **identified stamped** as the property of the Board of Education ~~and marked with a number unique to that book.~~
2. A label ~~shall will~~ be affixed to ~~the front of~~ each textbook and will include:
 - a. The name of the Board of Education; **and**

- b. The name of the school,.
 - e. ~~— The year in which the book was purchased, and~~
 - d. ~~— The number assigned to the book.~~
3. The following information will also be entered on the label **or documented in another manner** each time the book is issued to a student:
- a. The name of the student to whom the book is issued,
 - b. The date on which the book is issued to the student,
 - c. The condition of the book when it is issued, and
 - d. The condition of the book when it is returned.
4. Each classroom teacher will keep a permanent record of the textbooks used in ~~their his/her~~ classroom. The record will include all the information listed in ~~paragraph C.2. and paragraph C.3. above.~~
5. A lost textbook must be promptly reported to the **teaching staff member** ~~teacher~~ who issued the book. A replacement textbook will be issued **to the student as soon as possible** ~~immediately.~~
6. Textbooks will be collected and inspected before the end of the school year or marking period, as appropriate. Once inspected, a textbook will be returned to inventory until it is again distributed to a student.
7. Students must remove covers, loose papers, and markings before returning any textbook.
8. Fines ~~may will~~ be assessed for lost and damaged textbooks in accordance with **a schedule as approved by the Superintendent or designee** ~~paragraph E.~~
- D. Care of Textbooks by Students

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Care of School Property

1. Students shall take care not to lose or misplace a textbook or expose a textbook to conditions or circumstances likely to destroy, damage, or degrade it.
2. All textbooks that will be taken home by students must be protected with an appropriate cover to be supplied by the student.
3. Students should not:
 - a. Use pens, pencils, or other implements to mark a place in a textbook;
 - b. Use a textbook to file bulky papers and notes;
 - c. Write in textbooks; or
 - d. Soil textbooks beyond normal use.

E. Fines and Penalties

1. ~~Fines will be assessed as follows for any lost textbook or textbook damaged beyond normal wear.~~

<u>Loss or damage</u>	<u>Fine</u>
Lost book issued in	80% of list price
— new condition	
Lost book issued in	60% of list price
— good condition	
Lost book issued in	40% of list price
— fair condition	
Lost book issued in	20% of list price
— poor condition	
Broken bindings	\$1
Defaced cover	50 cents
Missing pages	25 cents per page
Loose or torn pages	10 cents per page
Marks not damaging to text	5 cents per page
Marks damaging to text	25 cents per page
Dog-eared pages	10 cents per page
Soil not damaging to text	5 cents per page
Soil damaging to text	25 cents per page
Book so damaged (by water or otherwise) as to be unusable	as for lost books

12. The **teaching staff member** ~~teacher~~ will inspect each textbook returned and ~~may will~~ assess a fine for ~~each~~ lost or damaged books. The teacher will prepare a **report form in triplicate to be submitted to the Principal or designee** that includes:
- a. The name and number of the textbook damaged or lost;
 - b. The name of the student **that lost or damaged a textbook**;
 - c. The loss or **extent of** damage to the textbook; and
 - d. The amount of the fine **assessed, if any**.
23. In setting fines the **teaching staff member** ~~teacher~~ may take into account verified extenuating circumstances.
4. ~~The student will take the form to the _____ and make payment of the fine assessed. The _____ will sign the form when payment is made.~~
35. **Teaching staff members** ~~Teachers~~ will not collect fines. **Textbook fines shall be submitted to the Principal or designee.**
6. ~~Copies of the form will be distributed as follows:~~
- a. ~~The _____ (same as #E4) will retain one copy for office records.~~
 - b. ~~The student will be given one copy as receipt for the fine.~~
 - e. ~~The teacher will be given one copy as evidence that the fine has been paid.~~
47. A student who finds their lost textbook, **after being assessed and paying a fine**, will be reimbursed any fine paid for the lost textbook but ~~may will~~ be assessed a fine for any damage done to the book.

58. **The Board of Education may withhold** ~~A student who has not paid a fine owed will not receive a diploma, transcript, transfer card, or report card until the fine has been duly paid and acknowledged. A high school senior who has unpaid fines may participate in the graduation ceremony but will receive a blank diploma.~~
9. ~~If fines remain unpaid, the _____ may request payment from the parent(s) or legal guardian(s), notify the student's employer, or take such other steps as may be appropriate to ensure that moneys due the district are paid and that the importance of taking responsibility for the consequence of one's acts is instilled.~~

First Reading: July 28, 2022

2432 SCHOOL SPONSORED PUBLICATIONS - Regulation

A. Objectives

The program of school sponsored publications is intended to:

1. Disseminate news to those who are actively interested in the school -- pupils, teachers, parent(s) or legal guardian(s), administrators, alumni/ae, and other members of the school community;
2. Provide a means for the expression of thought;
3. Foster a wholesome school spirit and support the best traditions of the school;
4. Promote and encourage other school sponsored activities;
5. Provide training and experience in journalism, graphics, photography, and creative writing;
6. Create an appreciation for the best forms of journalism both in and out of school;
7. Record the history of the school;
8. Assist the district's public information program; and
9. Teach pupils the rights and responsibilities of the press in a free society.

B. Guidelines

1. Excellence in writing will be sought, and the ethics of responsible journalism will determine what will be printed. All facts printed will be based on careful research.
2. Pupils will have a right to their views and attitudes on all issues with the proviso that the tenor of articles and stories submitted will not violate the prohibitions of paragraph C.
3. Constructive criticism is encouraged.
4. A by-line will accompany every printed article or story.

C. Prohibited Material

No school sponsored publication may contain materials that:

1. Are grossly prejudicial to an ethnic, national, religious, or racial group or to either gender;
2. Libel any person or persons;
3. Infringe rights of privacy protected by law or regulation;
4. Seek to establish the supremacy of a particular religious denomination, sect, or point of view over any other;
5. Advocate the use or advertise the availability of any substance or material that constitutes a direct and substantial danger to the health of pupils;

2432 SCHOOL SPONSORED PUBLICATIONS

The Board of Education permits and encourages the preparation and distribution of school sponsored publications under staff direction in order that pupils learn the rights and responsibilities of the press in a free society.

No school sponsored publication may contain materials that:

1. Are grossly prejudicial to an ethnic, national, religious, racial group, or sexual orientation or to either gender;
2. Libel any person or persons;
3. Infringe rights of privacy protected by law or regulation;
4. Seek to establish the supremacy of a particular religious denomination, sect, or point of view over any other;
5. Advocate the use or advertise the availability of any substance or material that constitutes a direct and substantial danger to the health of pupils;
6. Contain obscenity or material otherwise deemed to be harmful to impressionable pupils;
7. Incite violence, advocate the use of force, or urge the violation of law or school regulations;
8. Advertise goods or services for the benefit of profit-making organizations;
9. Solicit funds for non-school organizations when such solicitations have not been approved by the Board;
10. Promote, favor or oppose any candidate for election to the Board or the adoption of any bond issue, proposal, or question submitted at any school election; or
11. Except as may be required for literary purposes, do not conform to acceptable standards of grammar, clear expression, and responsible research.

Issues on which opposing points of view have been responsibly promoted may be introduced in a school sponsored publication provided that all proponents are given an equal opportunity to present their views.

In order to ascertain that school sponsored publications do not violate the standards established by this policy, the Board requires that each publication be submitted to the Principal for review in advance of its distribution. A publication that contains material in violation of this policy may not be distributed.

Where the Principal cannot show, within two school days, that the publication violates the prohibitions of this policy, the publication must be released for distribution. The Principal's determination, if any, that the publication violates this policy must be supported by references to specific material in the publication. Material cannot be censored merely because it is personally offensive to the reviewer or may tend to embarrass the Board. Pupils must be offered the opportunity to modify or delete any material that violates this policy.

The Board requires that the distribution of school publications take place only at the places and during the times established by regulation in order that the instructional program is not disrupted.

N.J.S.A. 2C:34-3

N.J.S.A. 18A:42-4

Adopted: 20 November 2014

Abolished: July 28, 2022